

Assessing Financial Entitlement

Higher Education Student Finance in Wales 2013/14 Academic Year

**TO LOCAL EDUCATION AUTHORITIES
(For the attention of the Student Support Officer)**

February 2013

Dear Colleague

HIGHER EDUCATION STUDENT SUPPORT IN WALES IN 2013/14: ASSESSING FINANCIAL ENTITLEMENT

Attached is the 'Assessing Financial Entitlement' chapter of the consolidated '*Guidance for Local Education Authorities on the administration of Student Support 2013/14*'. It applies to full-time students and those that are treated as full-time students for the purposes of [The Education \(Student Support\) \(Wales\) Regulations 2012](#) (the "Regulations"), giving advice on the rates of loans and grants for tuition fees, loans for living costs, the Assembly Learning and Special Support Grants, the Higher Education Grant (HEG), broad entitlement to these grants for living costs, and how these loans and grants are income assessed.

Annex H sets out all the rates of support for the 2013/14 academic year.

The Regulations take effect for the 2013/14 academic year. LAs and SLC should make assessments and issue notifications for the 2013/14 academic year under these Regulations.

Regulation and paragraph numbers referred to throughout this guidance are references to regulation and paragraph numbers within the Regulations. Paragraphs containing amended / new text are highlighted in **blue** for ease of reference.

From the introduction of the "new system" student support package in 2006/07, and the amended student support packages in 2010/11 for '2010 cohort' students, in 2011/12 for '2011 cohort' students and in [2012/13 & 2013/14](#) for '2012 cohort' students, the guidance deals with five systems of student support. This guide includes information on:

Defining 'old system' students, 'new system' students who are neither 2010 cohort, 2011 cohort nor 2012 cohort, 2010 cohort students, 2011 cohort students, and 2012 cohort students.

Higher Education Grants

The Assembly Learning Grant

The Special Support Grant

Fee loans (for both old and 'new system' students)

Assessing contributions for 'new system' students who are neither 2010, 2011 nor 2012 cohort, 2010 cohort students, 2011 cohort students and 2012 cohort students (including split contributions)

If you have any questions about this guidance please contact:

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Text referring to new or amended provisions for 2013/14 is set in blue type.

This guidance does not cover every aspect of student support. The full details are contained in the Regulations which are the legal basis of the student support arrangements for the academic year 2013/14. Nothing in this guidance can replace the Regulations and if there is any difference between this guidance and the Regulations, the Regulations prevail.

NB: For the purposes of this guidance a '2012 cohort' student is a new system eligible student who begins the present course on or after 1 September 2012 and will continue to apply to students who begin the present course on or after 1 September 2013. The definition of a '2012 cohort' student in Regulation 2(1) also provides that certain categories of students are not classed as 2012 cohort students.

A number of changes to the benefits system will be introduced from April 2013:

- From April 2013 until 2017, Universal Credit will be phased in to replace the following income related benefits and credits: Income Support, Income Based Jobseeker's Allowance, Income Related Employment and Support Allowance, Working Tax Credit, Child Tax Credit and Housing Benefit.
- From April 2013 until 2016, Personal Independence Payments (PIPs) and Armed Forces Independence Payments (AFIPs) will be phased in to replace Disability Living Allowance.
- From April 2013, Council Tax Benefit will be replaced by local arrangements run by individual councils.

These changes are subject to Parliamentary approval. Further details on how these changes will impact on Higher Education Student Finance will be published in due course.

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Introduction

1. This chapter explains how an eligible student's entitlement to loans for living costs, grants and loans for tuition fees, HE grant, and Assembly Learning Grant and Special Support Grant are assessed. Since AY 2009/10, prior year financial details are required for new and continuing students i.e. AY 2013/14 applicants will supply household income figures from financial year 2011/12.
2. This chapter should be read in conjunction with the 'Assessing Eligibility' chapter, in particular the previous study section which details how these rules affect the elements of the 2013/14 student support package.
3. Regulations and paragraphs are referred to by their numbers in [The Education \(Student Support\) \(Wales\) Regulations 2012](#) (the "Regulations").

Policy

Overview

4. This guidance refers to 'old system' students, 'new system' students who are neither 2010, 2011 nor 2012 cohort, '2010 cohort' students, '2011 cohort' and '2012 cohort' students, depending on whether the student started their course of study before 1st September 2006; on or after 1st September 2006 but before 1st September 2010; on or after 1st September 2010 but before 1st September 2011; on or after 1st September 2011 but before 1st September 2012 or on or after 1st September 2012 (see Regulation 2).

An 'old system' student is an eligible student who:

- started the current course before 1st September 2006 and is continuing on that course after 31st August 2013;
 - is a 2006/07 gap year student in relation to the present course (as defined in the Regulations (Reg 2));
 - started an end-on course (other than a course falling within paragraph (c) of the definition of "end on course" in Regulation 2) on or after 1st September 2006 following on from a course the student started prior to 1st September 2006 (or, in the case of a 2006/07 gap-year student, a course the student started prior to 1st September 2007); or
 - started the current course on or after 1st September 2006 after transferring from a course which the student started prior to 1st September 2006 (or, in the case of a 2006/07 gap year student, a course which was started prior to 1st September 2007).
5. 'old system' students in 2013/14 may be entitled to:
 - Grant support towards their tuition fees, subject to an income assessment;
 - A fee contribution loan to cover any assessed contribution to their fees. (If a student only applies for non-income assessed support, they can apply for a fee loan to cover the cost of their fees up to a maximum of £1,380 (£1,425 if studying in Northern Ireland); the amount they can take out is not subject to an income assessment).
 - A loan for living costs (repaid on an income contingent basis after leaving their course), 25% of which is subject to an income assessment.

- Other grants for living costs: Disabled Students' Allowance, Childcare Grant, Adult Dependants' Grant, Parents' Learning Allowance and Grants for travel.
6. 'Old system' students who were new entrants to higher education in the 2004/05 academic year or later and who are continuing their courses in 2013/14 may also be entitled to receive the Higher Education Grant of up to £1,000 subject to an income assessment.
7. A 'new system' student who is neither 2010, 2011 nor 2012 cohort is an eligible student who:
- started the current course on or after 1st September 2006 and before 1st September 2010, is continuing on that course after 31st August 2013 and is not an 'old system' student, '2010 cohort' student, '2011 cohort' student, or '2012 cohort' student
 - started the current course on or after 1st September 2010 and qualifies as a 2010 gap year student. The definition of a 2010 gap year student is set out in Regulation 2(12) – (15) Generally, there are two categories of 2010 gap year student:
 - a. Category 1: Those who received an offer of a deferred place for 2010/11 on or before 1st August 2009 (Regulation 2(13)). In order to qualify as a 2010 cohort student, a student must have taken up a deferred place in 2010/11 on the course for which the student received the offer unless the following apply –
 - i. (i) A student will be considered to be a 2010/11 gap year student if they have taken up their deferred place on *another* course from the one they received the offer for, but only if that course is at the same institution and the institution considers the subject matter of the course to be similar either in whole or in part to the course for which the student received the offer;
 - ii. (ii) If the institution no longer offers the course for which the student received the original offer, the student will be considered a 2010/11 gap year student if they undertake that course (or a similar course) at another institution;
 - iii. Category 2: Those students who received an offer of a deferred place for 2010/11 after having successfully appealed against their A-level results (Regulation 2(15)).
8. 'New system' students who are neither 2010, 2011 nor 2012 cohort in 2013/14 may be entitled to:
- an Assembly Learning Grant for living costs of up to £3,000, subject to an income assessment (Regulation 42);
 - a Tuition Fee Grant (Regulation 19) of up to a maximum of £2,085 payable in respect of attendance on a qualifying designated course provided by a publicly-funded institution in Wales. The grant is payable direct to the institution;
 - a loan to cover the fees payable up to a maximum of £3,465, or £3,575 if studying in Northern Ireland (£1,725 or £1,780 if studying in Northern

Ireland, in certain circumstances). This is not subject to an income assessment and is repaid on an income contingent basis after the student has left their course;

- a loan for living costs (repaid on an income contingent basis after leaving their course). The amount of loan payable is dependent on the amount of Assembly Learning Grant received. For those with household income exceeding £39,778, 25% of the loan is subject to an income assessment;
- other grants for living costs: Disabled Students' Allowances, Grants for Childcare Costs, Adult Dependants' Grant, Parents' Learning Allowance, grants for travel.

9. A '2010 cohort' student is an eligible student who:

- started the current course on or after 1st September 2010 and before 1st September 2011, excluding 2010 gap year students; certain students starting an 'end-on' course on or after 1st September 2010; and certain students who start the present course on or after 1st September 2010 having had their status transferred to that course from a previous course. In general terms a '2010 cohort' student is not a '2012 cohort' student, a '2011 cohort' student, a 'new system' student who is neither '2010, 2011 nor 2012 cohort or an 'old system' student.

10. '2010 cohort' students in 2013/14 may be entitled to:

- an Assembly Learning Grant for living costs of up to £5,161, subject to an income assessment (Regulation 43);
- a loan to cover the fees payable up to a maximum of £3,465, or £3,575 if studying in Northern Ireland (£1,725, or £1,780 if studying in Northern Ireland, in certain circumstances). This is not subject to an income assessment and is repaid on an income contingent basis after the student has left the course;
- a loan for living costs (repaid on an income contingent basis after leaving the course). The amount of loan payable is dependent on the amount of Assembly Learning Grant received. For those with household income exceeding £50,753, 25% of the loan is subject to an income assessment;
- other grants for living costs: Disabled Students' Allowances, Grants for Childcare Costs, Adult Dependants' Grant, Parents' Learning Allowance, grants for travel.

11. A '2011 cohort' student is an eligible student who:

- started the current course on or after 1st September 2011 and before 1st September 2012, excluding 2011 gap year students; certain students starting an 'end-on' course on or after 1st September 2011; and certain students who start the present course on or after 1st September 2011 having had their status transferred to that course from a previous course. In general terms a '2011 cohort' student is not a '2012 cohort' student, a '2010 cohort' student, a 'new system' student who is neither 2010, 2011 nor 2012 cohort or an 'old system' student.

12. '2011 cohort' students in 2013/14 may be entitled to:

- an Assembly Learning Grant for living costs of up to £5,780, subject to an income assessment (Regulation 44);
- a loan to cover the fees payable up to a maximum of £3,465, or £3,575 if studying in Northern Ireland (£1,725, or £1,780 if studying in Northern Ireland, in certain circumstances). This is not subject to an income assessment and is repaid on an income contingent basis after the student has left the course;
- a loan for living costs (repaid on an income contingent basis after leaving the course). The amount of loan payable is dependent on the amount of Assembly Learning Grant received. For those with household income exceeding £50,488, 25% of the loan is subject to an income assessment;
- other grants for living costs: Disabled Students' Allowances, Grants for Childcare Costs, Adult Dependants' Grant, Parents' Learning Allowance, grants for travel.

13. A '2012 cohort' student is an eligible student who:

- started the current course on or after 1st September 2012. In general terms a '2012 cohort' student is a student who is not a '2011 cohort' student, a '2010 cohort' student, a 'new system' student who is neither 2010, 2011 nor 2012 cohort or an 'old system' student.

14. '2012 cohort' students in 2013/14 may be entitled to:

- an Assembly Learning Grant for living costs of up to £5,161, subject to an income assessment (Regulation 43);
- a loan to cover the fees payable up to a maximum of £3,575 (£1,780 in certain circumstances). This is not subject to an income assessment and is repaid on an income contingent basis after the student has left the course;
- a grant to cover tuition fees up to £5,425, (Regulation 20) where the cost of tuition exceeds £3,575. This is not subject to an income assessment and because it is a grant it is not repaid.
- a loan for living costs (repaid on an income contingent basis after leaving the course). The amount of loan payable is dependent on the amount of Assembly Learning Grant received. For those with household income exceeding £50,753, 25% of the loan is subject to an income assessment;
- other grants for living costs: Disabled Students' Allowances, Grants for Childcare Costs, Adult Dependants' Grant, Parents' Learning Allowance, grants for travel.

Please refer to Annex 8 of the 2013/14 Assessing Eligibility guidance for a full explanation of each Welsh cohort and general support available.

- 15.** Certain 'new system' students (from all cohort groups) will be eligible for Special Support Grant (Regulations 45 - 48) as an alternative to the Assembly Learning Grant.

16. The Special Support Grant was introduced from 2006/07 and is paid as an alternative to the Assembly Learning Grant to students who fall into any of the groups of people called 'vulnerable groups' by the Department for Work and Pensions (DWP). Paragraph 55 sets out the groups of students who are potentially eligible for the Special Support Grant (see paragraphs 55-63).
17. The Assembly Learning Grant is for basic living costs, which means that it would be taken into account by Jobcentre Plus and local authority Housing Benefit sections when assessing a student's entitlement to income related benefits. If a student was to receive an Assembly Learning Grant the student's entitlement to benefits may be reduced. The purpose of the Special Support Grant is to pay certain groups of students who may be eligible for benefits whilst they are studying an alternative grant for meeting course-related costs. The Special Support Grant will be disregarded by Jobcentre Plus and local authority Housing Benefit sections when assessing a student's entitlement to income related benefits. This will ensure that a student does not lose the additional support of increased grants by having benefit entitlement reduced.
18. A summary of what may be available in the 2013/14 Student Support Package is set out below:

Relevant Elements of the Student Support Package	'old system' students	'new system' students who are neither 2010, 2011 nor 2012 cohort students	'2010 cohort' students	'2011 cohort' students	'2012 cohort' students
Fee Remission Grant	✓	X	X	X	X
Fee Contribution Loan	✓	X	X	X	X
Tuition Fee Grant (Regulation 19) ('new system' students who are neither 2010, 2011 nor 2012 cohort)	X	✓	X	X	X
Fee Loan	X	✓	✓	✓	✓
Up to £1,000 HE grant	✓ (provided the student started the course on or after 1 September	X	X	X	X

	2004)				
Assembly Learning Grant or Special Support Grant	('old system' ALG may be payable)	✓ (Up to £3,000)	✓ (Up to £5,161)	✓ (Up to £5,780)	✓ (Up to £5,161)
New Tuition Fee Grant (Regulation 20) (2012 cohort only)	X	X	X	X	✓ (Up to £5,425)

19. Some 'old system' and 'new system' students (all cohort groups) are entitled to additional grants for living costs - if they are disabled, have dependants or have certain travel costs. Guidance on the Adult Dependants' Grant, Childcare Grant, Parents' Learning Allowance and Grants for Travel is contained in the 'Grants for Dependants and Travel Grants' guidance chapter.
20. From AY 2012/13, full-time distance learning students who started their courses on or after 1st September 2012 are eligible to apply for tuition fee support only. Full-time distance learning students who started their courses before 1st September 2012 are eligible for part-time Fee Grants and Course Grants (see the 'Grants for Part-time Students' chapter).
21. The majority of students starting or continuing full-time distance learning courses in 2013/14 are not eligible for full-time grants and loans for living and other costs (with the exception of Disabled Students' Allowances). However, students who are undertaking a full-time course by distance learning because they are prevented from attending a full-time course due to their disability can apply for full-time grants and loans for living and other costs (e.g. Assembly Learning Grant, Childcare Grant, loan for living costs) for their course. This arrangement will apply to students studying on (i) a full-time course that is being taken by all students as a distance learning course or (ii) a full-time course that normally requires attendance.
22. A full-time student who is a prisoner during any part of the AY will be eligible for maintenance support on a pro-rata daily basis for the time not spent in prison.

In exceptional circumstances, LAs/SLC may use their discretion not to apply pro-rating to a student who has spent part of an AY in prison. This should only apply where pro-rating will cause financial hardship to a student and prevent the student from continuing with the course (Regulations 70(7)-(9) and 73 (9) – (10)). These instances are expected to be very few.

23. A full-time student who begins a course on or after 1 September 2012 and is an eligible prisoner (as defined in Regulation 2(1)) will be eligible for tuition fee support only (a fee loan, and a fee grant where applicable). They will not be eligible for any maintenance support including DSAs. A full-time student prisoner who began a course prior to 1 September 2012 will be eligible for a tuition fee loan only (and tuition fee grant if the student is eligible under the pre 2006 arrangements or 'new system' (non cohort) arrangements) as well as DSAs for those periods when they are imprisoned. **Annex H** sets out the rates of support available for the 2013/14 academic year.

24. The income used to assess a student's entitlement to support can include the income of members of a student's household. Which members of the household are included may depend on when the student started their course, and whether the student is deemed dependent or independent of their parents (see tables below). These tables should be used in conjunction with guidance on how the household income assessment works on page 61 onwards.

(i) Dependent student

Year student started their course*	Income to include in the household assessment (<u>always</u> include the income of the student)
Before 2004/05	Natural / Adoptive parent(s)
2004/05	Natural / Adoptive parent(s) plus where applicable the parent's: - spouse - civil partner - cohabiting partner of the opposite sex
2005/06 or later	Natural / Adoptive parent (s) plus where applicable the parent's: - spouse - civil partner - cohabiting partner of either sex

(ii) Independent student

Year student started their course*	Income to include in the household assessment (<u>always</u> include the income of the student)
Before 2000/01	spouse; or civil partner
After 2000/01 but before 2005/06	spouse; civil partner; cohabiting partner of the opposite sex - <u>only</u> where the student is aged 25 or over on the relevant date
2005/06 or later	spouse; - civil partner; or - cohabiting partner of either sex - <u>only</u> where the student is aged 25 or over on the relevant date

(iii) Single independent student (no partner)

Year student started their course*	Income to include in the household assessment
All students irrespective of year of start	Student

***Transfers**

Where the student has had their eligibility transferred from a previous course to the current course as a result of one or more transfers, they shall be treated as having started their course in the academic year relevant to the first course they transferred from.

NB. Where a student has their eligibility transferred from a previous course which started before 1 September 2012 to the current course, but has switched their mode of study (e.g from PT to FT, FTDL to FT), and where the switch to mode has taken place on or after 1st September 2012, the student will become eligible for the package of support available to a '2012 cohort' student and not the package of support available to a new entrant in the academic year in which they started the course which they have transferred from. See SFWIN (06/2012) for further information on transfers.

***'End-on' provision**

Where the student's course is a course taken 'end-on' to another course (see definition below), the student will be treated as having started their current course at the beginning of the academic year in which they started the previous course. This principle is extended where a second 'end-on' course immediately follows another 'end-on' course.

The definition of an 'end-on' course is set out in Regulation 2(1) and broadly covers:

- a full-time non-ITT first degree course which the student begins to attend immediately following certain full-time HNC, HND or Dip HE courses (disregarding the intervening vacation); or
- a full-time honours degree starting on or after 1st September 2006 which the student begins to attend immediately following certain full-time foundation degree courses (disregarding the intervening vacation);
- an ITT course not exceeding 2 years in length which a student began to attend before 1st September 2006 immediately following certain first degree courses (disregarding the intervening vacation). It is important to note that students going immediately on from a first degree course to an ITT course, e.g. a PGCE course, starting on or after 1st September 2006, will no longer be considered end-on students. However, those who have already gone end-on to these courses prior to 2006/07 will continue to be assessed as 'old system' students on 'end-on' courses.

NB. From 1st September 2012, where the student switches mode of study, the new course is no longer deemed 'end-on'.

Grants for Living and Other Costs

Higher Education Grant ('old system' students)

25. The HE Grant will be payable potentially to eligible 'old system' students, who started a designated course of one of the types listed below on or after 1st September 2004 (see Regulation 40):
- Full-time course;
 - Sandwich course (but generally not in the sandwich year – see Regulations 28(7) and 28(8)); or
 - Part-time initial teacher training course (where full-time attendance is 6 weeks or more).

The HE Grant is not available to eligible 'old system' students who:

- are on a designated course being taken 'end-on' to a course which began before 1st September 2004;

- are on a designated course attended by an eligible student which began in 2004/05 or a subsequent academic year and to which the student has had his eligibility transferred from a course starting prior to 1st September 2004;
 - are eligible to apply for an income based healthcare bursary or Scottish healthcare allowance in the 2013/14 academic year;
 - fall within paragraph 9 of Part 2 of Schedule 1 to the Regulations and not within any other paragraph of that Schedule;
 - do not qualify for fee support in connection with the 2013/14 academic year (this does **not** apply to students who do not qualify for fee support because 2013/14 is an Erasmus year or who are on an old flexible postgraduate ITT course, namely a flexible postgraduate ITT course which the student started to attend before 1st September 2008). LAs should refer to the 'Assessing Eligibility' guidance chapter which deals with eligibility for fee support (including the previous study rules).
26. There are no age restrictions for the HE grant.
27. Regulation 40 states that the maximum amount of Higher Education Grant that a student can receive for the 2013/14 academic year will be £1,000.
28. An "old system" student will not qualify for the HE grant in respect of an academic year unless the student qualifies for fee support for that year. However, if the only reason that a student does not qualify for fee support is because the student is overseas on the ERASMUS programme or is on a postgraduate flexible ITT course that started before September 2008, this will not prevent the student from qualifying for the HE grant. LAs should refer to the 'Assessing Eligibility' guidance chapter for how the new previous study rules affect eligibility for the HE grant.
29. The financial assessment for the HE Grant will be based on the household income. This will be determined from the main income assessment.
30. Where the household income is £16,765 or less, the student will be entitled to receive the maximum amount of grant. This will then decrease by £1 for every complete £6.30 above this threshold. Where the household income is £22,750, a minimum grant of £50 will be payable. No HE Grant will be payable where the household income is more than £22,750 (See Annex H, section E2)

Case Study: HE Grant

"old system" Student – Household Income £20,000		
A	Household Income	£20,000
B	HE Grant Threshold	£16,765
C	Difference (A-B)	£ 3,235
D	Divide C by £6.30 and round down to the nearest pound.	£ 513
E	£1,000 minus D = HE Grant payable	£ 487

- 31.** 'Old system' students will be informed of how much HE Grant they will receive on their Support Notification Letter. The HE Grant will be paid with the loan for living costs in three instalments by the SLC.

Assembly Learning Grant

- 32.** The means-tested Assembly Learning Grant (Regulations 41-44) is generally payable to eligible 'new system' students (all cohort groups) attending:

- a full-time course;
- a sandwich course (but not generally in the sandwich year – see Regulations 28(7) and 28(8));

However, an eligible 'new system' student will not qualify for Assembly Learning Grant if:

- the only paragraph of Schedule 1 Part 2 to the Regulations into which the student falls is paragraph 9;
 - the student is eligible to apply for an income based healthcare bursary or Scottish Healthcare allowance in the 2013/14 academic year;
 - the student qualifies for a Special Support Grant;
 - the student does not qualify for a fee loan for the 2013/14 academic year (this does not apply to students who do not qualify for fee support because they are on an Erasmus year). LAs should refer to the 'Assessing eligibility' chapter for guidance on eligibility for fee support (including the rules on previous study).
- 33.** There are no age restrictions in relation to the Assembly Learning Grant.
- 34.** "New system" students will be informed of how much Assembly Learning Grant they will receive on their Support Notification Letter. The Assembly Learning Grant will be paid with the loan for living costs in three instalments by the SLC.

Assembly Learning Grant: '2012 cohort' students

- 35.** The maximum amount of Assembly Learning Grant that '2012 cohort' students (including students on full-time ITT courses) can receive for the 2013/14 academic year will be £5,161 (see Regulation 43).
- 36.** The amount of Assembly Learning Grant payable will be determined by reference to household income. Household income will be determined from the main income assessment.
- 37.** Where the household income is £18,370 or less the student will be entitled to receive the maximum amount of grant. This will then decrease by £1 for every complete £3.653 above this threshold up to a household income of £26,500. Where the household income exceeds £26,500, the grant entitlement (in this case a reduced amount of £2,936) will decrease by £1 for every complete £4.18 above this threshold up to a household income of £34,000. Where the household income exceeds £34,000, the grant entitlement (in this case a reduced amount of £1,142) will decrease by £1 for every complete £14.67 above this threshold up to a household income of £50,020. Where the household income is £50,020, a minimum grant of £50

will be payable. No Assembly Learning Grant will be payable where the household income is more than £50,020.

38. Students who get the Assembly Learning Grant may also be eligible for a loan for living costs. In some cases the amount of loan they are entitled to receive will be reduced by £0.50 for every £1 of Assembly Learning Grant received up to a maximum of £2,575 (see Regulation 54).

Case Studies: Assembly Learning Grant for '2012 cohort' students (including full-time ITT students)

'2012 cohort' Student A – Household Income £20,000		
A	Household Income	£20,000
B	Assembly Learning Grant Threshold 1	£18,370
C	Difference A – B	£1,630
D	Divide C by £3.653 and round down to the nearest pound	£446
E	£5,161 minus D = Assembly Learning Grant payable	£4,715

'2012 cohort' Student B - Household Income £30,000		
A	Household Income	£30,000
B	Assembly Learning Grant Threshold 2	£26,500
C	Difference A-B	£3,500
D	Divide C by £4.18 and round to the nearest pound	£837
E	£2,936 minus £837 = Assembly Learning Grant payable	£2,099

'2012 cohort' Student C – Household Income £50,020		
A	Household Income	£50,020
B	Assembly Learning Grant Threshold 3	£34,000
C	Difference A - B	£16,020
D	Divide C by £14.67 and round to the nearest pound	£1,092
E	£1,142 minus D = Assembly Learning Grant payable	£50 (minimum grant)

'2012 cohort' Student D – Household Income £50,021		
A	Household Income	£50,021
B	Assembly Learning Grant payable	Nil

39. **'2012 cohort' ITT students are not classified as Type 1, 2 or 3 ITT students.** As such, the case studies above apply to all full-time '2012 cohort' students, including full-time ITT students. For '2012 cohort' students, full-time ITT courses that lead to a first degree are defined in the Regulations as per all full-time non-ITT courses that lead to a first degree (*no change*). Full-time ITT courses that do *not* lead to a first degree (PGCE courses) are courses of at least one academic year but no more than two academic years in length, where the periods of study in each academic year are at least 300 hours. A week of study can be considered as 30 hours. Paragraph 109 clarifies what qualifies as periods of study.

For support available to part-time ITT students commencing courses in 2013/14, please refer to the 'Fee and Course Grants for Part-time Students' guidance chapter when issued later in the year.

Assembly Learning Grant: '2011 cohort' students

40. The maximum amount of Assembly Learning Grant that '2011 cohort' students (including students on full-time ITT courses) can receive for the 2013/14 academic year will be £5,780 (see Regulation 44).
41. The amount of Assembly Learning Grant payable will be determined by reference to household income. Household income will be determined from the main income assessment.
42. Where the household income is £18,370 or less the student will be entitled to receive the maximum amount of grant. This will then decrease by £1 for every complete £3.653 above this threshold up to a household income of £26,500. Where the household income exceeds £26,500, the grant entitlement (in this case a reduced amount of £3,555) will decrease by £1 for every complete £4.18 above this threshold up to a household income of £34,000. Where the household income exceeds £34,000, the grant entitlement (in this case a reduced amount of £1,761) will decrease by £1 for every complete £9.36 above this threshold up to a household income of £50,020. Where the household income is £50,020, a minimum grant of £50 will be payable. No Assembly Learning Grant will be payable where the household income is more than £50,020.
43. Students who get the Assembly Learning Grant may also be eligible for a loan for living costs. In some cases the amount of loan they are entitled to receive will be reduced by £0.50 for every £1 of Assembly Learning Grant received up to a maximum of £2,575 (see Regulation 55).

Case Studies: Assembly Learning Grant for '2011 cohort' students (including full-time ITT students)

'2011 cohort' Student A – Household Income £20,000		
A	Household Income	£20,000
B	Assembly Learning Grant Threshold 1	£18,370

C	Difference A – B	£1,630
D	Divide C by £3.653 and round down to the nearest pound	£446
E	£5,780 minus D = Assembly Learning Grant payable	£5,334

'2011 cohort' Student B - Household Income £30,000		
A	Household Income	£30,000
B	Assembly Learning Grant Threshold 2	£26,500
C	Difference A - B	£3,500
D	Divide C by £4.18 and round to the nearest pound	£837
E	£3,555 minus D = Assembly Learning Grant payable	£2,718

'2011 cohort' Student C – Household Income £50,020		
A	Household Income	£50,020
B	Assembly Learning Grant Threshold 3	£34,000
C	Difference A - B	£16,020
D	Divide C by £9.36 and round to the nearest pound	£1,711
E	£1,761 minus D = Assembly Learning Grant payable	£50 (minimum grant)

'2011 cohort' Student D – Household Income £50,021		
A	Household Income	£50,021
B	Assembly Learning Grant payable	Nil

44. **'2011 cohort' ITT students are not classified as Type 1, 2 or 3 ITT students.** As such, the case studies above apply to all full-time '2011 cohort' students, including full-time ITT students. For '2011 cohort' students, full-time ITT courses that lead to a first degree are defined in the Regulations as per all full-time non-ITT courses that lead to a first degree (*no change*). Full-time ITT courses that do *not* lead to a first degree (PGCE courses) are courses of at least one academic year but no more than two academic years in length, where the periods of study in each academic year

are at least 300 hours. A week of study can be considered as 30 hours. Paragraph 109 clarifies what qualifies as periods of study.

For support available to part-time ITT students commencing courses in 2013/14, please refer to the 'Fee and Course Grants for Part-time Students' guidance chapter when issued later in the year.

Assembly Learning Grant: '2010 cohort' students

45. The maximum amount of Assembly Learning Grant that '2010 cohort' students (including students on full-time ITT courses) can receive for the 2013/14 academic year is £5,161 (see Regulation 43).
46. The amount of Assembly Learning Grant payable will be determined by reference to household income. Household income will be determined from the main income assessment.
47. Where the household income is £18,370 or less the student will be entitled to receive the maximum amount of grant. This will then decrease by £1 for every complete £3.653 above this threshold up to a household income of £26,500. Where the household income exceeds £26,500, the grant entitlement (in this case a reduced amount of £2,936) will decrease by £1 for every complete £4.18 above this threshold up to a household income of £34,000. Where the household income exceeds £34,000, the grant entitlement (in this case a reduced amount of £1,142) will decrease by £1 for every complete £14.67 above this threshold up to a household income of £50,020. Where the household income is £50,020, a minimum grant of £50 will be payable. No Assembly Learning Grant will be payable where the household income is more than £50,020.
48. Students who get the Assembly Learning Grant may also be eligible for a loan for living costs. In some cases the amount of loan they are entitled to receive will be reduced by £0.50 for every £1 of Assembly Learning Grant received up to a maximum of £2,575 (see Regulation 54).

Case Studies: Assembly Learning Grant for '2010 cohort' students (including full-time ITT students)

'2010 cohort' Student A – Household Income £20,000		
A	Household Income	£20,000
B	Assembly Learning Grant Threshold	£18,370
C	Difference A – B	£1,630
D	Divide C by £3.653 and round down to the nearest pound	£446
E	£5,161 minus D = Assembly Learning Grant payable	£4,715

'2010 cohort' Student B- Household Income £30,000		
A	Household Income	£30,000
B	Assembly Learning Grant Threshold 2	£26,500

C	Difference A - B	£3,500
D	Divide C by £4.18 and round to the nearest pound	£837
E	£2,936 minus D = Assembly Learning Grant payable	£2,099

'2010 cohort' Student C – Household Income £50,020		
A	Household Income	£50,020
B	Assembly Learning Grant Threshold 3	£34,000
C	Difference A - B	£16,020
D	Divide C by £14.67 and round to the nearest pound	£1,092
E	£1,142 minus D = Assembly Learning Grant payable	£50 (minimum grant)

'2010 cohort' Student D – Household Income £50,021		
A	Household Income	£50,021
B	Assembly Learning Grant payable	Nil

49. '2010 Cohort' ITT students are not classified as Type 1, 2 or 3 ITT students. From 1st September 2010, new students starting full-time postgraduate or equivalent initial teacher training courses are eligible for the same maintenance support package as new full-time undergraduate students. As such, the case studies above apply to all full-time students, including full-time ITT students. Full-time ITT courses that lead to a first degree are defined in the Regulations as per all full-time non-ITT courses that lead to a first degree (*no change*). Full-time ITT courses that do *not* lead to a first degree (PGCE courses) are courses of at least one academic year but no more than two academic years in length, where the periods of study in each academic year are at least 300 hours. A week of study can be considered as 30 hours. Paragraph 109 clarifies what qualifies as periods of study.

From 1st September 2010, new students starting part-time ITT courses are no longer eligible for the full-time fee and maintenance support package. Part-time students who commenced ITT courses in 2010/11 (unless they are 2010 gap year students, Regulation 2(12)-(15)) are only eligible for the part-time support package, rather than the reduced rate full-time support package that "new system" ITT students who are neither 2010, 2011 nor 2012 cohort students will receive. For support available to part-time ITT students who commenced courses from AY 2010/11, please refer to the 'Fee and Course Grants for Part-time Students' guidance chapter when issued.

Assembly Learning Grant: 'new system' students who are neither 2010, 2011 nor 2012 cohort students)

- 50.** The maximum amount of Assembly Learning Grant that 'new system' students who are neither 2010, 2011 nor 2012 cohort (including students on ITT courses who are not type 1, 2 or 3 teacher training students) can receive for the 2013/14 academic year is £3,000 (see Regulation 42). The rules for calculating the amount of Assembly Learning Grant payable to type 1, 2 and type 3 ITT students are covered separately in the section on ITT students on page 48 onwards. Regulation 2(1) defines type 1, 2 and type 3 teacher training students.
- 51.** The amount of Assembly Learning Grant payable will be determined by reference to household income. Household income will be determined from the main income assessment.
- 52.** Where the household income is £18,370 or less the student will be entitled to receive the maximum amount of grant. This will then decrease by £1 for every complete £5.674 above this threshold up to a household income of £27,852. Where the household income exceeds £27,852, the grant entitlement (in this case a reduced amount of £1,329) will decrease by £1 for every complete £8.97 above this threshold up to a household income of £39,329. Where the household income is £39,329, a minimum grant of £50 will be payable. No Assembly Learning Grant will be payable where the household income is more than £39,329.
- 53.** 'New system' students who are neither 2010, 2011 nor 2012 cohort who get the Assembly Learning Grant may also be eligible for a loan for living costs. In some cases the amount of loan they are entitled to receive will be reduced by a £1 for every £1 of Assembly Learning Grant received up to a maximum of £1,329 (see Regulations 52 and 53).

Case Studies: Assembly Learning Grant (not including type 1, 2 or 3 ITT students - as defined under Regulation 2(1))

'New system' Student A (not 2010, 2011 or 2012 cohort) – Household Income £20,000		
A	Household Income	£20,000
B	Assembly Learning Grant Threshold	£18,370
C	Difference A – B	£1,630
D	Divide C by £5.674 and round down to the nearest pound	£287
E	£3,000 minus D = Assembly Learning Grant payable	£2,713

'New system' Student B (not 2010, 2011 or 2012 cohort) - Household Income £30,000		
A	Household Income	£30,000
B	Assembly Learning Grant Threshold 1	£27,852

C	Difference A - B	£2,148
D	Divide C by £8.97 and round to the nearest pound	£239
E	£1,329 minus D = Assembly Learning Grant payable	£1,090

'New system' Student C (not 2010, 2011 or 2012 cohort) – Household Income £39,329		
A	Household Income	£39,329
B	Assembly Learning Grant Threshold 2	£27,852
C	Difference A - B	£11,477
D	Divide C by £8.97 and round to the nearest pound	£1,279
E	£1,329 minus D = Assembly Learning Grant payable	£50 (minimum grant)

'New system' Student D (not 2010, 2011 or 2012 cohort) – Household Income £39,330		
A	Household Income	£39,330
B	Assembly Learning Grant payable	Nil

54. Case Studies for type 1, 2 and 3 ITT students are covered in the section on ITT Students.

Special Support Grant: ('2012 cohort' students, '2011 cohort', '2010 cohort' students and 'new system' students who are neither 2012, 2011 nor 2010 cohort)

55. A student will be potentially eligible for Special Support Grant (Regulation 45) if they are a 'new system' student (generally for all cohorts) and during the relevant academic year they either:
- (a) fall within one of the categories of people prescribed for the purposes of section 124(1)(e) of the Social Security Contributions and Benefits Act 1992 in Regulation 4ZA of the Income Support (General) Regulations 1987 (SI 1987/1967); or
 - (b) are treated as being liable to make payments in respect of a dwelling prescribed for the purposes of section 130(2) of the Social Security Contributions and Benefits Act 1992 in Regulation 56 of the Housing Benefit Regulations 2006 (SI 2006/213).

The categories of students who are potentially eligible for the Special Support Grant are set out below. It is likely that some of these categories will only rarely apply to higher education students, but cannot be ruled out altogether:

- a) The student is a lone parent who is responsible for a child
or
a young person aged under 20 (i.e. aged 19 or younger) who is:
 - a member of the student's household; and
 - in full-time non-advanced education.
- b) The student is a lone foster parent of a child or young person aged under 20 (i.e. aged 19 or younger).
- c) The student has a partner who is also a full-time student and one or both of them are responsible for a child or young person aged under 20 (i.e. aged 19 or younger) who is in full-time non-advanced education.
- d) The student has a disability and qualifies for a Disability Premium or Severe Disability Premium.
- e) The student has been treated as incapable of work for a continuous period of at least 28 weeks (two or more periods of incapacity separated by a break of no more than 8 weeks count as one continuous period).
- f) The student is deaf and qualifies for Disabled Students' Allowances.
- g) The student is waiting to go back to a course having taken approved time out because of an illness or caring responsibility that has now come to an end for a period not exceeding one year.
- h) The student is from abroad and entitled to an Income Support urgent cases payment because they are temporarily without funds for a period of up to six weeks.
- i) The student is aged 60 or over.
- j) The student has a disability and qualifies for income-related Employment and Support Allowance.

There are no age restrictions on the availability of the Special Support Grant.

- 56.** However, a 'new system' student will not qualify for a Special Support Grant if:

- the only paragraph of Schedule 1 into which the student falls is paragraph 9 (i.e. an EC national or family member of such a national entitled only to fee support);
 - the student is eligible to apply for an income based healthcare bursary or Scottish healthcare allowance in the 2013/14 academic year;
 - the student is a 'new system' student who is neither 2010, 2011 nor 2012 cohort and is on an ITT course where the periods of full-time attendance (including attendance for the purposes of teaching practice) are in aggregate less than 6 weeks;
 - the student is on a sandwich course and the periods of full-time study are in aggregate less than 10 weeks (this does not apply if the periods of work experience constitute periods of unpaid service);
 - the student does not qualify for a fee loan for the 2013/14 academic year (this does not apply if the student does not qualify for such a loan because they are on a flexible postgraduate ITT course that started before September 2008 or an Erasmus year). LAs should refer to the 'Assessing Eligibility' chapter for guidance on eligibility for fee support (including previous study rules).
- 57.** The current Regulations relevant to the criteria specified in paragraph 55, are the Income Support (General) Regulations 1987 (SI 1987/1967) and the Housing Benefit Regulations 2006 (SI 2006/213) respectively. The Income Support (General) Regulations 1987 have been extensively amended. Care must be taken to refer to the current version.
- 58.** A student does not have to satisfy any of the DWP eligibility criteria that determine whether a person will actually receive Income Support or Housing Benefit. Whether a student would actually qualify for Income Support or Housing Benefit is irrelevant to whether he/she can claim Special Support Grant, it does not matter if a student would be precluded from claiming either benefit because the student has, for example, a large amount of capital. A student does not need to have applied for Income Support or Housing Benefit in order to be eligible for the Special Support Grant. What matters for Special Support Grant purposes is that the student falls within one or more of the categories of people as set out in paragraph 55.
- 59.** For example, one of the prescribed categories of person for the purposes of the Income Support (General) Regulations 1987 is a lone parent who is responsible for a child who is a member of the student's household and is in full time non-advanced education. Such a student would be eligible for Special Support Grant even if the student did not in fact qualify for Income Support, had never applied for it or was not in receipt of it for the whole year.
- 60.** It should also be noted that not falling within one of the categories prescribed in the Income Support Regulations does not preclude the student falling within one of the categories prescribed in the Housing Benefit Regulations and vice versa.
- 61.** Where a student's circumstances change part way through the academic year and consequently falls within one of the categories of people set out in paragraph 55 the student may be awarded Special Support Grant in respect

of the whole of that year. Take for example a student who splits up with their partner part way through the year and becomes a lone parent within the meaning of paragraph 55. In this situation Special Support Grant may be awarded in respect of the whole of that academic year, subject of course to income assessment. The student does not need to have actually received, applied for or be eligible for Income Support or Housing Benefit.

- 62.** If the student was already receiving Assembly Learning Grant, this would need to be reassessed and Special Support Grant awarded in its place. Any loan substitution that has taken place would also need to be reassessed and the student invited to apply for the additional amount of loan if they wish to do so.
- 63.** Any 'new system' student who qualifies for the Special Support Grant will not qualify for the Assembly Learning Grant. The Special Support Grant uses the same tapers and thresholds as the Assembly Learning Grant. However, students in receipt of the Special Support Grant will not have their loan for living costs reduced.

The rules for determining the amount of Special Support Grant payable to 'new system' students who are neither 2010, 2011 nor 2012 cohort and who are Type 1, 2 or 3 ITT students are dealt with in the ITT section of this chapter (see paragraph 142 **onwards**).

Case Studies: '2012 cohort' students who are eligible for Special Support Grant (including full-time ITT students)

'2012 cohort' Student A – Household Income £20,000		
A	Household Income	£20,000
B	Special Support Grant Threshold 1	£18,370
C	Difference A – B	£1,630
D	Divide by £3.653 and round down to the nearest pound	£446
E	£5,161 minus D = Special Support Grant payable	£4,715

'2012 cohort' Student B – Household Income £30,000		
A	Household Income	£30,000
B	Special Support Grant Threshold 2	£26,500
C	Difference A - B	£3,500
D	Divide C by £4.18 and round down to the nearest pound	£837
E	£2,936 minus D = Special Support Grant payable	£2,099

'2012 cohort' Student C – Household Income £50,020		
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A	Household Income	£50,020
B	Special Support Grant Threshold 3	£34,000
C	Difference A - B	£16,020
D	Divide C by £14.67 and round down to the nearest pound	£1,092
E	£1,142 minus D = Special Support Grant Payable	£50 (minimum grant)

'2012 cohort' Student D – Household Income £50,021		
A	Household Income	£50,021
B	Special Support Grant payable	Nil

Case Studies: '2011 cohort' students who are eligible for Special Support Grant (including full-time ITT students)

'2011 cohort' Student A – Household Income £20,000		
A	Household Income	£20,000
B	Special Support Grant Threshold 1	£18,370
C	Difference A – B	£1,630
D	Divide by £3.653 and round down to the nearest pound	£446
E	£5,780 minus D = Special Support Grant payable	£5,334

'2011 cohort' Student B – Household Income £30,000		
A	Household Income	£30,000
B	Special Support Grant Threshold 2	£26,500
C	Difference A - B	£3,500
D	Divide C by £4.18 and round down to the nearest pound	£837
E	£3,555 minus D = Special Support Grant payable	£2,718

'2011 cohort' Student C – Household Income £50,020		
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A	Household Income	£50,020
B	Special Support Grant Threshold 3	£34,000
C	Difference A - B	£16,020
D	Divide C by £9.36 and round down to the nearest pound	£1,711
E	£1,761 minus D = Special Support Grant Payable	£50 (minimum grant)

'2011 cohort' Student D – Household Income £50,021		
A	Household Income	£50,021
B	Special Support Grant payable	Nil

Case Studies: '2010 cohort' students who are eligible for Special Support Grant (including full-time ITT students)

'2010 cohort' Student A – Household Income £20,000		
A	Household Income	£20,000
B	Special Support Grant Threshold 1	£18,370
C	Difference A – B	£1,630
D	Divide by £3.653 and round down to the nearest pound	£446
E	£5,161 minus D = Special Support Grant payable	£4,715

'2010 cohort' Student B – Household Income £30,000		
A	Household Income	£30,000
B	Special Support Grant Threshold 2	£26,500
C	Difference A - B	£3,500
D	Divide C by £4.18 and round down to the nearest pound	£837
E	£2,936 minus D = Special Support Grant payable	£2,099

'2010 cohort' Student C – Household Income £50,020		
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A	Household Income	£50,020
B	Special Support Grant Threshold 3	£34,000
C	Difference A - B	£16,020
D	Divide C by £14.67 and round to the nearest pound	£1,092
E	£1,142 minus D = Special Support Grant payable	£50 (minimum grant)

'2010 cohort' Student D – Household Income £50,021		
A	Household Income	£50,021
B	Special Support Grant payable	Nil

Case Studies: Special Support Grant for 'new system' students who are neither 2010, 2011 nor 2012 cohort (not including type 1, 2 or 3 ITT students)

'New system' Student A (not 2010, 2011 or 2012 cohort) – Household Income £20,000		
A	Household Income	£20,000
B	Special Support Grant Threshold 1	£18,370
C	Difference A – B	£1,630
D	Divide by £5.674 and round down to the nearest pound	£288
E	£3,000 minus D = Special Support Grant payable	£2,713

'New system' Student B (not 2010, 2011 or 2012 cohort) – Household Income £30,000		
A	Household Income	£30,000
B	Special Support Grant Threshold 2	£27,852
C	Difference A - B	£2,148
D	Divide C by £8.97 and round down to the nearest pound	£239
E	£1,329 minus D = Special Support Grant payable	£1,090

'New system' Student C (not 2010, 2011 or 2012 cohort) – Household Income £39,329		
A	Household Income	£39,329
B	Special Support Grant Threshold 2	£27,852
C	Difference A - B	£11,477
D	Divide C by £8.97 and round to the nearest pound	£1,279
E	£1,329 minus D = Special Support Grant payable	£50 (minimum grant)

'New system' Student D (not 2010, 2011 or 2012 cohort) – Household Income £39,330		
A	Household Income	£39,330
B	Special Support Grant payable	Nil

Loans for Living Costs (old and 'new system' students)

General rates applicable

64. Since academic year 2009/10, new full-time students who already hold an Honours Degree are not eligible for a loan for living costs for courses leading to qualifications in landscape architecture, landscape design, landscape management, town planning and town and country planning. Students who started studying on these courses prior to 1st September 2009 and are continuing on the course in 2013/14 will continue to be eligible for support.
65. The age limit on loans for living costs was increased to 60 in 2006/07, and the requirement to declare an intention to go into employment or onto another HE course was removed at that time. This applies to all students studying in 2013/14.
66. In order to qualify for a loan for living costs, eligible students will need to be (or have been) below the age of 60 on the first day of the first academic year of the specified designated course. (Please note the comments on the end-on and transfer provisions at paragraph 24 which explain how to determine when the course started).
67. Students do not qualify for a loan for living costs in connection with attendance on a designated course if that course is a flexible postgraduate course for the initial training of teachers which is **less** than an academic year's duration. (To note that from 1st September 2010 new students starting part-time or flexible ITT courses of a year or more in length may be eligible for the part-time support package. However, flexible postgraduate ITT courses of less than one academic year in length no longer attract support.)

Case Studies: Age Limits for Loans for Living Costs

- **Student A** starts his four year course on 1st September 2013, aged 59. He will qualify for a loan for living costs for the duration of that course.
- **Student B** is aged 59. He starts a Foundation Degree on 1st September 2011. He qualifies for a loan for living costs for the duration of his Foundation Degree. He then moves 'end-on' to an Honours Degree course on 1st September 2013. Although he will be aged 61 when he starts his honours degree course he will still qualify for a loan for living costs because he was under age 60 on the first day of the first academic year of the Foundation Degree and is studying the Honours degree 'end-on'.

68. The loan for living costs rates varies according to where the student lives and studies. Regulations 51 to 55 set out the maximum amounts applicable in each case. Please note the conditions under which the London rate of loan is applicable (Regulation 63(b)) and the related definition of the former Metropolitan Police District in Regulation 2(1).
69. 'Old system' and 'new system' students are entitled to a loan for living costs of at least 75% of the maximum rate applicable to them (unless substitution with Assembly Learning Grant applies, in which case the loan entitlement may be less than 75% of the maximum amount). The remaining 25% of the loan is income assessed.

Loan for living costs – '2012 cohort' students

70. '2012 cohort' students who are in receipt of an Assembly Learning Grant can also receive a loan for living costs, but the maximum amount of loan they are entitled to receive will be reduced by £0.50 for every £1 of Assembly Learning Grant received up to a maximum reduction of £2,575 (see Regulation 54). In some instances, this will mean that entitlement to the loan for living costs falls below the 75% level mentioned in the paragraph above.
71. '2012 cohort' students with a household income of up to and including £50,753 are entitled to the full loan for living costs.
72. '2012 cohort' students with household incomes above £50,753 will be assessed to make a contribution to their total support available under the Regulations (see Regulation 67), which will be calculated at £1 for every £5 of income above £50,753. For these students the loan for living costs will be reduced on this basis until 75% of the loan remains.

Case Studies: Loans for Living Costs ('2012 cohort' students)

All students in the case studies are living away from the parental home and studying outside of London and are not in the final year of a course other than an intensive course

'2012 cohort' Student A eligible for Assembly Learning Grant – Household Income £20,000		
A	Assembly Learning Grant payable (see case studies for Assembly Learning Grant)	£4,715

B	Loan for Living Costs payable (£5,150 less £2,357 (4,715 x 0.50, capped at £2,575), Assembly Learning Grant substituted for loan)	£2,793
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'2012 cohort' Student B - eligible for Special Support Grant – Household Income £20,000		
A	Special Support Grant payable	£4,715
B	Loan for Living Costs payable (no substitution for loan for living costs)	£5,150

'2012 cohort' Student C eligible for Assembly Learning Grant – Household Income £26,500		
A	Assembly Learning Grant payable	£2,936
B	Loan for Living Costs payable (£5,150 less £1,468 (2,936 x 0.50) Assembly Learning Grant substituted for loan)	£3,682

'2012 cohort' Student D eligible for Assembly Learning Grant – Household Income £30,000		
A	Assembly Learning Grant payable	£2,099
B	Loan for Living Costs payable (£5,150 less £1,049 (2,099 x 0.50) Assembly Learning Grant substituted for loan)	£4,101

'2012 cohort' Student E - eligible for Special Support Grant – Household Income £30,000		
A	Special Support Grant payable	£2,099
B	Loan for Living Costs payable (no substitution for loan for living costs)	£5,150

'2012 cohort' Student F - eligible for Assembly Learning Grant – Household Income £50,020		
A	Assembly Learning Grant payable	£50
B	Loan for Living Costs payable (£5,150 less £25 (50 x 0.50) Assembly Learning Grant substituted for loan)	£5,125

'2012 cohort' Student G - eligible for Assembly Learning Grant – Household Income £50,021 to £50,753		
A	Assembly Learning Grant payable	£0
B	Loan for Living Costs payable (no income above £50,753 therefore no assessed contribution)	£5,150 (100% loan)

'2012 cohort' Student H – Household Income £57,188		
A	Household Income	£57,188
B	Loan for Living Costs Threshold	£50,753
C	Difference A – B	£6,435
D	Divide by £5 and round down to the nearest pound to give the contribution to Loan for Living Costs	£1,287
E	£5,150 minus D = Loan for Living Costs payable	£3,863 (75% non-means tested element of maximum entitlement to loan)

Loan for living costs – '2011 cohort' students

- 73.** '2011 cohort' students who are in receipt of an Assembly Learning Grant can also receive a loan for living costs, but the maximum amount of loan they are entitled to receive will be reduced by £0.50 for every £1 of Assembly Learning Grant received up **to a maximum reduction of £2,575** (see Regulation 55). In some instances, this will mean that entitlement to the loan for living costs falls below the 75% level mentioned in the paragraph above.
- 74.** '2011 cohort' students with a household income over £50,020 up to and including **£50,488** are entitled to the full loan for living costs.
- 75.** '2011 cohort' students with household incomes above **£50,488** will be assessed to make a contribution to their support, which will be calculated at £1 for every £5 of income above **£50,488**. For these students the loan for living costs will be reduced on this basis until 75% of the loan remains.

Case Studies: Loans for Living Costs ('2011 cohort' students)

All students in the case studies are living away from the parental home and studying outside of London and are not in the final year of a course other than an intensive course

'2011 cohort' Student A eligible for Assembly Learning Grant – Household Income £20,000		
A	Assembly Learning Grant payable (see case studies for Assembly Learning Grant)	£5,334
B	Loan for Living Costs payable (£5,150 less £2,575 (5,334 x 0.50), capped at £2,575, Assembly Learning Grant substituted for loan)	£2,575

'2011 cohort' Student B eligible for Special Support Grant – Household Income £20,000		
A	Special Support Grant payable	£5,334
B	Loan for Living Costs payable (no substitution for loan for living costs)	£5,150

'2011 cohort' Student C eligible for Assembly Learning Grant – Household Income £26,500		
A	Assembly Learning Grant payable	£3,555
B	Loan for Living Costs payable (£5,150 less £1,777 (3,555 x 0.50) Assembly Learning Grant substituted for loan)	£3,373

'2011 cohort' Student D eligible for Assembly Learning Grant – Household Income £30,000		
A	Assembly Learning Grant payable	£2,718
B	Loan for Living Costs payable (£5,150 less £1,359 (2,718 x 0.50) Assembly Learning Grant substituted for loan)	£3,791

'2011 cohort' Student E eligible for Special Support Grant – Household Income £30,000		
A	Special Support Grant payable	£2,718
B	Loan for Living Costs payable (no substitution for loan for living costs)	£5,150

'2011 cohort' Student F eligible for Assembly Learning Grant – Household Income £50,020		
A	Assembly Learning Grant payable	£50
B	Loan for Living Costs payable (£5,150 less £25 (50 x 0.50) Assembly Learning Grant substituted for loan)	£5,125

'2011 cohort' Student G eligible for Assembly Learning Grant – Household Income £50,021 to £50,488		
A	Assembly Learning Grant payable	£0
B	Loan for Living Costs payable (no income above £50,488 therefore no assessed contribution)	£5,150 (100% loan)

'2011 cohort' Student H – Household Income £56,923		
A	Household Income	£56,923
B	Loan for Living Costs Threshold	£50,488
C	Difference A – B	£6,435
D	Divide by £5 and round down to the nearest pound to give the contribution to Loan for Living Costs	£1,287
E	£5,150 minus D = Loan for Living Costs payable	£3,863 (75% non-means tested element of maximum entitlement to loan)

Loan for living costs – '2010 cohort' students

76. The maximum amount of loan that 2010 cohort students are entitled to receive will be reduced by £0.50 for every £1 of Assembly Learning Grant received up to a maximum reduction of £2,575 (see Regulation 54). In some instances, this will mean that entitlement to the loan for living costs falls below the 75% non-means tested level.
77. '2010 cohort' students with a household income over £50,020 and up to and including £50,753 are entitled to the full loan for living costs.
78. '2010 cohort' students with household incomes above £50,753 will be assessed to make a contribution to their support, which will be calculated at £1 for every £5 of income above £50,753. For these students the loan for living costs will be reduced on this basis until 75% of the loan remains.

Case Studies: Loans for Living Costs ('2010 cohort' students)

All students in the case studies are living away from the parental home and studying outside of London and are not in the final year of a course other than an intensive course

'2010 cohort' Student A eligible for Assembly Learning Grant – Household Income £20,000		
A	Assembly Learning Grant payable (see case studies for Assembly Learning Grant)	£4,715
B	Loan for Living Costs payable (£5,150 less £2,357 (4,715 x 0.50) Assembly Learning Grant substituted for loan)	£2,793

'2010 cohort' Student B eligible for Special Support Grant – Household Income £20,000		
A	Special Support Grant payable	£4,715
B	Loan for Living Costs payable (no substitution for loan for living costs)	£5,150

'2010 cohort' Student C eligible for Assembly Learning Grant – Household Income £26,500		
A	Assembly Learning Grant payable	£2,936
B	Loan for Living Costs payable (£5,150 less £1,468 (2,936 x 0.50) Assembly Learning Grant substituted for loan)	£3,682

'2010 cohort' Student D eligible for Assembly Learning Grant – Household Income £30,000		
A	Assembly Learning Grant payable	£2,099
B	Loan for Living Costs payable (£5,150 less £1,049 (2,099 x 0.50) Assembly Learning Grant substituted for loan)	£4,101

'2010 cohort' Student E eligible for Special Support Grant – Household Income £30,000		
A	Special Support Grant payable	£2,099
B	Loan for Living Costs payable (no substitution for loan for living costs)	£5,150

'2010 cohort' Student F eligible for Assembly Learning Grant– Household Income £50,020		
A	Assembly Learning Grant payable	£50
B	Loan for Living Costs payable (£5,150 less £25 (50 x 0.50) Assembly Learning Grant substituted for loan	£5,125

'2010 cohort' Student G eligible for Assembly Learning Grant– Household Income £ £50,021 to £50,753		
A	Assembly Learning Grant payable	£0
B	Loan for Living Costs payable (no income above £50,753 therefore no assessed contribution)	£5,150 (100% loan)

'2010 cohort' Student H – Household Income £57,188		
A	Household Income	£57,188
B	Loan for Living Costs Threshold	£50,753
C	Difference A – B	£6,435
D	Divide by £5 and round down to the nearest pound to give the contribution to the Loan for Living Costs	£1,287
E	£5,150 – D = Loan for Living Costs payable	£3,863 (75% non-means tested element of maximum entitlement to loan)

Loan for living costs: 'new system' students who are neither 2010, 2011 nor 2012 cohort

- 79.** 'New system' students who are neither 2010, 2011 nor 2012 cohort and who are in receipt of an Assembly Learning Grant can also receive a loan for living costs, but the maximum amount of loan they are entitled to receive will be reduced by £1 for every £1 of Assembly Learning Grant received up to **£1,329** (see Regulation 52). In some instances, this will mean that entitlement to the loan for living costs falls below the 75% non means tested level.
- 80.** Students with a household income over £39,329 and up to and including **£39,778** are entitled to the full loan for living costs.
- 81.** Students with household incomes above **£39,778** will be assessed to make a contribution to their support, which will be calculated at £1 for every **£8.97**

of income above £39,778. For these students the loan for living costs will be reduced on this basis until 75% of the loan remains.

Case Studies: Loans for Living Costs ('new system' students who are neither 2010, 2011 nor 2012 cohort students)

All students in the case studies are living away from the parental home and studying outside of London, and are not in the final year of a course other than an intensive course

'New system' student A (not 2010, 2011 or 2012 cohort) eligible for Assembly Learning Grant – Household Income £20,000		
A	Assembly Learning Grant payable (see case studies for Assembly Learning Grant)	£2,713
B	Loan for Living Costs payable (£5,150 less £1,329 Assembly Learning Grant substituted for loan)	£3,821

'New system' student B (not 2010, 2011 or 2012 cohort) eligible for Special Support Grant – Household Income £20,000		
A	Special Support Grant payable	£2,713
B	Loan for Living Costs payable (no substitution for loan for living costs)	£5,150

'New system' student C (not 2010, 2011 nor 2012 cohort) eligible for Assembly Learning Grant - Household Income £27,852		
A	Assembly Learning Grant payable	£1,329
B	Loan for Living Costs payable (£5,150 less £1,329 Assembly Learning Grant substituted for loan)	£3,821

'New system' student D (not 2010, 2011 or 2012 cohort) eligible for Assembly Learning Grant – Household Income £30,000		
A	Assembly Learning Grant payable	£1,090
B	Loan for Living Costs payable (£5,150 less £1,090 Assembly Learning Grant substituted for loan)	£4,060

'New system' student E (not 2010, 2011 or 2012 cohort) eligible for Special Support Grant – Household Income £30,000		
A	Special Support Grant payable	£1,090
B	Loan for Living Costs payable (no substitution for loan for living costs)	£5,150

'New system' student F (not 2010, 2011 or 2012 cohort) eligible for Assembly Learning Grant – Household Income £39,329		
A	Assembly Learning Grant payable	£50
B	Loan for Living Costs payable (£5,150 less £50 Assembly Learning Grant substituted for loan)	£5,100

'New system' Student G (not 2010, 2011 or 2012 cohort) eligible for Assembly Learning Grant – Household Income £ £39,330 to £39,778		
A	Assembly Learning Grant payable	£0
B	Loan for Living Costs payable (no income above £39,778 therefore no assessed contribution)	£5,150 (100% loan)

'New system' student H (not 2010, 2011 or 2012 cohort) eligible for Assembly Learning Grant or Special Support Grant – Household Income £51,323		
A	Household Income	£51,323
B	Loan for Living Costs Threshold	£39,778
C	Difference A – B	£11,545
D	Divide by £8.97 and round down to the nearest pound to give contribution to Loan for Living Costs	£1,287
E	£5,150 minus D = Loan for Living Costs payable	£3,863 (75% non-means tested element of maximum entitlement to loan)

Loans for Living Costs – students with reduced entitlement

- 82.** Different rates of loan for living costs apply to both 'old system' students and 'new system' who are neither 2010, 2011 nor 2012 cohort on part-time courses of initial teacher training (ITT) who attend for less than 6 weeks; and to all students on certain types of sandwich year courses; for students in their final year of study; and students who are eligible to apply for income assessed NHS bursaries. Students who choose not to be income-assessed will only be able to apply for a reduced rate loan for living costs which is 75% of the maximum entitlement (Regulation 56).

Students who live at their parent's home treated as living elsewhere

- 83.** Where an 'old system' student began the specified designated course (defined in Regulation 2) before 1st September 2004, the LA can, where they feel it is appropriate, award a higher rate of loan to that student if they are living at the parental home and if their parents cannot be expected to support them due to age, incapacity or otherwise (Regulation 57(1)). Where a student began that course on or after 1st September 2004, the LA can no longer award a higher rate of loan to a student in such circumstances (Regulation 57(2)).
- 84.** There is no longer a provision in the Regulations which allows LAs to award the parental rate of loan in the situation where a student did not live at the parental home, but the LA was satisfied that they could have conveniently attended the course from the parental home. Since 2004/05 all students living away from the parental home have been eligible for the rate of loan applicable to their site of study.

Students who are members of religious orders

- 85.** Since 2009/10, separate student support arrangements no longer apply for new full-time students identifying themselves as living in a House of Religious Order. Students who are already defined as living in a House of Religious Order and who are continuing a course in the 2013/14 academic year (and which the student started before 1st September 2009) will remain eligible for their existing package of support. However, the separate House of Religious Order category will no longer appear on the paper or online application forms for new or continuing students.

College Fee Loans – Oxford and Cambridge

- 86.** Regulation 65 and Schedule 4 provide that graduate students may qualify for a loan to cover college fee costs if they are undertaking a second degree at either Oxford or Cambridge University. The loan, which is administered by the SLC, is available to an eligible student (or person treated as an eligible student) who:
- (i) already has an honours degree from a UK institution:
 - (ii) is attending:
 - (a) a course of a standard not higher than a first degree leading to qualification as:
 - o a medical doctor
 - o a dentist,
 - o a veterinary surgeon,
 - o an architect,
 - or, if the course started before 1st September 2009,
 - o a landscape architect,
 - o a landscape designer,
 - o a landscape manager,

- o a town planner or town and country planner
- (b) a course leading to qualification as a social worker; or
- (c) a course of which any academic year is a bursary year. That is, a year in respect of which the student is eligible to apply for an income related healthcare bursary or Scottish Healthcare Allowance
- (iii) is a member of a college or permanent private hall of the University of Oxford or a member of a college of the University of Cambridge;
- (iv) was under 60 on the first day of the first academic year of the course in (i); and
- (v) started the course on or after 1st September 2006 and is continuing on it in 2013/14 or starts the course on or after 1st August 2013.

A person treated as an eligible student is defined in Part 2 of Schedule 1

- 87.** Paragraph 10 in Schedule 4 sets out the level of support that will be provided.

Overseas study

- 88.** Since 1st September 2007, students attending an overseas institution are no longer required to attend that institution for a period of eight consecutive weeks in the academic year in order to qualify for the overseas rate of loan (Regulation 63).
- 89.** Students studying at an overseas institution or the University of London Institute in Paris now merged with Royal Holloway University of London will now all fall within Category 3 (Regulation 63).
- 90.** In 2003/04, the two overseas rates were replaced. The current overseas rate now applies irrespective of the country in which the overseas study is undertaken.
- 91.** Where students change their circumstances exactly half way through an academic quarter, they will be entitled to the higher of the two possible rates of loan for living costs (see Regulation 59(c)(ii)). A student attending an overseas institution for 50% of the quarter and spending the remaining 50% at their parental home, would receive the higher overseas rate of loan for the relevant quarter. This will be the case even if the student does not spend 8 weeks overseas. A student attending an overseas institution for 50% of the quarter and studying in London (not residing at home) for the remaining 50% of the quarter would qualify for the London rate of loan in that quarter.
- 92.** Students who are attending an overseas institution or the University of London Institute in Paris (now merged with Royal Holloway University of London) for less than 50% of an academic quarter are normally entitled to the same rate of loan for living costs that would apply if they were studying for the entire quarter in the UK. For example, a student spending 60% of the quarter at their parental home and the remaining 40% overseas would qualify for the home rate of loan. However, Regulation 59 was amended in the 2007/08 academic year so that students whose circumstances change more than once during an academic quarter may still be eligible for the overseas rate of loan. The requirement that a student spends at least half of

an academic quarter in order to qualify for the overseas rate of loan for that quarter has been removed.

- 93.** Now, as in any other case, the student who has a period of attendance at an overseas institution and who has more than one other change of circumstance in the quarter will qualify for the rate of loan for living costs covering the longest period in that quarter. For example, a student spending 40% of a quarter overseas, 30% away from home outside London and 30% at the parental home, would be entitled to the overseas rate of loan for living costs for that quarter.
- 94.** For students who spend less than a full year overseas, LAs should calculate the loan entitlement by determining which loan rate should apply for each of the quarters during which instalments are paid (see paragraphs 91 to 93 for additional information on changes made during the year).

Loans for extra weeks' attendance

- 95.** Additional support for extra weeks of attendance above 30 weeks and 3 days is in the form of a loan for living costs, with a fixed amount being available per extra week, or part of a week, up to 45 weeks of study. Students studying for 45 weeks or more in any 52 week period are treated as if they are studying for the full 52 weeks and their extra weeks' loan is calculated accordingly.
- 96.** The amount payable for extra weeks attendance is determined by reference to the Category into which the student falls (Regulation 61, see also Section G of Annex F and Annex G).

Students on accelerated courses

- 97.** Students on 'accelerated' degrees which last for two academic years, and which require students to undertake more than 40 weeks in the final year, are, if they qualify for a loan, entitled to the full year loan rate in the final year and also for the extra weeks' loan for attendance above 30 weeks and 3 days. Students on designated Fast Track degrees or Compressed degrees, also delivered over two long academic years are, if they qualify, entitled to the same support package, but are not required to be in attendance for the full duration of the award.

Changes during the year

- 98.** Broadly, the loan for living costs is payable in respect of three quarters of the academic year. With the exception of loans for living costs to be paid to compressed degree students, the three quarters these are depends on which quarter the longest vacation falls in (see Regulation 58). Where the loan for living costs is payable to a compressed degree student (courses only available in England), the Welsh Ministers will determine which quarter in respect of which the loan is not payable. Where students' circumstances change during the year the rate of loan applicable to them may also change (e.g. where they move away from the parental home or where they transfer from studying a course in London to studying a course elsewhere in the UK or attending an overseas institution as part of their course). In these cases, the rate of loan which applies will depend on what the student's circumstances were for the majority of the relevant quarter, or where a student changes their circumstances exactly half way through a quarter, which of the two possible rates of loan is higher - see Regulation 59.

- 99.** For example, in the case of a student studying outside London, and living in the parental home, the appropriate amount of loan is the parental home rate. If however the student moves away from the parental home after the first or second week of the relevant quarter, they would be entitled to the elsewhere rate for that quarter and subsequent quarters. If the student were to move away from the parental home exactly half-way through a quarter, the higher of the two possible rates of loan for living costs would be applicable, which in this instance would be the elsewhere rate of loan (see tables 1 and 2 below).
- 100.** For students whose circumstances change more than once during an academic quarter, the rate of loan for living costs covering the longest period in the academic quarter will apply. For example, a student spending 40% of a quarter away from home in London, 30% away from home outside London and 30% at the parental home, would be entitled to the London rate of loan for living costs for that quarter.

Table 1

Quarter	1 st quarter				2 nd quarter			3 rd quarter		
Month	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Student position	Student at parental home								Student living away from home	
Entitlement for quarter	Parental home rate								Elsewhere rate	

Table 2

Quarter	1 st quarter				2 nd quarter			3 rd quarter		
Month	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Student position	Student at parental home								Student living away from home	
Entitlement for quarter	Parental home rate								Elsewhere rate	

Grants for Fees ('old system' students)

General rates applicable to students who are studying at publicly-funded institutions

101. 'Old system' students may qualify for grant support towards tuition fees, subject to certain criteria which include the provisions on previous study (as set out in the 'Assessing Eligibility' guidance chapter).

102. Regulation 17(1) provides that the maximum level of grant support towards tuition fees applicable to most 'old system' students for 2013/14 is £1,380 (£1,425 where the institution is in Northern Ireland). There are, however, certain exceptions. The following groups of 'old system' students are subject to a maximum tuition fee grant of £680 (£700 in Northern Ireland):

Students in the final year which is ordinarily required to be completed after less than 15 weeks' attendance;

Students on a sandwich course, in respect of an academic year:

(i) during which any periods of full-time study are in aggregate less than 10 weeks, (as calculated by paragraph 104-107 below); or

(ii) In respect of that academic year and any previous academic years of the course, the aggregate of any one or more periods of attendance which are not periods of full-time study at the institution (disregarding intervening vacations) exceeds 30 weeks (calculated in accordance with paragraph 104-107);

Students on an ITT course, where any periods of full-time study in the academic year are in aggregate less than 10 weeks.

Students studying on a course provided in conjunction with an overseas institution, where in an academic year:

(i) Any periods of full-time study at the UK institution are in aggregate less than 10 weeks; or

(ii) In respect of that academic year and any previous academic years of the course the aggregate of any one or more periods which are not periods of full-time study at the UK institution (disregarding intervening vacations) exceeds 30 weeks (calculated in accordance with paragraph 91).

103. Paragraphs 108 to 111 below set out how periods of full-time study are calculated for ITT courses which started before 1st September 2010 (including '2010 gap year' students continuing courses in 2013/14).

Calculation of weeks' full-time study

Sandwich Courses

104. The calculation of 10 weeks study at paragraph 102 above should be on the basis that not only weeks of full-time study, but also (or alternatively) any days of full-time study which fall in any week which also includes work experience, are aggregated.

- 105.** Only days of full-time study (not part days) should be counted. Also, when counting days of study to make up a number of weeks of study, the divisor should be 5 rather than 7 – e.g. 50 days would produce 10 weeks.
- 106.** In relation to 10, 15 or 30 weeks at paragraph 102, parts of weeks cannot be counted.
- 107.** Study includes *learning in the workplace*, where that is a course requirement. Such learning is a feature of some foundation degree courses. It may also occur in courses other than foundation degree courses. Please see the definition of learning in the workplace which can be found in the 'Assessing Eligibility' guidance chapter.

ITT Courses

- 108.** The calculation of 10 weeks at paragraph 102 above should be on the basis that not only weeks of full-time study, but also hours and part days of study should be counted. For determining the periods of full-time study, it would be reasonable for an LA to aggregate periods of part-time attendance or study into periods of full-time study/attendance.
- 109.** For these purposes we advise that it would be reasonable to treat a week as comprising 30 hours in total. For example, a student attending a course totalling 180 hours in the academic year will be regarded as attending that course for six weeks. However, the requirement in the Regulations is in terms of weeks and it is for LAs to consider whether the attendance requirements have been met sufficiently with a different total number of hours.
- 110.** The Welsh Government takes the view that the following may qualify as periods of study where they are explicitly part of the course:

- Lectures
- Seminars
- Taught sessions and tutorials
- Directed study at or through the college/HEI
- Teaching practice (whether observed or not)
- Assessment of peers' teaching at the college/HEI or a study centre
- Course related meetings with mentors and contact with tutors
- Course related learning sets/groups
- Development of personal development plans in college/HEI
- Literacy, numeracy and ICT skills development, including requirements of the national minimum core.
- Periods between them on the same day

- 111.** For '2010 cohort', '2011 cohort' and '2012 cohort' students, full-time ITT courses starting on or after 1st September 2010 that do not lead to a first degree (PGCE courses) are courses of at least one academic year but no more than two academic years in length, where the periods of study in each academic year are at least 300 hours. A week of study can be considered as 30 hours. Paragraph 110 clarifies what qualifies as periods of study. These courses will attract the standard full-time package of support.

Students at private HEIs

- 112.** 'Old system' students continuing on designated courses at private HEIs in 2013/14 will remain eligible for a non means-tested fee grant of up to a maximum of £1,285 (see Regulation 18(1)(a)). 'Old system' students on

designated courses at the University of Buckingham will continue to receive a higher rate of non means tested fee grant of £3,275 (see Regulation 18(2)). All fee grant payments to private HEIs are made by the SLC. These students are not eligible for the fee contribution loan.

Students on courses provided by private HEIs on behalf of publicly-funded institutions

- 113.** 'Old system' students studying on courses provided at private HEIs on behalf of a publicly funded institution that began on or after 1st September 2001 will continue to be eligible for the income assessed fee grant of up to a maximum of £1,285 (see Regulation 17(7)). These students may be eligible for a fee contribution loan.

Guildhall School of Music and Drama and Heythrop College

- 114.** Guildhall School of Music and Drama became a publicly funded HEI on 1st August 2006, and Heythrop College became a publicly funded HEI from 1st September 2006. However, 'old system' students will continue to be eligible for non means-tested fee grants of £5,030 and £2,465 respectively in 2013/14 (see Regulation 17).
- 115.** Students starting courses in 2006/07 or later at Guildhall and Heythrop will be treated in the same way as other current system students at publicly funded institutions.

University of London Institute in Paris (formerly British Institute in Paris)

- 116.** The level of grant for tuition fees for 'old system' students studying at the University of London Institute in Paris, now merged with Royal Holloway University of London on or after 1st September 2001 is as for publicly-maintained UK institutions in general – £1,380 (£1,425 where the institution is in Northern Ireland) in 2013/14. Students who started their course before then are eligible for the half rate of grant for fees – £680 (£700 where the institution is in Northern Ireland).

Sandwich courses (including foundation degree sandwich courses)

General

a) Calculating weeks of full-time study

- 117.** Where students will be undertaking alternate periods of full-time study in an institution and periods of work experience, the term dates from the HEI course database provided by the Student Loans Company will not provide sufficient information for LAs to determine the appropriate level of support. LAs will need to refer to the information provided by students in their applications; and they may also need to contact HEIs to ascertain attendance patterns. The LA authorising officer should make changes to the amounts shown on the system to reflect the amount of support before authorising the release of a [Student Finance Entitlement](#) letter and payment(s) to students following this pattern of study. Further information can be found in the chapter on 'Guidance on General Eligibility and Entitlement Assessment Administration' under 'Students attending for less than a full year when issued later in the year'.

b) Learning in the workplace

- 118.** Study includes learning in the workplace, where that is a course requirement. Please see the definition of learning in the workplace which can be found in the 2013/14 'Assessing Eligibility' guidance chapter.

Sandwich courses - support for fees

- 119.** Please note paragraphs 104 to 107 above carefully: the 10 weeks should aggregate entire weeks of full-time study, days of full-time study which occur in the same weeks as work experience, or, if necessary, both. (Full-time study, as noted above, may include learning in the workplace.) Where the aggregate is 10 weeks or more, the grant for fees is £1,380 (£1,425 in Northern Ireland). Where it is less than 10 weeks, the grant for fees is £680 (£700 in Northern Ireland).
- 120.** The £680 (£700 in Northern Ireland) fee is also payable where the aggregate of any one or more periods of attendance in respect of the current academic year and any previous academic years which are not periods of full-time study at the institution, exceeds 30 weeks (see Regulation 17(4)(b)(ii)). This is to allow for the fact that, although a student may spend significant periods which are not full-time study at the institution, those periods may occur over more than one academic year. Paragraphs 104 to 107 set out how weeks of study should be calculated.

Tuition Fee Grant ('new system' students who are neither 2010, 2011 nor 2012 cohort)

- 121.** 'New system' students who are neither 2010, 2011 nor 2012 cohort are eligible to apply for a Tuition Fee Grant (Regulation 19) up to a maximum of £2,085 in respect of their attendance on a qualifying designated course provided by a publicly-funded institution in Wales. A student qualifies for the Tuition Fee Grant if they started their studies on or after 1st September 2006 and before 1st September 2010 (unless they are 2010 gap year students) and whom the Welsh Ministers have determined falls within one of the categories set out in Part 2 of Schedule 1. The maximum amount of grant payable under Regulation 19 where one of the circumstances in Regulation 17(4) applies is £1,045 or the amount by which the fees payable by him or her exceed £680 (£700 in Northern Ireland), whichever is the lesser.

Loans for Fees ('old system' and 'new system' students)

Fee Contribution Loans – 'old system' students

- 122.** 'Old system' students may be eligible for a non-income assessed fee loan to pay for their assessed fee contribution up to a maximum of £1,380 (£1,425 in Northern Ireland) in the 2013/14 academic year. The fee contribution loan is available where a student qualifies for a means tested fee grant (or would qualify for it if they had applied for it) even if the amount they qualify for is nil. The designated course must be provided by or on behalf of an institution that was publicly funded as at 1st August 2005.
- 123.** The maximum amount of fee contribution loan is £680 (£700 in Northern Ireland) if any of the cases set out in Reg 17(4) apply (see paragraph 102).
- 124.** 'Old system' students at private HEIs, Guildhall School of Music and Drama and Heythrop College will not be eligible for a fee contribution loan.

Fee Loan and new Fee Grant – 2012 cohort students

- 125.** '2012 cohort' students may qualify for loan support towards their tuition fees, subject to certain criteria which include the provisions on previous study as set out in the 'Assessing Eligibility' guidance chapter.
- 126.** Regulation 25 provides that the maximum level of loan support towards tuition fees applicable to 2012 cohort students for 2013/14 where the course is provided by a publicly funded institution is £3,575. There are, however, certain exceptions. The following groups of 'new system' students are subject to a maximum fee loan of £1,780 (see Regulation 17(4)):
- b) Students in the final academic year which is ordinarily required to be completed after less than 15 weeks attendance;
 - c) Students on a sandwich course, where in an academic year:
 - (i) Any periods of full-time study are in aggregate less than 10 weeks; or
 - (ii) the aggregate of any one or more periods of attendance which are not periods of full-time study at the institution in respect of the current academic year and any previous academic years, exceeds 30 weeks.
 - d) Students studying on a course provided in conjunction with an overseas institution, where
 - (i) the periods of full-time study in the academic year at the UK institution are in aggregate less than 10 weeks; or
 - (ii) where the aggregate of any one or more periods of attendance which are not periods of full-time study, in respect of the current academic year and any previous academic years, exceeds 30 weeks;
- 127.** Regulation 26 provides that the maximum level of loan support for '2012 cohort' students at private institutions is £6,000, or the fees charged by the private institution for the academic year, whichever is less. The fee charged may exceed £6,000; however any fee charged above £6,000 must be self-funded by the student. If any of the exceptions listed under paragraph 126 above apply, the maximum tuition fee loan available to the student is £3,000, or the fee charged for the academic year, whichever is less.
- 128.** Paragraphs 104 to 107 (Sandwich Course) above set out how periods of full-time study are calculated.
- 129.** In addition to the fee loan, Regulation 20 provides that where the tuition fee charge exceeds £3,575, a '2012 cohort' student on a course provided by a publicly funded institution, will qualify for a fee grant to cover the cost of tuition above £3,575 (up to a maximum of £5,425 fee grant), (e.g where the tuition fee charge is £8,000, the student will be awarded a tuition fee loan of £3,575 and a fee grant of £4,425). The total fee loan and grant will not exceed £9,000 in any academic year (Regulation 20(3)). Note that where the course is provided by a privately funded institution, no fee grant is available (see paragraph 127 above).
- 130.** An eligible '2012 cohort' student on a course provided by a publicly funded institution does not have to specify at application that they wish to receive the fee grant. Where the tuition fee charge exceeds £3,575, and the student has requested a tuition fee loan, an amount of fee grant will be automatically awarded which equals the amount of fee charged less £3,575.

Fee Loans – all 'new system' students except 2012 cohort

- 131.** 'New system' (all cohort groups except '2012 cohort' students) students may qualify for loan support towards their tuition fees, subject to certain criteria which include the provisions on previous study as set out in the 'Assessing Eligibility' guidance chapter.
- 132.** Regulation 23(2) and (3) provides that the maximum level of loan support towards tuition fees applicable to most 'new system' students for 2013/14 is the fee charged or £3,465 (£3,575 if studying in Northern Ireland) (whichever is less). There are, however, certain exceptions. The following groups of 'new system' students are subject to a maximum fee loan of £1,725 (£1,780 in Northern Ireland) or the fee charged (whichever is less, see Regulation 17(4)):
- e) Students in the final academic year which is ordinarily required to be completed after less than 15 weeks' attendance;
 - f) Students on a sandwich course, where in an academic year:
 - (i) Any periods of full-time study are in aggregate less than 10 weeks; or
 - (ii) the aggregate of any one or more periods of attendance which are not periods of full-time study at the institution in respect of the current academic year and any previous academic years, exceeds 30 weeks.
 - g) Students on an ITT course, where any periods of full-time study in the academic year are in aggregate less than 10 weeks (this only applies to 'new system' students who are neither 2010, 2011 nor 2012 cohort);
 - h) Students studying on a course provided in conjunction with an overseas institution, where
 - (i) the periods of full-time study in the academic year at the UK institution are in aggregate less than 10 weeks; or
 - (ii) where the aggregate of any one or more periods of attendance which are not periods of full-time study, in respect of the current academic year and any previous academic years, exceeds 30 weeks;
- 133.** Paragraphs 104 to 107 (Sandwich Course), paragraphs 108 to 111 (ITT students who are not 2010, 2011 or 2012 cohort), paragraph 119 ('2010 cohort' and '2011 cohort' ITT students) above set out how periods of full-time study are calculated.

Courses at Guildhall School of Music and Drama and Heythrop College

- 134.** As mentioned in paragraph 114 Guildhall School of Music and Drama and Heythrop College became publicly funded HEIs from 1st August 2006 and 1st September 2006 respectively. 'new system' students starting a designated course at Guildhall or Heythrop in 2006/07 or later are eligible for the same package of fee support as other 'new system' students starting courses at other publicly funded HEIs

University of London Institute in Paris

- 135.** 'New system' students studying at the University of London Institute in Paris (now merged with Royal Holloway University of London) on or after 1st

September 2006 qualify for the appropriate package of support for 'new system' students depending on their cohort group. The tuition fee grant, which is available to 'new system' students who are neither 2010, 2011 nor 2012 cohort, is not included as part of the package of support as the institution is outside of Wales.

'Old system' and 'new system' students on ITT courses

'Old system' ITT students

- 136.** Part-time courses of initial teacher training are designated under Regulation 5 of the Student Support Regulations. From 1st September 2010, new students who start part-time ITT courses are no longer eligible for the full-time fee and maintenance support package. Rather, they will be eligible to apply for the part-time means-tested fee grant, the part-time means-tested course grant and, where eligible, part-time grants for dependants. Students who started their ITT course before 1st September 2010 and who are continuing their course in 2013/14 will be eligible for the same support package as before 2010/11. As explained in the following paragraphs, for "old system" students there is a 6-week full-time attendance threshold which determines the amount of living cost support a student can receive and a 10-week full-time study threshold which applies to tuition fee support.
- 137.** Calculation of the 6 week and the 10 week threshold should be on the basis set out in paragraphs –108 to 111 above.

Living cost support for 'old system' ITT students

6 or more weeks' full-time attendance

- 138.** Students, who are completing an ITT course where the periods of full-time attendance in the academic year, including attendance for the purpose of teaching practice, are 6 weeks or more may be eligible, subject to income assessment, to 100% loans for living costs and to grants for living costs where appropriate.

Less than 6 weeks' full-time attendance

- 139.** Students who are completing an ITT course where the periods of full-time attendance including teaching practice are less than 6 weeks, are eligible for a reduced rate loan for living costs (Regulation 56(1)(b)). They are not eligible for grants for living costs and other costs, with the exception of Disabled Students' Allowance.

Tuition fee support for 'old system' ITT students

- 140.** A tuition fee grant of a maximum of £1,380 ([£1,425 if studying in Northern Ireland](#)) or the actual fee charged (whichever is the lesser) will be available to 'old system' students on an ITT course (apart from a flexible ITT course) where any periods of full-time study (excluding teaching practice) are 10 weeks or more (see Regulation 17(1)). A fee grant of £680 ([£700 if studying in Northern Ireland](#)) or the actual fee charged (whichever is the lesser) will be available to 'old system' students on ITT courses (apart from a flexible ITT course), where any periods of full-time study (excluding teaching practice) are in aggregate less than 10 weeks.
- 141.** The tuition fee grant is not income assessed where the ITT course is a course other than a first degree course.

ITT students – ‘new system’ students who are not 2010, 2011 or 2012 cohort.

- 142.** Part-time courses of initial teacher training are designated under Regulation 95 of [The Education \(Student Support\) \(Wales\) Regulations 2012](#) other than ITT courses which began before 1 September 2010. As explained in the following paragraphs, for ‘new system’ students who are neither 2010, 2011 nor 2012 cohort there is a 10-week full-time study threshold which determines the amount of fee loan a student can receive and 6-week full-time attendance threshold which determines the amount of living cost loan support a student can receive. In addition, if the student is not completing a first degree course, 6 and 10 week full-time attendance thresholds determine the amount of Assembly Learning Grant or Special Support Grant the student can receive.
- 143.** As with ‘old system’ students, calculation of the 6 and 10 week thresholds for fee support should be on the basis that not only weeks of full-time study but also hours and part days of study should be counted. Part days and hours can be aggregated to make individual days of full-time study (excluding teaching practice) for calculating fee support, which then can be aggregated to make weeks of study. Calculation of the 6 and 10 week attendance threshold for the Assembly Learning Grant / Special Support Grant would be on same basis as for fee support but should also include teaching practice.

[Students undertaking full-time PGCE and equivalent courses which started on or after 1st September 2010 are eligible to apply for the standard full-time tuition fee support, Maintenance Grant and loans for living costs.](#)

- 144.** Welsh domiciled students who began flexible ITT courses through the Open University in Wales after 1st September 2008 and before 1st September 2010 may be eligible for the tuition fee grant up to a maximum of £2,085 in 2013/14. If the Welsh domiciled student undertakes this provision through an accredited provider in England, they do not qualify for the Tuition Fee Grant, and can instead apply for a Tuition Fee Loan to cover the full fee.

Fee support

10 weeks or more full-time study

- 145.** ‘New system’ ITT students who are neither 2010, 2011 nor 2012 cohort students, whose course includes 10 or more weeks of full-time study (excluding teaching practice) in the academic year, may qualify for the full-rate non means-tested fee loan of up to £3,465 ([£3,575 if studying in Northern Ireland](#)) (see Regulation 23(2) and [23\(3\)](#)).

Less than 10 weeks’ full-time study

- 146.** ‘New system’ ITT students who are neither 2010, 2011 nor 2012 cohort students, whose course includes less than 10 weeks of full-time study (excluding teaching practice) in the academic year may qualify for a half-rate non means-tested fee loan of up to £1,725 ([£1,780 if studying in Northern Ireland](#)) (see Regulation 23(2) and [23\(3\)](#)).

Support for living costs

6 weeks or more full-time attendance

- 147.** 'New system' students who are neither 2010, 2011 nor 2012 cohort students on ITT courses will only qualify for grants for living costs in 2013/14 if the periods of full-time attendance (including attendance for the purposes of teaching practice) in that academic year are in aggregate 6 weeks or more (Regulation [28\(3\)](#)).

Assembly Learning Grant for Living Costs and Special Support Grant

- 148.** 'New system' students who are neither 2010, 2011 nor 2012 cohort students who qualify for fee support and whose ITT course is:

(a) not a course for a first degree; and

(b) includes periods of full-time attendance (including teaching practice) of 6 weeks or more but less than 10 weeks in the academic year,

may qualify for a means-tested Assembly Learning Grant for Living Costs or Special Support Grant of up to **£1,500** (see Regulations [42\(2\)\(a\)](#) and [46\(1\)\(a\)](#)). For these students the first **£836** of the Assembly Learning Grant or Special Support Grant is means tested (using a £1 in **£11.34** taper), but all students in this category will be entitled to **£664** of grant regardless of their actual household income (Regulations [42\(4\)\(c\)](#) and [46\(2\)\(c\)](#)).

- 149.** 'New system' students who are neither 2010, 2011 nor 2012 cohort students who qualify for fee support and whose ITT course is:

(a) not a course for a first degree; and

(b) includes periods of full-time attendance (including teaching practice) of 10 weeks or more in the academic year,

may qualify for a means-tested Assembly Learning Grant or Special Support Grant of up to **£3,000** (see Regulations [42\(1\)\(b\)](#) and [46\(1\)\(b\)](#)). The first **£1,671** of the Assembly Learning Grant or Special Support Grant is means-tested on the same basis as applies to all 'new system' students (using a £1 in **£5.674** taper). However all ITT students in this category will be entitled to **£1,329** of the Assembly Learning Grant or Special Support Grant regardless of their actual household income (Regulations [42\(5\)\(c\)](#) and [46\(3\)\(c\)](#)).

- 150.** Paragraph 148 means that where ITT students (excluding those on a first degree) have a household income above **£27,852** they will still be able to receive a non-means tested Assembly Learning Grant or Special Support Grant.

- 151.** A student who qualifies for fee support and whose ITT course is:

(a) leading to a first degree; and

(b) includes periods of full-time attendance (including teaching practice) of 6 weeks or more in the academic year but less than 10 weeks,

may qualify for a means tested Assembly Learning Grant or Special Support Grant of up to **£3,000** (see Regulations [42\(1\)\(d\)](#) and [46\(1\)\(d\)](#)).

- 152.** All 'new system' ITT students who are neither 2010, 2011 nor 2012 cohort and whose course includes 6 or more weeks in aggregate of full-time attendance (including attendance for the purposes of teaching practice) in the academic year are eligible, to loans for living costs, 25% of which are subject to a household income assessment.
- 153.** All 'new system' ITT students who are neither 2010, 2011 nor 2012 cohort and whose course includes 6 or more weeks in aggregate of full-time attendance (including attendance for the purposes of teaching practice) in the academic year may also be eligible for Adult Dependants' Grant, Childcare Grant and Parents' Learning Allowance.

Less than 6 weeks' full-time attendance

- 154.** All 'new system' ITT students who are neither 2010, 2011 nor 2012 cohort and whose course includes less than 6 weeks of full-time attendance (including attendance for the purpose of teaching practice) in the academic year are eligible for a reduced rate loan for living costs (Regulation 56(1)(b)). However they are not eligible for grants for living and other costs (Regulation 28(3)(b)) with the exception of Disabled Students' Allowances (Regulation 28(4)).

Further Education ITT Courses (courses undertaken in England only)

- 155.** Teachers in Further Education colleges who have achieved QTLS (Qualified Teacher Learning and Skills) status, have, since April 2012, been awarded QTS (Qualified Teacher Status) to teach in schools. Qualified teachers who have been assessed as meeting Department for Education (DfE) Teachers' Standards and issued with a QTS certificate by the DfE's Teaching Agency are not eligible for fee loan and Maintenance Grant support for a course of Initial Teacher Training. However, QTLS holders who have not been issued with a QTS certificate can apply for fee loan and Maintenance Grant support for a further full-time ITT course if that course is not more than 2 years in length.

Case Studies: Assembly Learning Grant – Type 1 or Type 2 ITT students (not a first degree student) STATS CHECK

'New system' Student A (not 2010, 2011 or 2012 cohort) (10 weeks' attendance) – Household Income £20,000		
A	Household Income	£20,000
B	Assembly Learning Grant Threshold	£18,370
C	Difference A – B	£1,630
D	Divide by £5.674 and round down to the nearest pound	£287
E	£3,000 minus D = Assembly Learning Grant payable	£2,713

'New system' Student B (not 2010, 2011 or 2012 cohort) (10 weeks' attendance) – Household Income £25,000		
A	Household Income	£25,000
B	Assembly Learning Grant Threshold	£18,370

C	Difference A – B	£6,630
D	Divide by £5.674 and round down to the nearest pound	£1,168
E	£3,000 – D = Assembly Learning Grant payable	£1,832

‘New system’ Student C (not 2010, 2011 or 2012 cohort) (10 weeks’ attendance) – Household Income £30,000		
A	Household Income	£30,000
B	Assembly Learning Grant payable	£1,329

‘New system’ Student D (not 2010, 2011 or 2012 cohort) (8 weeks’ attendance) – Household Income £25,000		
A	Household Income	£25,000
B	Assembly Learning Grant Threshold	£18,370
C	Difference A – B	£6,630
D	Divide by £11.34 and round down to the nearest pound	£584
F	£1,500 - £584 = Assembly Learning Grant payable	£916

‘New system’ Student E (not 2010, 2011 or 2012 cohort) (7 weeks’ attendance) – Household Income £30,000		
A	Household Income	£30,000
B	Assembly Learning Grant payable	£664

Case Studies: Special Support Grant – Type 1 or Type 2 ITT students

‘New system’ student A (not 2010, 2011 or 2012 cohort) (10 weeks’ attendance) – Household Income £30,000		
A	Household Income	£30,000
B	Special Support Grant payable	£1,329

‘New system’ Student B (not 2010, 2011 or 2012 cohort) (7 weeks’ attendance) – Household Income £30,000		
A	Household Income	£30,000
B	Special Support Grant payable	£664

ITT students – '2010 cohort', '2011 cohort' and '2012 cohort' students (defining 'full-time' and 'part-time' ITT students)

- 156.** For '2010 cohort' and '2011 cohort' students, the definitions of full-time and part-time ITT courses have changed. Guidance on the definition of ITT courses for '2010 cohort' '2011 cohort' and '2012 cohort' students is as follows:

Full-time ITT courses

Full-time ITT courses that lead to a first degree are defined in the Regulations as per all full-time non ITT courses that lead to a first degree (*no change*). Full-time ITT courses that do not lead to a first degree (PGCE courses) are courses of at least one academic year but no more than two academic years in length, where the periods of study in each academic year are at least 300 hours. A week of study can be considered as 30 hours.

Part-time ITT courses

ITT courses that are at least 1 year and no more than 4 years in length and do not meet the minimum hours criteria as set out above for full-time non-first degree courses are considered to be part-time ITT courses. These courses attract the part-time support package only, (Part 12 of the Regulations refers) regardless of whether or not the course leads to a first degree.

- 157.** '2012 cohort' students studying on full-time ITT courses in AY 2013/14 will be eligible for a fully means-tested Assembly Learning Grant or Special Support Grant of up to **£5,161**. '2010 cohort' and '2011 cohort' students who are continuing on full-time ITT courses in AY 13/14 will be eligible for a fully mean-tested Assembly Learning Grant or Special Support Grant of up to £5,161 or **£5,780** respectively. These students are not eligible for any guaranteed minimum non-means tested Assembly Learning Grant or Special Support Grant in 2013/14. '2010 cohort' and '2011 cohort' students are eligible for a tuition fee loan of up to £3,465 to cover the full cost of the tuition fee charged. '2012 cohort' students are eligible for a tuition loan of **£3,575**, and a fee grant of up to **£5,425**. This provision applies whether the full time course is an undergraduate or postgraduate full-time course. See paragraphs 64 to 67 and the case studies for information on calculation of maintenance loan support for full-time '2010 cohort', '2011 cohort' and '2012 cohort' students on ITT courses.
- 158.** Students commencing part-time courses of initial teacher training on or after 1st September 2010 and who are not eligible as 2010 gap year students are not able to apply as full-time students. They will therefore not be eligible in 2013/14 for Assembly Learning Grant / Special Support Grant, loan for living costs, tuition fee loan or tuition fee grant. Instead, they should be directed to apply for the part-time support package (course grant, fee grant and part-time grants for dependants). (See the 'Fee and Course Grants for Part-time Study' guidance chapter.)
- 159.** The full-time support package (fee support only) was available for students starting flexible ITT courses from 6 weeks up to less than one academic year in length on or after 1st September 2008 but before 1st September 2010, and students who commenced courses in 2010/11 who are eligible as 2010 gap year students. '2010 cohort' '2011 cohort' and '2012 cohort' students starting flexible ITT courses of under a year in length on or after 1st September 2010 are no longer designated for student support.

Students on sandwich courses including periods of unpaid service (Grants for living costs for 'old system' and 'new system' students)

- 160.** Students on certain specified unpaid placements in the public or voluntary sectors are potentially entitled to grants for living costs subject to means testing even if the periods of full-time study in the academic year are less than 10 weeks (Regulation [28\(7\)](#)). Placements which attract this support are specified in Regulation [28\(8\)](#):
- a) Unpaid service in a hospital or in a public health service laboratory or with a primary care trust in the UK;
 - b) Unpaid service with a local authority in the UK acting in the exercise of its functions relating to the care of children and young persons, health or welfare, or with a voluntary organisation providing facilities or carrying out activities of a like nature in the UK;
 - c) Unpaid service in the prison or probation and aftercare service in the UK;
 - d) Unpaid research in a UK institution or, in the case of a student attending an overseas institution as a part of his course in an overseas institution;
 - e) Unpaid service with a Strategic Health Authority, a Special Health Authority or a Local Health Board; a Health Board or a Special Health Board in Scotland; or a Health and Social Services Board in Northern Ireland.

ERASMUS students (Living Cost Support for 'old system' and 'new system' students)

- 161.** Students undertaking a period of study abroad under the ERASMUS scheme are assessed in the usual way for living cost support, in that they qualify for overseas rates of loan for living costs, and if eligible, grants for living costs and other costs. There are special arrangements for fee support where a student spends the entire year on an ERASMUS exchange. In that case all students ('old system' and 'new system') will be ineligible for fee support for this year (Regulations [16\(3\)\(a\)](#), [19\(2\)\(a\)](#), [20\(2\)](#) and [21\(2\)\(a\)](#)). Instead, HEFCW will fund the institution directly, as an incentive for students to take part in ERASMUS. For detailed information on ERASMUS students please refer to the 2013/14 'ERASMUS' guidance chapter.

Foundation degree courses

- 162.** Some foundation degree courses are full-time, some sandwich, and some part-time, and they attract support in the same ways as other such courses, the Regulations permitting. Some of the sandwich courses have periods of full-time study and work experience alternating within some or all weeks of the course. The arrangements discussed at paragraphs 104 to 107 in respect of determining full time study are intended to secure appropriate support for courses of this kind, related to the amount of full-time study in an academic year, and provided that they meet the definition of 'sandwich course' in Regulation [2\(6\)](#).
- 163.** Some foundation degree courses feature learning in the workplace, which should be treated as full-time study for the purposes of the definition of a sandwich course and of determining levels of support. Please see the definition of learning in the workplace which can be found in the 'Assessing Eligibility' guidance chapter.

Students who are eligible for a Department of Health bursary

- 164.** DH provide bursaries for courses in nursing, occupational therapy, physiotherapy, radiography, midwifery, speech and language therapy, chiropody, dietetics, and prosthetics. Also see the full list in Annex 1 of the 'Assessing Eligibility' guidance chapter. Full-time health care students who are eligible to apply for bursaries (bestowed under section 63 of the Health Services and Public Health Act 1968), the amount of which is not determined by reference to the student's income are excluded from receiving student support under Regulation 4(3)(c).
- 165.** Students who are eligible to apply for DH bursaries (also paid under the 1968 Act) the amount of which is calculated by reference to the student's income are generally ineligible for fee support in any year in which such a bursary is paid (see Regulations 16(3), 19(2), 20(2) and 21(2)). Where these students are excluded from receiving fee support they will also be excluded from receiving grants for living and other costs (under part 5 of the [The Education \(Student Support\) \(Wales\) Regulations 2012](#) – see Regulation 28(3)(a)). However, means tested bursary holders may be eligible to receive a reduced rate loan for living costs under Regulation 56(1)(a). **NB:** See paragraphs 14 and 15 of the 'Assessing Eligibility' guidance chapter for 2013/14 changes and introduction of the £1,000 NHS bursary. Annex 1 provides full details.
- 166.** Part-time health care students eligible to apply for any NHS bursaries paid under the 1968 Act are excluded from receiving any student support under Regulation 93(3)(a)(i).
- 167.** It is, therefore, recommended that before assessing eligibility for support from applicants in these subjects listed in paragraph 164 above, LAs ascertain whether the individual will be eligible for a bursary, and if so whether or not it is means-tested.

NHS secondees

- 168.** Students who attend designated courses in the subjects listed in paragraph 164 above but who do not receive a DH bursary are eligible for support in accordance with the conditions in the Regulations in the same way as any other applicant. The Department of Health has confirmed that health care students who are employed by NHS trusts and seconded onto health care courses are not eligible for NHS bursaries. These students continue to receive their salary and have their tuition fees paid by the NHS, but the payment of their fees falls outside the NHS bursary scheme. Such students, who receive assistance from the NHS only for their fees, are not excluded from the student support provisions and can therefore receive support for living costs and DSAs, subject to relevant means-testing and of course to their satisfying all the usual eligibility criteria.
- 169.** As seconded NHS employees will have their fees paid by the NHS, they will not be eligible for fee support. In order to prevent double funding of fee support, applications should be processed in the usual way through Protocol. However, when approving the application LAs should manually over-ride the tuition fee amounts and set them to zero. Setting the 'fee support' box (for public contributions) to zero will ensure the HEI is not paid a fee contribution by the SLC. Setting the 'contribution to fees' box (for students) to zero will ensure the HEI does not invoice the student for a contribution to fees.

Medical and dental students

- 170.** Most Medical and Dental students who started their courses in or after 1998/9 are entitled to receive funding through the Student Support Regulations for the first four years of the course. Once they enter the fifth year of the course they become eligible for the NHS income assessed bursary for the remainder of their course. Like other NHS students on the income assessed bursary scheme, the NHS will pay their tuition fees and an income assessed bursary, while they will also be eligible for a reduced-rate loan for living costs under Regulation 56(1)(a). These students will need to apply to their LA for the reduced-rate loan for living costs. They should be directed to the NHS Wales Student Awards Unit (3rd Floor, 14 Cathedral Road, Cardiff, CF11 9LJ, Tel: 029 2021 96167 (if domiciled in Wales) or to the NHS Careers Helpline, Tel: 0845 358 6655, website: www.nhscareers.nhs.uk/, E-mail: advice@nhscareers.nhs.uk if domiciled in England) for the rest of their support.

Financial support for students repeating a year during the period supported by BIS prior to 2006/07 is the responsibility of the Welsh Ministers. LAs will need to refer to the 'Assessing Eligibility' guidance chapter, as, since 2006/07 the rules on fee support for repeating years have been revised. Students are not eligible for NHS Bursary support until the 5th year of the medical programme i.e. the 6th year of study for students repeating 1 year.

Intercalation counts towards the qualifying period for NHS Bursary support, i.e. if intercalation takes place in the first 4 years of the undergraduate programme, students transfer to NHS support in the 5th year of study (the 4th year of the medical or dental course). Students intercalating in year 5 of the course are supported by DH.

Example 1:

Academic year

2009/10 - 2010/11 – Student undertakes first 2 years of medical or dental course.

2011/12 – Student intercalates.

2012/13 – Student returns for 3rd year of medical course.

2013/14 – 4th year of medical course but student eligible for NHS Bursary.

Example 2:

Academic year

2009/10 – 2012/13 – Student undertakes first 4 years of medical or dental course.

2013/14 – Student intercalates but eligible for NHS Bursary.

- 171.** Students entering Year 2 or later of the graduate-entry accelerated four-year medical course (where the course began before 1st September 2012) are also eligible for the NHS income assessed bursary and reduced rate loan for living costs.
- 172.** Students on a graduate entry accelerated programme (a course leading to a qualification as a doctor or dentist which normally requires a first degree (or equivalent) as an entrance qualification and does not take longer than four

years to complete) are covered by the Regulations. Subject to meeting the usual eligibility conditions and income assessment, they are entitled to full grants for dependants and travel grants as well as a full maintenance loan in their first year of study. They will also be entitled to a reduced maintenance loan (Regulation 56) subject to income assessment, in years 2 to 4 of their study. In most cases they will not be entitled to fee support or the Maintenance Grant or Special Support Grant because of previous study. However, there will be circumstances where previous study does not prevent graduate entrants from receiving fee support or the maintenance grant or special support grant. For example, Regulation 7 does not exclude students who obtained their first degree outside the UK. Therefore, graduate entrant medical students should be assessed for fee support and the Maintenance Grant or Special Support Grant for the first year of their course in the same manner as any other student, but with particular regard for the previous study rules. Note that where the graduate entry accelerated programme starts on or after 1st September 2012 these students will be eligible for a partial tuition fee loan for each year of their course (including the first year, which they would normally have to self fund). These students are required to self fund the first £3,465 of the fee charged in year one, and can receive a partial tuition fee loan for any additional fee charged above £3,465, up to a maximum of £9,000. In subsequent years of the course the first £3,465 (or uprated amount) will be paid by the Department of Health and the student can receive a tuition fee loan to fund the difference up to £9,000 or the actual fee charged if less. (please see Annex H Section I – Support available to Graduate Entry Medical and Dental students in AY 2013/14)

- 173.** Those students who are eligible to apply for income assessed Department of Health bursaries are not eligible for any grants, either for fees or living costs, or loans for fees under the Regulations other than the accelerated graduate entry fee loan in Regulation 27(Regulations 16(3), 19(2), 20(2), 21(2) and 28(3)). They are, however, eligible for loans for living costs at the reduced rates set out in Regulation 56(1)(a). The following points should be noted:
- a) Those students who are eligible to apply for income assessed DH bursaries must apply to an LA if they wish to use the loan facility. The normal rules on which LA should accept an application apply in the usual way.
 - b) LAs should still assess an applicant's eligibility for support under the Regulations. The eligibility rules for a DH bursary differ from those under the Regulations, and the fact that an applicant is eligible under DH rules should not be taken as proof of eligibility under the Regulations.
 - c) Loans for living costs at the rates set out in Regulation 56(1)(a) are not subject to an assessed contribution, by virtue of Regulation 62(2). Once the eligibility of the applicant has been confirmed, there is no need to assess him for a contribution.

Dance and Drama students

- 174.** Below paragraphs contain guidance for students on Higher Education Dance and Drama courses in AY 2013/14, and will no longer be provided for in separate guidance chapter. Since 1st September 2004 HE providers offering degrees and diplomas awarded by HE institutions have moved to mainstream funding arrangements under the Student Support Regulations, and as before the Central School of Ballet, the London Academy of Music and Dramatic Art (LAMDA), RADAs, Bristol Old Vic, the London Contemporary Dance School and the Rambert School of Contemporary

Dance are affiliates of the Conservatoire of Dance and Drama, which is a publicly funded institution.

- 175.** All eligible students who commence a specifically designated Dance and Drama course at a privately funded institution on or after 1st September 2006 but before 1st September 2012 are eligible for the same package of support available to new students who commenced courses at publicly funded institutions between 1st September 2006 but before 1st September 2012, i.e a non-income assessed Tuition Fee Loan of up to £3,465 (£3,575 if studying in Northern Ireland) for all current system cohort students, and maintenance support dependent upon their cohort.
- 176.** All eligible students who commence a specifically designated Dance and Drama course which is wholly provided by a privately funded institution on or after 1st September 2012, will be eligible for the package of support available to a 2012 cohort student starting a course at a private HEI on or after 1st September 2012 i.e a non-income assessed Tuition Fee Loan of up to £6,000, and the same maintenance support package available to other 2012 cohort students.

FE Dance and Drama Awards

- 177.** FE Dance and Drama Awards are offered to students who attend a course offered by one of 21 specified private Dance and Drama schools to pursue the Trinity College London Diploma. This is an FE qualification, at level 5 or 6 on the national Qualifications Framework. These FE Awards are funded and managed by the Education Funding Agency (EFA). Students in receipt of an FE Dance and Drama Award may apply for additional help from the Income Assessed Student Support Fund (IASSF). Applications for this additional support should be made to the Learner Support Service (LSS) who administers the Fund on behalf of the EFA. The Fund is income assessed, and the amount of help given to a student will depend upon his/her family's household financial circumstances. Students should be advised to contact the LSS direct on 0800 121 8989 if they need any information about this fund. European Union (EU) students and those from England, Wales and Scotland are eligible to apply for fee support. Students from Northern Ireland should contact the Student Finance Section of the Western Education and Library Board for details of support available to them on 028 82 411 411 or email student.awards@welbni.org.
- 178.** Students from England, Wales and Scotland may also apply to the LSS for support towards their living and learning costs. Students from EU countries must contact their home authorities. Students from Northern Ireland should contact the Student Finance Section of the Western Education and Library Board for details of support available to them on 028 82 411 411 or email student.awards@welbni.org.

The LSS supplies application forms for all students to the Dance and Drama schools, who are asked to distribute them to students who are offered an FE Dance and Drama Award. All students should be advised to obtain an application form from the school providing the course they wish to attend for the Trinity College London Diploma or Certificate qualification.

A return envelope is provided with the IASSF application pack, but in the event of one not being provided, all completed application forms should be returned to:

DaDA
Freepost RSLX- GJSR_YYUU
Learner Support Service

Birmingham
B24 9FD

Dance and Drama Schools offering both FE and HE provision

- 179.** Some of the 22 private Dance and Drama schools offer both FE and HE provision (see paragraph 174). Students may decide to register for (and complete) a course leading to a higher education qualification (e.g. a first degree) at the same time that they are pursuing their Trinity College Level 5 or 6 qualification. However, they **must not apply** for both FE and HE support. Students who are offered an FE Dance and Drama Award are advised in their Award Letter that they must choose either to take up their FE Award or to apply for HE loans and grants instead; they cannot take up an FE Award **and** receive HE student support. Some students may, however, start their courses claiming HE student support and then subsequently transfer to an FE Dance and Drama Award. Such students will cease to be eligible for HE student support as soon as they transfer to an FE Dance and Drama Award.
- 180.** It follows therefore, that if an LA receives an application for HE student support from a student for a course which leads to an HE qualification in dance and/or drama, and the applicant states that he/she has been awarded an FE Dance and Drama Award, the LA should refuse the application for student support. Also, if a student already in receipt of HE student support reports that he/she has transferred to a Dance and Drama award, the LA should withdraw the HE support from the date on which the transfer took place.
- 181.** The Dance and Drama schools who are currently offering both FE and HE provision are:
- The Arts Educational School, London;
 - ALRA, London (South) and Wigan (North);
 - Bird College, Kent;
 - Guildford School of Acting (GSA), Guildford; (part of University of Surrey)
 - The Italia Conti Academy of Theatre Arts Ltd, London; and
 - Mountview Academy of Theatre Arts, London.
- 182.** For enquiries on FE Dance and Drama courses please contact the EFA in Sheffield.

Emma Kershaw Tel: 0114 207 4529 (Emma.Kershaw@ypla.gov.uk)

Please note: The EFA can only offer advice on the FE Dance and Drama Awards. They are not able to offer advice to students who are seeking alternative means of funding, or to students who are applying to schools that are not eligible for Dance and Drama Award funding

Further information on the DaDA scheme can be found on the website www.gov.uk

Household income assessment

Income assessment process

- 183.** The income assessment comprises four key stages:

- Step 1 Determine whose income forms part of the household income - always include the student (see tables at paragraph 24)
- Step 2 Determine the taxable income (as defined in the Regulations, paragraph 1(n) of Schedule 5) of each person whose income is specified to be part of the household income.
- Step 3 Make the permitted deductions from taxable income to arrive at residual income and make any further deduction permitted by paragraph 3(3) of Schedule 5. The aggregate is the household income.
- Step 4 Calculate any:
- Entitlement to the Higher Education Grant (for 'old system' students) using the relevant taper:
 - Entitlement to the Assembly Learning Grant for living costs or Special Support Grant (for 'new system' students) using the relevant tapers.
 - Apply substitution to the Loan for Living Costs where the student is eligible for an amount of Assembly Learning Grant.
 - Apply the contribution to the means tested support package.

Step 1 - Determining whose income should be part of the household income assessment (All 'new system' students)

- 184.** Schedule 5, paragraph 3 explains whose income should be included in the household income assessment. Once the residual income has been calculated for each person whose income is specified to be part of the household income, these amounts are then aggregated to form the household income taking into account any deduction under paragraph 3(3) of Schedule 5.
- 185.** The parent'(s) income (and where applicable their partner's income) should be assessed in the case of all students except those listed in Schedule 5, paragraph 2. Paragraph 24 of this guidance document summarises whose income should be included within the household income in relation to the year the student started their course. The 'end-on' and transfer provisions should be noted when using this table.

Independent students

- 186.** Some circumstances where the parental income should not be included in the household income assessment are listed below (for a full list see Schedule 5, paragraph 2(1)(a) - (k).
- 187.** Where the student married or entered into a civil partnership before the beginning of the academic year for which household income is being assessed. This applies whether or not the marriage/civil partnership is still subsisting (Schedule 5, paragraph 2(1)(b)).
- 188.** The student's parents have both died. This applies immediately the student is bereaved of both parents (Schedule 5, paragraph 2(1)(c)).
- 189.** Where the household income assessment is based on the income of one parent (e.g. where parents have separated) and that parent dies, then no

parental income is required (Schedule 5, paragraph 2(1)(h)), even if that parent has a partner.

- 190.** If the student's parents are residing outside the European Community and the LA is satisfied that the assessment of a parental income would place them in jeopardy, or that it would not be reasonably practicable for them to send a contribution to the UK (Schedule 5, paragraph 2(1)(g)). Although this provision does not refer to a specific category of students, parents of refugees or those who have been granted exceptional leave to enter or remain in the UK or parents of those who have been granted humanitarian protection or discretionary leave are most likely to fall within its provisions.
- 191.** Where the student is a member of a religious order who resides in a house of that order and the student began the present course before 1st September 2009 (Schedule 5, paragraph 2(1)(i)).

Self-support

- 192.** Parental income is not included in the household income assessment where the student has supported themselves for periods ending before the first academic year of the course amounting in aggregate to not less than 3 years (Schedule 5, paragraph 2(1)(k)). Any period of self-support, however short, may be counted, provided that it occurred before the first year of the course. Periods of self-support include, among other things, paid holidays, breaks between jobs when the person supported themselves from savings, and paid periods of experience on a sandwich course (other than the present course).
- 193.** Schedule 5, paragraph 2(1)(k) does not stipulate how much a student must have earned before being classed as self-supporting. To qualify, the student must be able to prove that they have earned enough to support themselves during the period in question. A person in part-time or temporary employment and living in the parental home may not wholly have paid for their keep, including their share of housing costs. A student living rent-free with parents should not normally be regarded as self-supporting unless they can clearly demonstrate that they have contributed appropriately to the household budget.
- 194.** Where the LA is satisfied that the student was self-supporting for a period when payments were received 'in kind', such periods may be counted as self-support.
- 195.** Notwithstanding the above, a student should be treated as having supported themselves for any period during which they fall into one of the categories listed in Schedule 5, paragraph 2(1)(k)(i) – (v). This includes periods when the student held a state studentship or comparable award (Schedule 5, paragraph 2(1)(k)(iv)): such awards could include research council studentships and other postgraduate awards to which no parental contribution provisions apply.

Student parents

- 196.** Parental income is not included in the household assessment where the LA is satisfied that a student has care of a person under the age of 18 on the first day of the academic year for which they are applying for support (Schedule 5, paragraph 2(1)(j)).
- 197.** Any student who gains care of a person under 18 after the first day of the relevant academic year will not have the parental income taken into account in the income assessment from the start of the following academic year

(assuming they still have care of the person under the age of 18 on the first day of that academic year).

- 198.** For the purposes of confirming independent status, a student can be considered as having care of a person under the age of 18 if they look after the child and the child lives with them, irrespective of the relationship with the child. This might include, for example, a student who is caring for the child of a partner, a student who has adopted a child or a student who has been appointed a guardian of a child.
- 199.** When completing their application forms, students should send their child's original birth certificates to confirm the date of birth and also provide evidence that they have care of the child, for example, evidence that they are receiving Child Benefit or Child Tax Credit.
- 200.** Students who qualify as independent students on this ground retain that status for the period of eligibility (paragraph 2(2) of Schedule 5).

Case Studies: Student Parents

- **Student A** is a 22 year old single parent who is living with his/her one year old daughter and is applying for student support for a three year degree course starting on 1st September 2013. He/she will be treated as an independent student from the start of her course.
- **Student B** is a 21 year old unmarried female student living away from home. She is starting a three year course on 1st September 2013 and will be assessed as a dependent student. In November 2013, the student has a baby. When the student applies for support for the second year of her course starting on 1st September 2014, she will be assessed as an independent student.
- **Student C** is a 22 year old unmarried female student living away from home. She is starting a three year course on 1st September 2013 and will be assessed as a dependent student. In November 2013, the student has a baby, but from January 2014 she no longer has care of that child. When the student applies for support for the second year of her course starting on 1st September 2014, she will still be assessed as a dependent student.

Estrangement

- 201.** Parental income is not included in the income assessment where the eligible student is irreconcilably estranged from their parents – Schedule 5, paragraph (2)(1)(e). They should be regarded as independent under this paragraph where:

(a) they have communicated with neither of the parents for the period of one year before the beginning of the relevant year for which they are being financially assessed; or

(b) they can demonstrate on other grounds that they are irreconcilably estranged from the parents.

In other words:

If they have not communicated with either parent during the year in question, they should be regarded as irreconcilably estranged.

If they *have* communicated with either of them during that year, they *can* nevertheless still be regarded as irreconcilably estranged, as aside from a year long absence of communication, the student may be able to demonstrate other grounds for being regarded as irreconcilably estranged from the parents.

- 202.** LAs should, as far as possible, satisfy themselves that the estrangement is genuine and that for the time being reconciliation is impossible (or at least highly unlikely). It is not enough that a student does not get on with their parents or that they have had a serious disagreement recently. The fact that a student may choose to live apart from their parents is not itself sufficient evidence of an irreconcilable estrangement. Similarly irreconcilable estrangement cannot be inferred simply on the ground that a parent refuses to co-operate with the LA in the financial assessment of the student (e.g. by not replying to letters or refusing to complete income assessment forms), or does not provide financial support to him. These factors could, of course, be expected to be present if there has been a genuine estrangement.
- 203.** It is for the LA to decide in each case whether it has sufficient information and evidence to justify its opinion as to whether or not a student is irreconcilably estranged. In addition, the LA must satisfy itself each year before assessing the student that an estrangement still persists.
- 204.** There is no qualifying period which must be met before a student can be regarded as irreconcilably estranged (and, as noted above, Schedule 5, paragraph 2(1)(e) does not rule out contact even within a year before the year of assessment). But it is likely to be easier for a student to demonstrate that they are 'irreconcilably estranged' if the estrangement has endured for a significant length of time before the student applies for support. Care is needed where an estrangement is claimed to have started just before the student starts the course or during the course itself. Most LAs know of examples of difficulties being caused by a student's wish to leave the parental home and enter higher education. LAs should decide whether such difficulties are temporary or transitional, or whether a genuine estrangement has occurred. The possibility of fraudulent or unsubstantiated claims of estrangement should always be borne in mind.
- 205.** What is the student's position if estrangement either starts or ends during the course of an academic year? The Regulations do not provide specifically for a student to acquire or lose independent status during the course of a year, nor do they provide for recalculation of an independent student's entitlement to support if the estrangement comes to an end during the course of the year. Therefore, in cases where an LA has accepted a student as being estranged from their parents at the start of the year in which payments of support fall due, and that estrangement ends during the year, the student retains independent status until the end of that year. In cases where a student is not considered to be estranged from their parents at the start of a year, the parental income should be taken into account in the assessment of the household contribution. If an estrangement subsequently occurs during the course of the year, the household contribution assessed at the beginning of the year stands.

Dependent students

Parental income

Reference to 'parent' – natural/adoptive parents and co-habiting partners

206. Depending on the year the student started their course, and subject to paragraph 207 below, the residual income of the natural / adoptive parent's partner may need to be included in the household income assessment for student support (see table at paragraph 24 - also noting the provision covering 'end-on' courses and transfers). References to 'parent' in this guidance from this paragraph through to paragraph 259 should be taken to also mean the partner of the student's natural / adoptive parent where applicable. Administrators should refer to paragraphs 215 and 216 on how to identify a co-habiting partner.

Parents who are separated

207. The parental income is usually based on the parents' joint income. But where the LA determines that the parents are separated, Schedule 5, paragraph 5(10) allows LAs discretion as to which parent's income should be assessed. This will normally be the parent with whom the student lives. Where parents have separated during the year in respect of which the student's resources fall to be assessed, the parental income should be assessed on a pro-rata basis taking the parents' joint income for such time as the parents were living together (Schedule 5, paragraph 5(11)).

208. Where parents separate, but continue to live under the same roof, LAs may determine that the parents are now effectively residing in separate households

Parents with a partner

209. If a student began their course in 2004/05 or later, the parental income should be assessed on a pro-rata basis if the student's natural parents separate in the same year and the parent whose income was being assessed for a household contribution begins cohabiting with a new partner (this will include a same sex partner if the student started their course in 2005/06 or later). The income assessment should include the natural parents' joint income for such time as they were living together, the natural parent's single income for such time as that parent was not cohabiting, and the joint income of the natural parent and their cohabiting partner for such time as they were cohabiting together.

Student's partner's income

210. Under Schedule 5, paragraph 3(2)(b), where an independent eligible student has a spouse, civil partner, or cohabiting partner of the same or the opposite sex, the partner's residual income may be included in the household income assessment to determine the contribution to the student's support. Schedule 5, paragraph 6 provides that the partner's residual income is calculated in the same way that the parent's residual income is calculated under Schedule 5, paragraph 5 (other than sub-paragraphs (8), (9) and (10) of paragraph 5 which do not apply). References to parent(s) in Schedule 5, paragraph 5 should be construed as references to the eligible student's partner (as applicable and in accordance with paragraph 24 of this guidance).

- 211.** If an independent eligible student who is cohabiting (with a partner who is not a spouse or civil partner) turns 25 during the course of an academic year, that partner's income will not be taken into account for that academic year.
- 212.** Where an independent eligible student aged 25 or over ceases to cohabit with a partner during an academic year, the partner's income for that year is assessed in accordance with Schedule 5, paragraph 6(3).
- 213.** An independent eligible student's spouse or civil partner's residual income is normally taken into account where the student married or the civil partnership was formed before the start of the academic year. However, the spouse or civil partner's income is not taken into account where a child of the student or of a spouse or civil partner is an eligible student in respect of whom household income has been calculated by reference to the residual income of: (a) the student, (b) the spouse or civil partner; or (c) both (Schedule 5, paragraph 3(4)). The income is also not taken into account where the LA determines that they are separated for the duration of the academic year
- 214.** Paragraph 6(3) of Schedule 5 provides that where it is determined that an eligible student and his or her partner have separated during the course of the relevant year, the partner's income is determined by reference to his/her income calculated under paragraph 6(1) divided by 52 and multiplied by the number of weeks in the relevant year for which it is determined that the eligible student and the partner are not separated.

Advice on identifying a cohabiting couple

- 215.** The application form includes a question on whether the student is living with a partner of the opposite sex as if they were husband and wife or with a partner of the same sex as if they were their civil partner. It directs students aged 25 or over to include information on their partner's income.
- Students aged 25 or over on the first day of the 2013/14 academic year and who started the specified designated course on or after 1st September 2000 (and the parent(s) of students who started the specified designated course in 04/05 or later) are required to provide evidence of their opposite sex cohabiting partner's income.
 - Students aged 25 or over on the first day of the 2013/14 academic year and who started the specified designated course on or after 1st September 2005 (and the parent(s) of students who started their course in 05/06 or later) are required to provide evidence of their same sex or opposite sex cohabiting partner's income.
 - Where a student declares on their application form that they are single, LAs can accept that response and rely on the fact that the student has signed a declaration that the information provided is true and accurate.
 - If, however, an LA wants to challenge a student or a parent to prove that they are single (where it has real suspicions that the student or parent is not being honest), or where a student or parent queries what is meant by 'cohabiting', the LA might want to take into consideration similar factors to those applied by Local Authorities and Jobcentre Plus on claims for social security benefits and the relevant fraud prevention processes in place.
- 216.** Factors which could be taken into account include:

- Does the student spend the major part of their time in the same household as the person with whom they are in a relationship? If the student, parent or partner has a separate address where that person usually lives, they should not be considered to be cohabiting;
- Is one partner supported by the other or are household expenses shared? Where household expenses are shared, it is possible that rigidly sharing bills 50/50 may not imply cohabitation, whereas having a common fund for income and expenditure could;
- Is the relationship stable? An occasional or brief association should not be regarded as cohabiting;
- Do the couple have children? Where a student or a parent and their partner have had a child together and live in the same household there is a strong presumption of cohabitation;
- Does the student share a 'household' with another? Students commonly live in rented accommodation, sometimes with other students, sometimes as lodgers. A house can contain a number of separate households: if one person has exclusive occupation of separate accommodation from another, they will not be considered to be living in the same 'household'. Separate households might exist if there are independent financial arrangements, or if there are separate commitments for housing costs, even if the liability is to another person in the same premises.

Step 2 - Determining the taxable income

Year of assessment

- 217.** From AY 2009/10, the parental or partner's income for the tax year *prior* to the one that ended before the start of the academic year for which support is being assessed is taken into account. (Exceptions to this rule are set out in Schedule 5, paragraphs 5(3) and 5(4)). Therefore income for the tax year 2011/12 will be used in academic year 2013/14. See Schedule 5 paragraph 1 for definitions of 'prior financial year' and 'preceding financial year'.
- 218.** The student's income for the year in respect of which the student is applying for support is taken into account.

What is taxable income?

- 219.** Schedule 5, paragraph 1(n) defines 'taxable income' as being:
- For the student - the taxable income from all sources computed for the purposes of the relevant tax legislation for the academic year in respect of which they are applying for support;
 - For the student's natural / adoptive parent(s), the parent's partner and the student's partner, subject to the exceptions in paragraph 5(3) – (5) of Schedule 5, taxable income from all sources computed for the purposes of the relevant tax legislation for the financial year prior to the financial year that ended before the start of the academic year in respect of which the student is applying for support. For example the household income in respect of 2011/12 will be used to calculate entitlement for academic year 2013/14.
- 220.** "Relevant tax legislation" means: (i) the Income Tax Acts, (ii) the income tax legislation of another EU member state or (iii) the tax legislation which the LA selects where the legislation of more than one EU member state applies. It follows that income which is wholly exempt from income tax does not

count towards the taxable income. In the case of income computed as for the purposes of UK tax law, exempt income includes income from:

- Awards for gallantry;
- Damages for personal injury;
- SAYE interest and bonuses;
- Savings certificates and Government securities;
- Scholarships, exhibitions, bursaries etc;
- Lump sums under term assurance, life, accident or medical insurance policies;
- Most social security and other benefits, including child benefit, housing benefit and in most cases income support ;
- Dividends, interest and bonuses on ISAs, PEPs and TESSAs;
- War service pensions;
- Premium bond prizes and winnings from gambling, for example football pools and National Lottery;
- Long service awards to employees;
- Wounds and disability pensions.

A list of what constitutes taxable income (income which is subject to tax) can be found in Annexes A and B and non-taxable income (income which is not subject to tax) in Annexes C and D. However, this is not intended to be an exhaustive list, but instead offers guidance on the types of income that fall under these categories.

- 221.** In the case of income computed as for the purposes of UK tax law, a person's income tax liability will in many cases be assessed under the rules relating to income from self employment and other non-employment income, or the rules relating to employment income. In the former case, a person's gross income from self employment may be certified by an accountant. In the latter, because the income will have been subjected to tax through Pay As You Earn (PAYE), the gross employment income can be ascertained from the person's PAYE year-end Forms P60 supplied by employers to employees. It should, however, be noted that in neither case will the 'taxable income' for the purposes of the Regulations be shown if there is income of the kinds mentioned in the previous paragraph, and, in the case of employed persons, P60s only relate to income from employments and do not include income from investments.
- 222.** Where a parent's / partner's income is not regarded as forming part of their income for the purposes of income tax legislation for the reasons in Schedule 5, paragraph 5(7) then that income is to be regarded as though it were part of the parent's / partner's income for the purposes of income tax legislation. This does not apply to the student.

Income from savings and investments

(Covers people taxed under the Income Tax Acts and not people taxed under the legislation of other Member States)

- 223.** Interest paid on bank, building society and authority savings, as well as dividend income from shares or investments, are subject to tax and should be counted as income for the purposes of the assessment. When calculating the interest from a bank or building society, the gross figure before any tax deductions should be counted as income. Dividends or interest from investment schemes may not actually be paid to the recipient at the time it arises but may simply be credited to or re-invested in their account with the scheme. Savings and investment schemes vary considerably in their terms and conditions, and so care is needed in

determining when income has actually arisen and its amount. The following guidelines should be observed:

- a) Income arises only when it is placed at the disposal of the beneficiary;
- b) Where a penalty has been incurred by taking income immediately, the amount of the income actually received (*i.e.* gross income less any penalty) should be counted as the income of the beneficiary once it is taken;
- c) Where such a penalty is avoided by waiting until the income can be taken in full; the income arises when it is at the beneficiary's disposal;
- d) If the beneficiary has to give notice before withdrawing interest, the income will be at his/her disposal when that notice has expired;
- e) Where the rules of the scheme prevent the withdrawal of income for a given period (which may be the full duration of a time-limited scheme), the income will not be at the beneficiary's disposal until the expiry of the period in question. This will be the case even if income is nominally credited to the beneficiary's account in the interim;
- f) In the case of accumulation units in Authorised Unit Trusts (AUTs) and Open Ended Investment Companies (OEICs) the income is treated as arising to the beneficiary on the distribution date, even though the income is reinvested.

Foster payments

- 224.** Payments made to foster carers for providing care are exempt from income tax if they fall below an individual threshold. Payments received above the threshold are taxable if they result in the carer making a 'profit' from fostering. Any income that results in the student making a 'profit' from fostering is subject to tax. Any payments that are regular or paid in a lump sum to the student by their parent(s) and which have been determined in a court of law under Schedule 1 of the Children's Act 1989, are exempt from tax. As a result, they should not be counted as part of the student's income. Further information on foster payments can be found in 'Help Sheet IR236' on the Revenue and Customs website (www.hmrc.gov.uk).

University of Buckingham

- 225.** Assistance to students under the University's fee remission scheme does not constitute a payment or income for the purposes of Schedule 5, paragraph 4(1).

Deductions not to be made in determining taxable income

- 226.** Paragraph 5(1) of Schedule 5 provides that, in determining the taxable income of the student's parents (and where applicable their relevant partner), certain deductions/exemptions which are made for income tax purposes shall not be made for student support assessment purposes. The deductions/exemptions which are not to be made are in brief:
- a) Personal reliefs provided for in Chapter 1 of Part VII of the Income and Corporation Taxes Act 1988, or any comparable reliefs in the case of income computed as for the purposes of the tax laws of another EU member state. In respect of UK tax law, these personal reliefs are, at the time of writing:
 - Personal allowances;

- Married couples' allowances for those couples where one partner was born before 6th April 1935;
- Blind person's allowance; and
- Children's tax credit to 3rd April 2004.

It follows therefore, that deductions which attract tax relief but do not fall within Chapter 1 of Part VII of the Income and Corporation Taxes Act 1988 are disregarded from parental income.

Deductions/exemptions pursuant to any law under which payments which would otherwise form part of a person's income under UK law are not treated as income.

- 227.** Once the taxable income has been determined as above, the parents', parent's partner's or student's partner's residual income in any year is calculated by making deductions from it in accordance with paragraph 5(2) of Schedule 5. The student's residual income is determined by making deductions from their taxable income in accordance with paragraph 4(1) of Schedule 5. A deduction under Schedule 5, paragraph 3(3) may be made from the aggregate of the various amounts of residual income when determining household income (see step 3 below).

Step 3 - Calculation of residual income and household income

Deductions from parental, parent's partner's or student's partner's taxable income

- 228.** Schedule 5, paragraph 5(2), prescribes the deductions that may be made from taxable income for the purpose of determining a parent's residual income. These are:
- The gross amount of certain pension premiums (not in respect of pensions payable under a life assurance policy) that qualify for tax relief and certain equivalent payments— see Schedule 5, paragraph 5(2)(a) and (b).
 - Where the parent himself is an eligible student or holds a statutory award, the sum of £1,130. Schedule 5, paragraph 5(2)(c).
 - Since 1st September 2009, pension income paid to an ex-partner under an attachment order made pursuant either to the Matrimonial Causes Act 1973 or the Civil Partnership Act 2004 is excluded from the income taken into account for the means test for student support. Conversely, those students whose household income is in receipt of income under a pension arrangement made under an attachment order pursuant to the above legislation are required to include it in the means test for support. This ensures that pension income that is not available to a household is not included in the means test. This applies to both new and continuing students.

Deductions from the student's taxable income

- 229.** Schedule 5, paragraph 4(1) lists the payments which may be deducted from taxable income for the purposes of determining a student's residual income unless they have already been deducted for the purposes of determining taxable income.

- Schedule 5, paragraph 4(1)(a) provides that any earnings that the student makes from employment undertaken during any academic year of his course are deducted. However, where the student is on leave of absence from the employer or relieved of their normal duties in order to undertake a HE course, any salary or wages they receive in respect of the period or periods for which they are released or relieved should not be deducted from taxable income but counted as income for assessment purposes.

Leave of absence may be for the whole academic year, part of the academic year, or for individual days. Therefore if a student attends their workplace for part of the week and is on leave of absence to attend their course for the rest of the week, it is only the pay they receive for the days on which they are released that should be taken into account in the main means test and not the pay they receive for the days when they are attending work.

- Schedule 5, paragraph 4(1)(b) provides that the gross amount of certain pension payments (apart from pension payments under a life insurance policy) which are subject to tax relief under UK legislation and certain equivalent payments can be deducted from the student's taxable income

Teacher training bursaries

- 230.** Teacher training bursaries are available from the Welsh Government (Teaching Agency, an executive agency of the Department for Education (DfE), in England) for eligible students on postgraduate courses which lead to qualified teacher status (QTS). Students are eligible provided that they do not already hold qualified teacher status and are not employed as a teacher in a school or a FE or HE institution. As the bursary is non-taxable, under the 'new system' the whole amount will be ignored when assessing student income. There is no longer the requirement to have a specific disregard in the Regulations. Further information about bursaries can be found at:

www.teachertrainingwales.org

Financial obligations incurred by the student before the course start

- 231.** Financial obligations incurred by the student before the start of or during the course are not disregarded.

Maintenance payments received by the household

- 232.** Maintenance payments are not normally subject to tax and therefore should not be taken into account when determining taxable income. There is no longer a provision in the Regulations to treat maintenance payments received by the student's parent, parent's partner or partner (as appropriate) for the benefit of the children as part of the taxable income.

Maintenance payments paid out by the household

- 233.** The disregard for maintenance payments paid by the student for the benefit of a child was removed in 05/06. Therefore, taxable income should not be reduced to take account of such payments.

Maintenance payments and the Dependants' Grant means test

- 234.** Maintenance payments must still be taken into account in the calculation of dependants' income for the purpose of assessing a student's entitlement to any Dependants' Grant. Where a student receives maintenance payments

under an agreement that expressly or implicitly requires that these payments are to be made for the benefit of the student's child, this income should be treated as the child's income and taken into account in the Dependants' Grant means test.

Self-assessment

- 235.** Self-assessment was introduced in the 1996-97 tax year. It mainly affects the self-employed, people deriving income as partners in a business, and employees who are higher rate tax payers. Taxpayers are required to preserve the records needed to make a correct and complete tax return for the relevant period. Tax is assessed on the business profits of an accounting period ending in the current tax year rather than, as previously, the preceding one.

Finalising the parental income

- 236.** The submission by the taxpayer to HMRC of a completed self-assessment return creates the legal charge to tax. LAs should base their determination of the parental income for the financial year on the self-assessment return made by the parent to the HMRC and ensure that the income figures submitted to them match those on the return.
- 237.** The dates for returning the completed tax forms to the HRMC are 30 September for those wanting the HMRC to calculate their tax and 31 January for those working out their tax independently. This means that those involved in self-assessment should now have the actual figures for the prior year's tax income available and this can be used regardless of the point in the academic year that they apply.
- 238.** If an LA is unsure of any self-assessment cases, they can send them to the HMRC for cross-checking.

Treatment of capital allowances

- 239.** Capital allowances enable the costs of capital assets to be written off against a business's taxable profits. The tax allowances may be claimed for expenditure on assets such as industrial and agricultural buildings, and general business equipment such as vehicles and computers. The rate for buildings is normally 4% of the expenditure a year. The rate for plant and machinery is normally 25% a year (reducing balance basis), and there are special incentive rates for smaller businesses. Most capital allowances are claimed in the tax return with the deadline the same for making or amending a tax return.

Current-year assessments

- 240.** Where an LA is satisfied that the residual parental income in the tax year beginning immediately before the academic year to which the support application ("current tax year") relates is likely to be not more than 85% of their residual income in the tax year prior to the one immediately preceding that academic year, Schedule 5, paragraph 5(3) allows for the residual parental income to be calculated by reference to the current tax year. This *must* be done to enable the student to attend the course without hardship. The current-year assessment will then be based on the parents' estimated residual income. In difficult cases where the LA cannot make a reasonable estimate, it may wish to consider making a provisional payment or payments, until the student has provided sufficient information to enable a reasonable estimate to be made.

- 241.** It is the Welsh Government's view, that once the LA has exercised its discretion to make a current-year assessment, it cannot reverse its decision if it later transpires that the residual parental income in the current tax year is more than 85% of their income in the prior tax year. Where the assessment is initially based on provisional income figures, any later adjustment made in the light of more up-to-date information should be made on a current-year basis.
- 242.** Where a parental contribution is assessed on a current-year basis for one year of the course, this will revert to a preceding year assessment for the subsequent year of the course (unless there is another drop in income). This will mean that the same income might well be used to assess the parents' contribution for two consecutive years. Where a current year income assessment is requested in two subsequent years, the current year income in the second year will be compared to the previous year income (i.e. the income which was used as the current year income in the previous academic year) rather than the prior year income in order to ascertain if there has been a 15% drop in income.
- 243.** Under Schedule 5, paragraph 5(4), in an academic year immediately following one in which the parental income of the current financial year has been assessed, the LA must calculate entitlement using the income of the financial year that precedes the academic year being applied for, rather than the financial year that ended prior to the start of the preceding financial year.
- 244.** Students have a right to a full and clear explanation of how their support is being calculated. In all cases where the LA is considering exercising its discretion under Schedule 5, paragraphs 5(3) and 5(4) to make a current year assessment, it should advise the student and parents of how their contribution is to be assessed and how this will affect the amount of contribution they are assessed to make.

Self-employed parents

- 245.** Where authorities are satisfied that the parent's income is wholly or mainly derived from the profits of a business or profession, Schedule 5, paragraph 5(6) provides for the prior financial year to be taken as the accounting year which ends in the financial year prior to that preceding the academic year in respect of which the student is being assessed for support.
- 246.** For example, a student's academic year commences in September 2013. The student's parents are self-employed and their accounting year ends 30 June each year. The parents' income is therefore assessed according to profits or losses made in the accounting year running from 1st July 2010 to 30th June 2011. (This is the parents' accounting year that ends in the financial year ending 5th April 2012.)
- 247.** LAs should ensure that the necessary accounts relating to the business or profession support the information given on the application for student support.

Step 4 - Calculate any entitlement and / or contribution to student support

- 248.** Once the residual income has been calculated for each person whose income has to be taken into account for the purposes of the household income calculation, each amount of residual income is added together.

- 249.** Any deduction permitted under paragraph (3)(3) of Schedule 5 is made from this aggregate amount in order to give the household income for the academic year.
- 250.** Under paragraph 3(3) of Schedule 5 a deduction of £1,130 is permitted:
- For each child who is wholly or mainly financially dependent on the eligible student or eligible student's partner (as defined in Schedule 5).
 - For each child other than the eligible student who is wholly or mainly financially dependent on the eligible student's parent or the eligible student's parent's partner whose residual income is being taken into account.
- 251.** It is from this household income that:
- the amount of the Higher Education Grant payable to qualifying 'old system' students is calculated
 - the amount of Maintenance or Special Support Grant payable to qualifying current system students is calculated (see Annex H for related figures);
 - Contribution towards the student's support is calculated (see below).

'Old system' dependent students and independent students with partner

- 252.** For 'old system' dependent students and independent students with a partner, where the household income is £23,680, there will be a minimum contribution of £45. For every complete £8.78 by which the household income exceeds this amount, the contribution to student support will increase by £1 (Schedule 5, paragraph 8(1)). No household will be expected to contribute more than £7,992. See Annex E for worked examples.

'Old system' independent students without partner

- 253.** For 'old system' independent students who do not have a partner (within the meaning of the Regulations), an income threshold of £11,025 applies (see Schedule 5, paragraph 8(2)(a)). Where the student's income is equal to this threshold they will be assessed for a minimum contribution of £45. This will then rise on the scale of £1 in every £8.61 above the £11,025 threshold. The maximum amount of contribution that a student can make will be £7,992.
- 254.** Administrators should note that it is possible for 'old system' single independent students who started their course in 2004/05 or later to receive the full HE Grant and still be expected to contribute towards their grant for fees e.g. an 'old system' student who started their course in 05/06 and who in 2013/14 has an income of £16,765 will be eligible for the full HE Grant, however, they will be assessed for a contribution to the grant for fees. In some circumstances, 'old system' single independent students whose income is around £20,000 will receive no grant for fees, have some of the loan for living costs means-tested and still receive a partial HE Grant. These students will be financially better off than in previous years because of a combination of the introduction of the HE Grant, the raising of the income threshold and the application of the £8.36 scale to income above that threshold. "new system" students who are neither 2010, 2011 nor 2012 cohort'.
- 255.** For all 'new system' students who are neither 2010, 2011 nor 2012 cohort, there will be a contribution of £1 for every complete **£8.97** by which the

household income exceeds £39,778 (Schedule 5, paragraph 9(1)). There will be no minimum contribution but the maximum contribution is £6,208.

'2010 cohort' students

256. For all '2010 cohort' students, there will be a contribution of £1 for every complete £5 by which the household income exceeds £50,753 (Schedule 5, paragraph 9(2)). There will be no minimum contribution but the maximum contribution is £6,208.

'2011 cohort' students

257. For all '2011 cohort' students, there will be a contribution of £1 for every complete £5 by which the household income exceeds £50,488 (Schedule 5, paragraph 9(3)). There will be no minimum contribution but the maximum contribution is £6,208.

'2012 cohort' students

258. For all '2012 cohort' students, there will be a contribution of £1 for every complete £5 by which the household income exceeds £50,778 (Schedule 5, paragraph 9(2)). There will be no minimum contribution but the maximum contribution is £6,208.

259. The means-testing arrangements for all 'new system' students (all cohort groups) who are independent and do not have a partner (within the meaning of the Regulations) will be the same as for all other students.

Case Study: 'new system' independent students without a partner

- **Student A** is 26 years old, lives alone and started an HE course at Northumbria University in September 2013. The student has worked for the police force since leaving school at 16 and is now being released by the employer to take a law degree. Student A will continue to receive a basic salary of £18,000 pa whilst on the course, and will therefore receive a full Assembly Learning Grant for living costs of £5,161 ('2012 cohort' rate) as the household income is less than £18,370.

Deducting the contribution from the support

'Old system' students

- 260.** Under Regulations 66 and 67, the contribution is offset, in turn, against one or more of the following:
- Grant for fees, unless the course is at a private HEI, or is an ITT course (other than a first degree course);
 - Grants for dependants (where applicable, in the following order): adult dependants' grant; childcare grant; parents' learning allowance.
 - Loan for living costs, but only the first 25%; and not at all if the student is an eligible student with reduced entitlement;
 - Grant for travel.
- 261.** That is to say, the contribution is first deducted from the grant for fees (except for certain categories of student); if it exceeds that grant, the excess is then deducted from the grants for dependants; and so on until, if the contribution is large enough, it cancels out the grants for fees and dependants, a quarter of the loan, and travel grant. It cannot cancel out more of the loan (if the loan is income assessed) than is indicated by the minima calculated under Regulations 67(1) to 67(14).

See below in relation to students on sandwich courses or ERASMUS years.

Deducting the contribution from the support – 'new system' students who are neither 2010, 2011 nor 2012 cohort

- 262.** Under Regulation 67 where the household income exceeds £39,778, the contribution is offset, in turn, against one or more of the following:
- Grants for dependants (where applicable, and in the following order): adult dependants' grant; childcare grant; parents' learning allowance.
 - Loans for living costs but only the first 25%; and not if a lower rate of loan applies under Regulation 66.
 - Grant for Travel.
- 263.** That is to say, the contribution is first deducted from the grant for dependants; if it exceeds that grant, the excess is then deducted from the means tested quarter of the loan for living costs and so on until, if the contribution is large enough, it cancels out the grants for dependants, a quarter of the loan, and the travel grant. It cannot cancel out more of the loan (if the loan is income assessed at all) than is indicated by the minima calculated under Regulation 67.

Deducting the contribution from the support – '2010 cohort' students

- 264.** Under Regulation 67 where the household income exceeds £50,753, the contribution is offset, in turn, against one or more of the following:
- Grants for dependants (where applicable, and in the following order): adult dependants' grant; childcare grant; parents' learning allowance.
 - Loans for living costs but only the first 25%; and not if a lower rate of loan applies under Regulation 67.
 - Grant for Travel.

- 265.** That is to say, the contribution is first deducted from the grant for dependants; if it exceeds that grant, the excess is then deducted from the means tested quarter of the loan for living costs and so on until, if the contribution is large enough, it cancels out the grants for dependants, a quarter of the loan, and the travel grant. It cannot cancel out more of the loan (if the loan is income assessed at all) than is indicated by the minimal calculated under Regulation 64.

Deducting the contribution from the support – ‘2011 cohort’ students

- 266.** Under Regulation 67 where the household income exceeds £50,488, the contribution is offset, in turn, against one or more of the following:

- Grants for dependants (where applicable, and in the following order); adult dependants’ grant; childcare grant; parents’ learning allowance.
- Loans for living costs but only the first 25%; and not if a lower rate of loan applies under Regulation 67.
- Grant for Travel.

- 267.** That is to say, the contribution is first deducted from the grant for dependants; if it exceeds that grant, the excess is then deducted from the means tested quarter of the loan for living costs and so on until, if the contribution is large enough, it cancels out the grants for dependants, a quarter of the loan, and the travel grant. It cannot cancel out more of the loan (if the loan is income assessed at all) than is indicated by the minima calculated under Regulation 67.

Deducting the contribution from the support – ‘2012 cohort’ students

- 268.** Under Regulation 67 where the household income exceeds £50,753, the contribution is offset, in turn, against one or more of the following:

- Grants for dependants (where applicable, and in the following order); adult dependants’ grant; childcare grant; parents’ learning allowance.
- Loans for living costs but only the first 25%; and not if a lower rate of loan applies under Regulation 67.
- Grant for Travel.

- 269.** That is to say, the contribution is first deducted from the grant for dependants; if it exceeds that grant, the excess is then deducted from the means tested quarter of the loan for living costs and so on until, if the contribution is large enough, it cancels out the grants for dependants, a quarter of the loan, and the travel grant. It cannot cancel out more of the loan (if the loan is income assessed at all) than is indicated by the minima calculated under Regulation 67.

Exceptional treatment of the contribution – ‘old system’ students

- 270.** Where Regulation 67 applies, the student’s contribution is applied first to reduce the basic amount of the grant for fees. If the contribution is not extinguished, an amount equal to the basic amount of the grant for fees is deducted from the contribution. The contribution is to be reduced to no less than £0. If any contribution remains, it is then applied in accordance with Regulation 67.

- 271.** Regulation 67(2) only applies where the student qualifies for the lower rate of grant for fees under Regulation 17(2) and

- (a) is on a sandwich course of the type mentioned in Regulation 17(4)(b);
- (b) is on a course provided in conjunction with an overseas institution of a type mentioned in Regulation 17(4)(d); or
- (c) is on a course with the University of London Institute in Paris that he began before 1st September 2001.

- 272.** It should be noted that this exceptional treatment does not apply where the £680 tuition fee (**£700 if studying in Northern Ireland**) is payable in respect of an 'old system' student on a course of initial teacher training (other than a first degree course). Under Regulation 67(3), a grant for fees for such a course is not income assessed at all.
- 273.** 'Old system' students spending an entire academic year on an ERASMUS exchange are not liable for any contribution to their tuition fees and are not eligible for a grant for fees or fee contribution loan for that year. Where an 'old system' student is on an ERASMUS year, their contribution should be reduced by £1,380 (**£1,425 if studying in Northern Ireland**) before being applied to any maintenance support for which they are eligible and which is subject to the assessed contribution. See Regulation 67.

Families with two or more award holders (split contributions)

General

- 274.** Paragraph 8(5) of Schedule 5 provides that where a contribution is payable in relation to two or more eligible students (none of whom are 'new system' students) in respect of the same parental residual income under paragraph 5, (or under paragraphs 5 and 7 if the relevant parent's partner's residual income is taken into account); or where the household income consists of the residual income of an independent eligible student and partner both hold a statutory award, the aggregate contributions must not exceed £8,224.
- 275.** Paragraph 9(4) of Schedule 5 makes similar provision for where the 2 or more eligible students concerned are all 'new system' students. In such cases the aggregate contributions must not exceed £6,208.
- 276.** The method for allocating the contribution where two or more children of a parent, or a student and parent or parent's partner are eligible for support was revised to take account of changes to the income assessment from 2004/05. This was further revised in 2005/06 with the introduction of the income of cohabiting same sex partners and civil partners into the income assessment. Therefore, care should be taken to ensure that in appropriate cases regard is had for the income of the partner (as defined in Schedule 5 to the Regulations) of the parent on whom a student is deemed dependent (see tables at paragraph 18 of this guidance chapter). Care must also be taken to ensure that in appropriate cases regard is had for the income of the eligible student's partner (as defined in Schedule 5 to the Regulations).
- 277.** The method of allocating the contribution where two or more children of a parent, or both a student and parent or parent's partner are eligible for support have been further revised to accommodate household that have a mixture of 'old system' and 'new system' students in the household. These changes take account of the different income thresholds that will apply when assessing a contribution to support (£23,680 for 'old system' students, £39,778 for 'new system' students who are neither 2010, 2011 nor 2012 cohort, £50,753 for '2010 cohort' students, £50,488 for '2011 cohort' students and £50,753 for '2012 cohort' students).

A contribution is payable in relation to an eligible student who is not an independent eligible student

Eligible student has no residual income

All eligible students in the household are 'old system' students or 'new system' students

278. Where

- more than one child of the eligible student's parents;
- the eligible student's parent; or
- the eligible student's parent's partner

is eligible to apply for an award not paid under the Regulations or the Education (Mandatory Awards) Regulations 2003 nor section 63 of the Health Services and Public Health Act 1968, the amount of contribution payable in respect of the eligible student will be the proportion of the household contribution calculated under paragraph 8 or 9 of Schedule 5 that the LA considers just. In determining what proportion of contribution is just, LAs must consult any other authority involved and have regard to the application of paragraph 7 of Schedule 5 to new eligible students (as defined by paragraph 1 of Schedule 5) and existing students (Schedule 5, paragraph 10)

279. Subject to paragraphs 284 to 289 below, in any year in which more than one child of the eligible student's parent is:

- an 'old system' student or a 'new system' student and holds an award under the Regulations; or
- eligible to apply for an award under the Education (Mandatory Awards) Regulations 2003 or an award under section 63 of the Health Services and Public Health Act 1968,

the contribution payable in respect of the eligible student is the amount of contribution calculated under paragraph 8 or 9 of Schedule 5 divided by the number of children holding relevant awards (Schedule 5, paragraph 10)

If apportioning equally leaves any contribution unapplied against the eligible student's award, the remaining contribution should be disregarded. Since AY 2009/10, leftover contribution from the assessment of a student is no longer applied to the support of any other student in the household.

280. Despite paragraph 278 in any case where:

- the eligible student's parent whose income is assessed under Schedule 5 has a partner;
- the residual income of that parent is taken into account in calculating the contribution payable in respect of more than one eligible student who is the child of the parent or partner; and
- the amount of contribution payable in respect of each eligible student is different,

the contribution in respect of an eligible student is the amount of contribution calculated under paragraph 8 or 9 of Schedule 5 divided by the number of

eligible students in relation to whom a contribution is payable and the parent's residual income has been taken into account in determining the amount of that contribution.

Where the contribution is not extinguished by applying it to the eligible student's support, the remainder of the contribution is disregarded. It is not applied to the statutory awards of any other eligible student.

Households with 'old system' and 'new system' students (all cohort groups)

- 281.** Despite paragraph 278 above, for households with a mixture of old and 'new system' students, the contribution payable in respect of the eligible student should be divided by the total number of eligible student children (whether children of the eligible student's parent or partner) in respect of whom a contribution is payable and the eligible student's parent's residual income has been taken into account in determining the amount of that contribution. Any remaining contribution is disregarded. It is not applied to the statutory awards of any other eligible student. (Schedule 5, paragraph 10).
- 282.** This method means that the assessed contribution will continue to be split between the eligible students in the household where there is more than one eligible student. However, it takes into account the differing amount of contribution that result from using different income thresholds. This means that a student will only have a contribution applied to reduce their support if it was determined on the same basis as the contribution payable in respect of them.

More than one child who is an eligible student and any of those children have residual income greater than nil

(Case studies 7-9, Annex H)

- 283.** Despite paragraph 278 above, where a contribution taking into account the residual income of the eligible student's parent is payable in respect of more than one child of that parent or the parent's partner and the residual income of any such eligible student is greater than nil, the contribution in relation to each eligible student in the household is calculated as follows (Schedule 5, paragraph 10)
- Calculate the contribution payable in respect of the student by reference to household income based only on the parent(s) or parent and parent's partner's income but otherwise in accordance with Schedule 5.
 - Apportion this contribution in accordance with paragraph 10 of Schedule 5.
 - Add the student's own income calculated under paragraph 4 of Schedule 5 to the parental or parent and parent's partner's income calculated under paragraphs 5 and 7 ("amount B").
 - Deduct from amount B the amount by which the parental or parent and parent's partners' income calculated under paragraphs 5 and 7 exceeds £23,680 if the eligible student is an 'old system' student, or £39,778 if the eligible student is a 'new system' student who is neither 2010, 2011 nor 2012 cohort, £50,753 if the eligible student is a '2010 cohort' student, £50,488 if the eligible student is a '2011 cohort' student or £50,753 if the eligible student is a '2012 cohort' student (the remaining amount is "amount C").
 - Calculate an additional contribution for the eligible student based on amount C. The contribution is calculated at the rate of £1 for every £8.78 by which amount C exceeds £23,680 in the case of an 'old

system' student, £1 for every £8.97 by which amount C exceeds £39,778 in the case of a 'new system' student who is neither 2010, 2011 nor 2012 cohort, £1 for every £5 by which amount C exceeds £50,753 in the case of a '2010 cohort' student, £1 for every £5 by which amount C exceeds £50,488 in the case of a '2011 cohort' student or £1 for every £5 by which amount C exceeds £50,753 in the case of a '2012 cohort' student.

A contribution is payable in respect of an independent eligible student

- 284.** Where a contribution is payable under paragraph 8 or 9 in relation to an independent eligible student with a partner (as defined in paragraph 1(i) of Schedule 5), the contribution is payable as follows:
- (a) For any year in which the independent eligible student's partner holds a statutory award which is not an award referred to in paragraph 10 of Schedule 5), the contribution payable in respect of the independent eligible student, as calculated under paragraph 8 or 9 of Schedule 5, is the proportion of the contribution calculated under paragraph 8 or 9 that the LA considers just. In determining what proportion is just, the LA must consult any other authority involved;
 - (b) For any year in which the independent eligible student's partner holds a statutory award which is referred to in (paragraph 10 of Schedule 5), the contribution payable in respect of the independent eligible student is to be one half of the contribution calculated under paragraph 8 or 9.
- 285.** Where the contribution is reduced in accordance with (b) and is not extinguished by applying it to the independent eligible student's own statutory award, the balance is disregarded. It is not applied to the statutory awards of any other student.

Administration

- 286.** The administration of financial assessment is explained in 'Guidance on General, Eligibility, and Financial Assessment Administration'.

Worked examples

- 287.** Since academic year 2009/10, where there is more than one statutory award holder in a household, and one quits mid-year, the student or students in the household who remain in higher education are not reassessed. Therefore the amount of contribution applied to the means-tested support of the student or students who remain in education will not change.

Example

1. Student A and Student B are both eligible 'new system' students (any cohort) under the Student Support Regulations.
2. The applicable loan rate is £5,150.
3. Assessed parental contribution is £2,000 split equally between the two students (£1,000 each).
4. Maximum amount of loan available per student is £4,150 (£5,150 - £1,000).

Student A quits at the end of February

Student A only received two instalments of loan for living costs. Amount of contribution applicable to loan for living costs in case of Student A is £1,000. As Student A has not received one third of the loan for which he was originally assessed, one third of £1,000 contribution (£334) has not been absorbed. The £334 leftover contribution is *not* applied to the remaining means-tested support of student B.

Annex A

TAXABLE INCOME

- Interest from a bank, building society or local authority;
- Interest from National Savings (other than first £70 of National Savings Ordinary Account interest) and Investments;
- Interest distributions from authorised unit trusts and open-ended investment companies;
- Dividends from shares, UK authorised unit trusts and open-ended investment companies;
- Private pensions, i.e. pensions from previous employers, personal pensions, retirement annuities;
- Earning from employment;
- Earnings from self-employment after deduction of allowable expenses;
- Rent from letting property;
- Income from trust funds;
- Chargeable event gains from life insurance policies;
- Income from outside the UK;
- Share of joint income.

Annex B

TAXABLE SOCIAL SECURITY BENEFITS

- Bereavement Allowance – (replaced Widow's Pension from 09/04/01 although WP is still paid to widows whose entitlement arose before 09/04/01);
- Bereavement Benefit
- Care Allowance
- Employment Support Allowance (Contributory based only as income based is not taxable)
- Income Support when paid to strikers or people involved in a trade dispute;
- Payments of Incapacity Benefit over 28 weeks;
- Pensions payable under the Industrial Death Benefit Scheme;
- Jobseekers Allowance;
- Retirement Pension;
- Statutory Adoption Pay
- Statutory Sick Pay;
- Statutory Maternity Pay;
- Statutory Paternity Pay
- Widowed Parent's Allowance.

Annex C

NON-TAXABLE INCOME

- Income from tax-free National Savings and Investments, e.g. savings certificates;
- Interest, dividends and other income from investments held in a Personal Equity Plan, (PEP);
- Interest, dividends and bonuses from a Tax Exempt Special Savings Account (TESSA), unless it was closed before the five years were up;
- Interest, dividends and other income from an Individual Savings Account (ISA);
- Interest and terminal bonuses under Save As You Earn schemes;
- Premium Bonds, National Lottery winnings or gambling prizes;
- Child and Working Tax Credits;
- Income from a scholarship, exhibition, bursary or similar educational endowment.

Annex D

NON-TAXABLE SOCIAL SECURITY BENEFITS AND CREDITS

- Attendance Allowance;
- Back to Work Bonuses;
- Bereavement Payment – replaced Widow's Payment from 09/04/01;
- Child Benefit;
- Child's Special Allowance;
- Cold Weather Payments;
- Council Tax Benefit – administered by local authorities;
- Constant Attendance Allowance – see industrial disablement benefit;
- Disability Living Allowance;
- Disabled Person's Tax Credit, now part of Working Tax Credit;
- Employment Support Allowance (Income based only)
- Exceptionally Severe Disablement Allowance;
- Guardian's Allowance;
- Housing Benefit;
- Incapacity Benefit for the first 28 weeks of entitlement;
- Income Support – most payments;
- Industrial Injuries Benefit – a general term covering industrial injuries pension, reduced earnings allowance, retirement allowance, constant attendance allowance and exceptionally severe disablement allowance;
- Invalidity Benefit – replaced by Incapacity Benefit from April 1995 but still payable where invalidity commenced before April 1995;
- Maternity Allowance;
- Pensioner's Christmas Bonus;
- Social Fund payments to people on a low income to help with maternity expenses, funeral costs, financial crises and community care grants and any interest free loans paid out;
- War widow's pension;
- Winter Fuel payment.
- Armed Forces Independence Payment (from April 2013)
- Personal Independence Payments (from April 2013)
- Universal Credit (from April 2013)

Annex E

WORKED EXAMPLE – ‘new system’ students who are neither 2010, 2011 nor 2012 cohort

Student A

Student A is 22 years old and started a four year BA Honours Degree in September 2009. She repeated her first year in 2010/11, and is therefore studying the final year of her course in 2013/14. She lives away from home, outside London and has no income. The parents have joint earnings of £45,000. They contribute £4,000 a year into a stakeholder pension and have no other children.

General Means-Test

Step 1 – Determine whose income should be included in the household income assessment

Student and her parents

Step 2 – Determine taxable income of those assessed for a contribution – in this case the student (£0) and parents (£45,000);

Step 3 – Make permitted deductions – pension premium of £4,000.

$$£45,000 - £4,000 = £41,000$$

Step 4 – Calculate contribution based on household income

$$£41,000 - £39,778 = £1,222$$

$$£1,222 / 8.97 = £136.23$$

The assessed contribution for Student A will be £136 (rounded down to the nearest pound)

Student A will receive an ‘elsewhere’ rate of loan for living costs of £4,635 (£4,771 - £136)

WORKED EXAMPLES – ‘2010 cohort’ students

Student A

Student A is 21 years old and started a four year BA Honours Degree in September 2010. The student lives away from home, outside London and has no income. The student’s parents have joint earnings of £65,000. They contribute £4,000 a year into a stakeholder pension and have no other children.

General Means-Test

Step 1 – Determine whose income should be included in the household income assessment

Student and parents

Step 2 – Determine taxable income of those assessed for a contribution – in this case the student (£0) and parents (£65,000);

Step 3 – Make permitted deductions – pension premium of £4,000.

$$£65,000 - £4,000 = £61,000$$

Step 4 – Calculate contribution based on household income

$$£61,000 - £50,753 = £10,247$$

$$£10,247/5 = £2,049.40$$

The assessed contribution for Student A is £2,049 (rounded down to the nearest pound).

Student A will receive an 'elsewhere' rate of loan for living costs of £3,578 (£4,771 - £1,193 (the maximum means tested maintenance loan)). The 25% income assessed loan of £1,193 has been assessed away, and the remaining contribution is discarded.

Student B

Student B is married with one child, lives at home and started a four year degree course in September 2010. The student has no income, but the husband earns £55,000 p.a. and contributes £2,500 a year to a stakeholder pension.

Step 1 – Determine whose income should be included in the household income assessment

Student and husband

Step 2 – Determine taxable income of those assessed for a contribution – in this case the husband's income (£55,000).

Step 3 – Make permitted deductions - pension premium of £2,500 and £1,130 disregard for dependent child;

$$\text{Student} = £0$$

$$\text{Husband } £55,000 - (£2,500 + £1,130)$$

$$\text{Total} = £51,370$$

Step 4 – Calculate contribution based on the household income of £51,370.

$$£51,370 - £50,753 = £617$$

$$£617/5 = £123.40 \text{ (rounded down to } £123)$$

Student B will receive a 'living at home' final year rate of loan for living costs of £3,485 (£3,608 - £123).

WORKED EXAMPLES – '2011 cohort' students

Student A

Student A is 21 years old and starts a BA Honours Degree in September 2011. The student lives away from home, outside London and has no income. The

student's parents have joint earnings of £65,000. They contribute £4,000 a year into a stakeholder pension and have no other children.

General Means-Test

Step 1 – Determine whose income should be included in the household income assessment

Student and parents

Step 2 – Determine taxable income of those assessed for a contribution – in this case, the student (£0) and parents (£65,000);

Step 3 – Make permitted deductions – pension premium of £4,000.

$$£65,000 - £4,000 = £61,000$$

Step 4 – Calculate contribution based on household income

$$£61,000 - £50,488 = £10,512$$

$$£10,512/5 = £2,102.40$$

The assessed contribution for Student A will be £2,102 (rounded down to the nearest pound)

Student A will receive an 'elsewhere' rate of loan for living costs of £3,863 (£5,150 - £1,287). The 25% income assessed loan of £1,287 has been assessed away, and the remaining contribution is discarded.

Student B

Student B is married with one child, lives at home and started a degree course in September 2011. The student has no income, but her husband earns £55,000 p.a. and contributes £2,500 a year to a stakeholder pension.

Step 1 – Determine whose income should be included in the household income assessment

Student and husband

Step 2 – Determine taxable income of those assessed for a contribution – in this case the husband's income (£55,000).

Step 3 – Make permitted deductions - pension premium of £2,500 and £1,130 disregard for dependent child;

$$\text{Student} = £0$$

$$\text{Husband } £55,000 - (£2,500 + £1,130)$$

$$\text{Total} = £51,370$$

Step 4 – Calculate contribution based on the household income of £51,370.

$$£ 51,370 - £50,488 = £882$$

$$£882/5 = £176.40 \text{ (rounded down to } £176)$$

Student B will receive a 'living elsewhere' rate of loan for living costs of £4,974 (£5,150 - £176).

WORKED EXAMPLES - '2012 cohort' students

Student A

Student A is 21 years old and starts a BSc Honours Degree in September 2012. The student lives away from home, outside London and has no income. The student's parents have joint earnings of £61,000. They contribute £3,000 a year into a stakeholder pension and have no other children.

General Means-Test

Step 1 – Determine whose income should be included in the household income assessment

Student and parents

Step 2 – Determine taxable income of those assessed for a contribution – in this case, the student (£0) and parents (£61,000);

Step 3 – Make permitted deductions – pension premium of £3,000.

$$£61,000 - £3,000 = £58,000$$

Step 4 – Calculate contribution based on household income

$$£58,000 - £50,753 = £7,247$$

$$£7,247/5 = £1,449.40$$

The assessed contribution for Student A will be £1,449 (rounded down to the nearest pound)

Student A will receive an 'elsewhere' rate of loan for living costs of £3,863 (£5,150 - £1,287). The 25% income assessed loan of £1,287 has been assessed away, and the remaining contribution is discarded.

Student B

Student B is married with one child, lives at home and started a degree course in September 2013. The student has no income, but her husband earns £55,000 p.a. and contributes £2,000 a year to a stakeholder pension.

Step 1 – Determine whose income should be included in the household income assessment

Student and husband

Step 2 – Determine taxable income of those assessed for a contribution – in this case the husband's income (£55,000).

Step 3 – Make permitted deductions - pension premium of £2,000 and £1,130 disregard for dependent child;

$$\text{Student} = £0$$

$$\text{Husband } £55,000 - (£2,000 + £1,130)$$

Total = £51,870

Step 4 – Calculate contribution based on the household income of £51,870.

$£ 51,870 - £50,753 = £1,117$

$£1,117/5 = £223.40$ (rounded down to £223)

Student B will receive a 'living elsewhere' rate of loan for living costs of £4,927
(£5,150 - £223)

Annex F

CALCULATION OF EXTRA WEEKS' LOAN

Regulation 61 provides for students to receive an extra amount of loan when a student attends their course for more than 30 weeks and 3 days. The loan amount is increased for each week or part week of attendance after the student has attended for 30 weeks and 3 days. (The short vacations should not be included in the calculation of extra weeks' loan.)

The following table sets out the number of weeks for which the extra loan should be paid when a student attends full or part weeks after 30 weeks and 3 days attendance.

Full weeks attended	Part weeks attended (after 30 weeks and 3 days attendance)	No. of weeks for which <u>extra</u> loan is payable
Between 30 weeks 4 days and 31 weeks 3 days	Between 1 and 7 days	1 week
Between 31 weeks 4 days and 32 weeks 3 days	Between 8 and 14 days	2 weeks
Between 32 weeks 4 days and 33 weeks 3 days	Between 15 and 21 days	3 weeks
Between 33 weeks 4 days and 34 weeks 3 days	Between 22 and 28 days	4 weeks
Between 34 weeks 4 days and 35 weeks 3 days	Between 29 and 35 days	5 weeks
Between 35 weeks 4 days and 36 weeks 3 days	Between 36 and 42 days	6 weeks
Between 36 weeks 4 days and 37 weeks 3 days	Between 43 and 49 days	7 weeks
Between 37 weeks 4 days and 38 weeks 3 days	Between 50 and 56 days	8 weeks
Between 38 weeks 4 days and 39 weeks 3 days	Between 57 and 63 days	9 weeks
Between 39 weeks 4 days and 40 weeks 3 days	Between 64 and 70 days	10 weeks
Between 40 weeks 4 days and 41 weeks 3 days	Between 71 and 77 days	11 weeks
Between 41 weeks 4 days and 42 weeks 3 days	Between 78 and 84 days	12 weeks
Between 42 weeks 4 days and 43 weeks 3 days	Between 85 and 91 days	13 weeks
Between 43 weeks 4 days and 44 weeks 3 days	Between 92 and 98 days	14 weeks
Between 44 weeks 4 days and 44 weeks and 6 days	Between 99 and 105 days	15 weeks
45 weeks and over	106 days +	22 weeks

Annex G

FAMILIES WITH TWO OR MORE AWARD HOLDERS (SPLIT CONTRIBUTIONS): – CASE STUDIES

Please note, for each case study if not indicated £1,130 has been deducted for each additional dependent child when calculating the contribution.

MT : means tested support

Income thresholds

- 'old system' students - £23,680 (£11,025 for single independent students)
- 'new system' students who are not 2010 cohort - £39,778 for all students.
- '2010 cohort' students - £50,753 for all students.
- '2011 cohort' students - £50,488 for all students.
- '2012 cohort' students - £50,753 for all students.

Case Study 1

'2012 cohort' students

Case Study 2

'2011 cohort' students

Case Study 3

'2010 cohort'

Case Study 4

'New system' students only (not 2010, 2011 or 2012 cohort)

Case Studies 5 - 6

'new system' students only (combination of cohort groups)

Case Studies 7

'Old system' and 'new system' students (combination of cohort groups)

Case Study 8

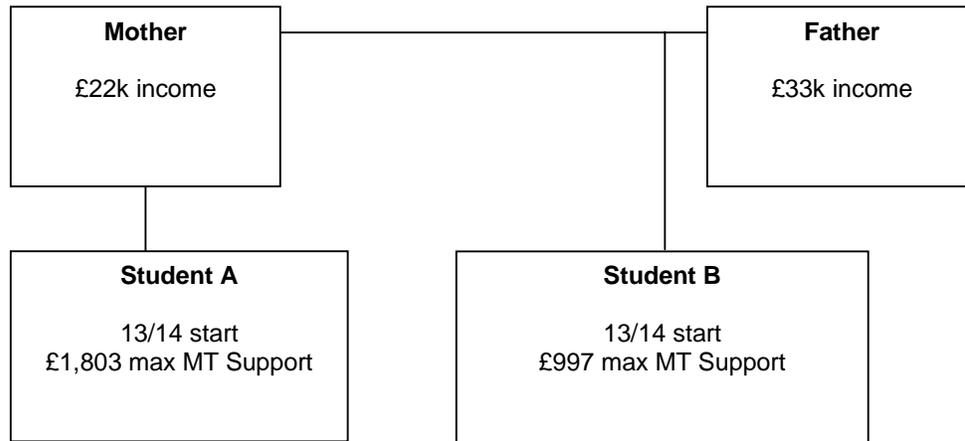
'New system' students, including '2010 cohort' with income

Case Study 9

'New system' students, including a parent student with income

Case Study 1 – ‘2012 cohort’

Two students, one studying in London, the other living at home, both started their courses in AY 2013/14.



Parental contribution

£55,000 (less £1,130 disregard for additional eligible student) = £53,870

Students A and B

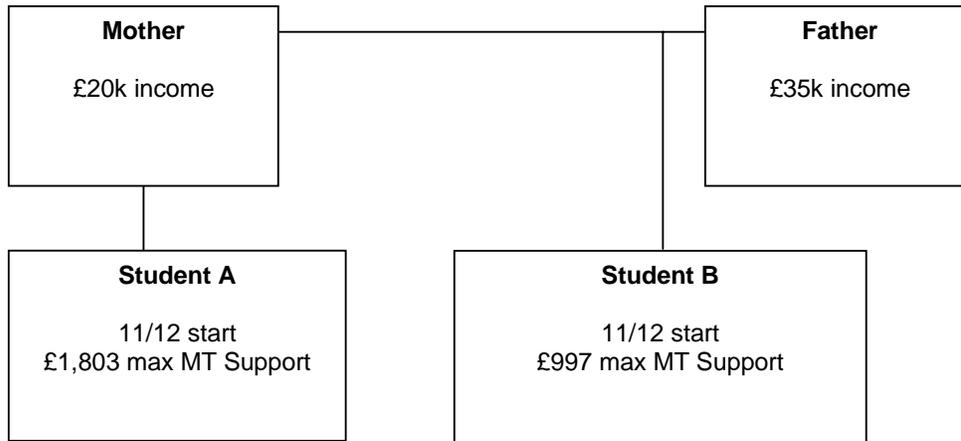
£53,870 - £50,753 = £3,117

£3,117 / 5 = £623 contribution.

	Student A	Student B
Joint parental contribution (£623)	£311	£311
Maximum means-tested support	£1,803	£997
Total contribution applied (£622)	£311	£311
Means-tested support remaining	£1,492	£686

Case Study 2 – ‘2011 cohort’

Two students, one studying in London, the other living at home, both started their courses in AY 2011/12.



Parental contribution

£55,000 (less £1,130 disregard for additional eligible student) = £53,870

Students A and B

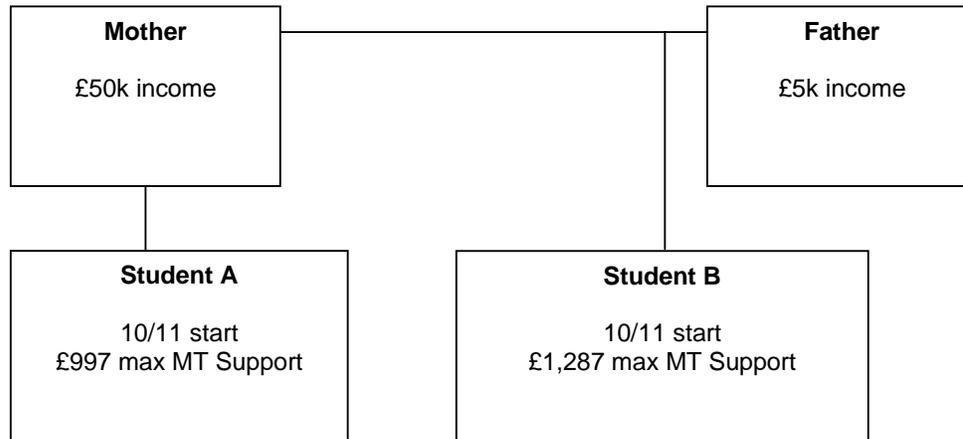
£53,870 - £50,503 = £3,367

£3,367 / 5 = £673 contribution.

	Student A	Student B
Joint parental contribution (£673)	£336	£336
Maximum means-tested support	£1,803	£997
Total contribution applied (£672)	£336	£336
Means-tested support remaining	£1,467	£661

Case Study 3 – ‘2010 cohort’

Two students, one living at home, the other living away from the parental home, both started their courses in AY 2010/11.



Parental contribution

£55,000 (less £1,130 disregard for additional eligible student) = £53,870

Students A and B

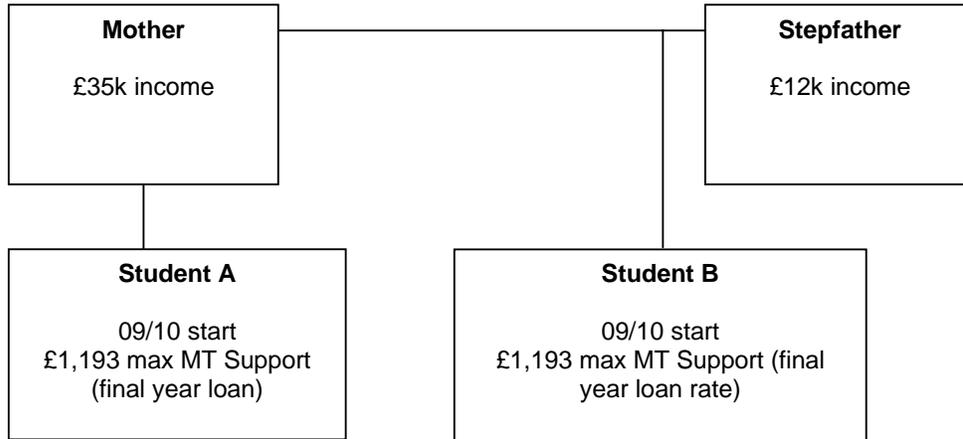
£53,870 - £50,753 = £3,117

£3,117 / 5 = £623

	Student A	Student B
Joint parent contribution (£623)	£311	£311
Maximum means-tested support	£997	£1,287
Total contribution applied (£622)	£311	£311
Means-tested support remaining	£686	£976

Case study 4 – ‘new system’ students who are not 2010, 2011 or 2012 cohort

Two students who started their courses in AY 2009/10, both living away from the parental home.



Parental contribution

$(£35,000 + £12,000) - £1,130$ (disregard for additional eligible student) = £45,870

Students A and B

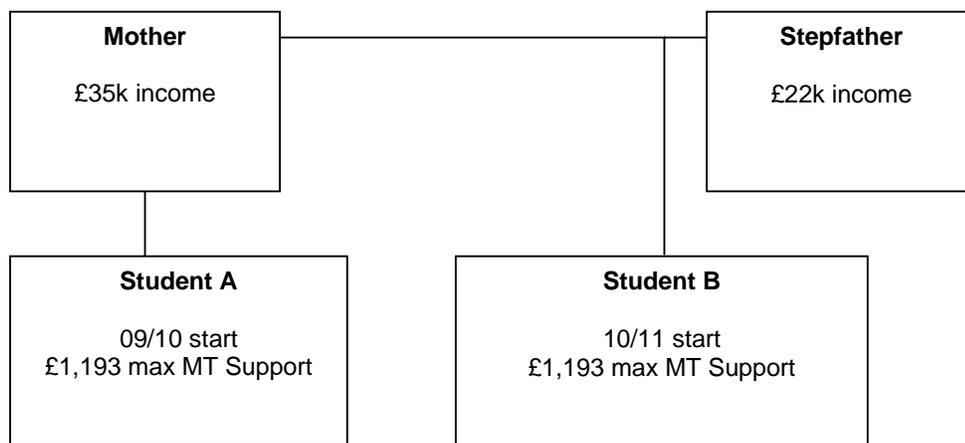
$£45,870 - £39,778 = £6,092$

$£6,092 / 8.97 = £679$

	Student A	Student B
Joint parental contribution (£679)	£339	£339
Maximum means-tested support	£1,193	£1,193
Total contribution applied (£678)	£339	£339
Means-tested support remaining	£854	£854

Case study 5 – one ‘new system’ who is not 2010, 2011 nor 2012 cohort, and one ‘2010 cohort’

Two students, one ‘new system who is not 2010, 2011 nor 2012 cohort’ and the other a ‘2010 cohort’ student, both living away from the parental home and both in the final year of their course.



Parental contribution

$(£35,000 + £22,000) - £1,130$ (disregard for other eligible student) = £55,870

Student A

$£55,870 - £39,778 = £16,092$. $£16,092 / 8.97 = £1,793$

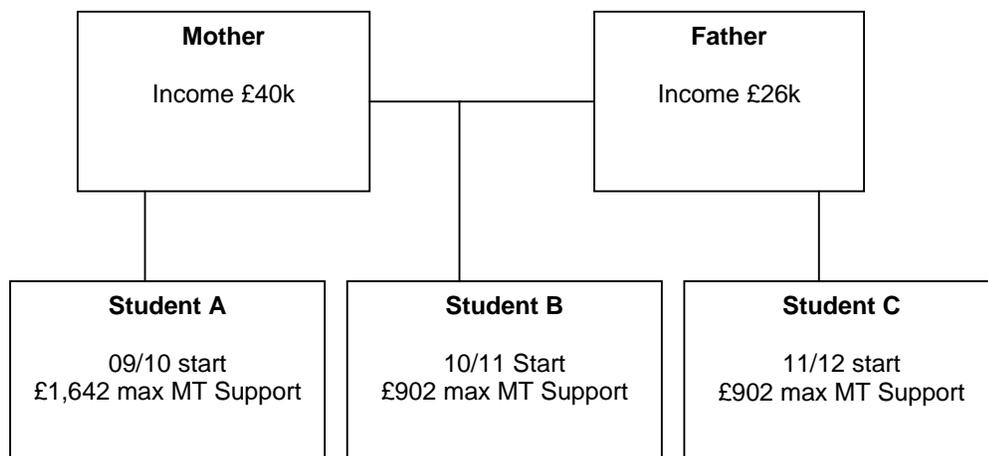
Student B

$£55,870 - £50,753 = £5,117$. $£5,117 / 5 = £1,023$.

	Student A	Student B
Parental contribution (Student A) (£1,793)	£896	£896
Parental contribution (Student B) (£1,023)	£511	£511
Maximum means-tested support	£1,193	£1,193
Total contribution applied (£1,407)	£896	£511
MT support remaining	£297	£682

Case Study 6 – New system students - one ‘new system’ who is not 2010, 2011 nor 2012 cohort, one ‘2010 cohort’ student and one ‘2011 cohort’ student.

Student A is living away from the parental home and studying in London; the others are living in the parental home. All are in their final year of study.



Parental contribution

$(£40,000 + £26,000) - £2,260 \text{ disregard for two additional students} = £63,740$

Student A

$£63,740 - £39,778 = £23,962$ $£23,962 / 8.97 = £2,671.$

Student B

$£63,740 - £50,753 = £12,987$ $£12,987 / 5 = £2,597$

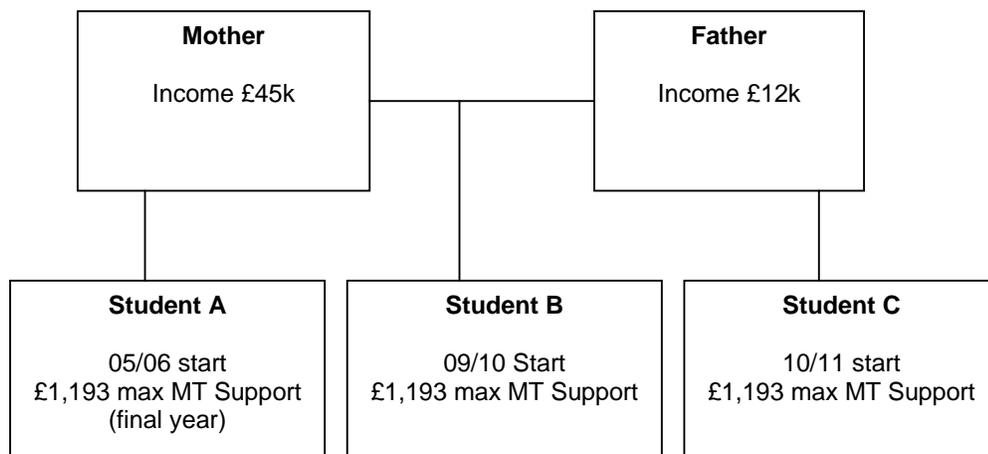
Student C

$£63,740 - £50,488 = £13,252$ $£13,252 / 5 = £2,650$

	Student A	Student B	Student C
Parental contribution (Student A) (£2,671)	£890	£890	£890
Parental contribution (Student B) (£2,597)	£865	£865	£865
Parental contribution (Student C) (£2,650)	£883	£883	£883
Maximum means-tested support	£1,642	£902	£902
Total contribution applied (£2,638)	£890	£865	£883
Means-tested support remaining	£752	£37	£19

Case Study 7 – ‘Old system’ and ‘new system’ students

One ‘old system’, and one ‘new system’ student who is not 2010, 2011 nor 2012 cohort, and one ‘2010 cohort’. All are living away from the parental home. All are in their final year of study.



Parental contribution

£57,000 - (£2,260 (disregard for additional eligible students)) = £54,740

Student A

£54,740 - £23,680 = £31,060 (£31,060 / 8.78) + £45 = £3,582

Student B

£54,740 - £39,778 = £14,962 £14,962 / 8.97 = £1,668

Student C

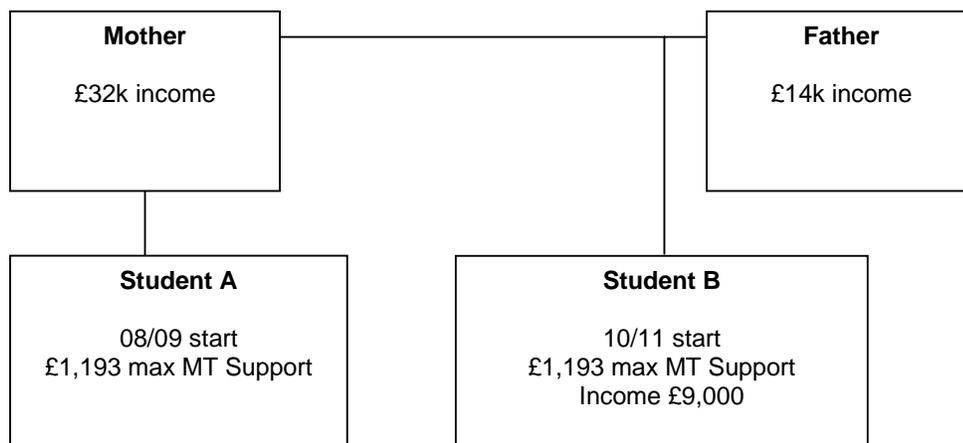
£54,740 - £50,753 = £3,987 £3,987 / 5 = £797

	Student A	Student B	Student C
Joint parental contribution (Student A) (£3,582)	£1,194	£1,194	£1,194
Joint parental contribution (Student B) (£1,668)	£556	£556	£556
Joint parental contribution (Student C) (£797)	£265	£265	£265
Maximum means-tested support	£1,193	£1,193	£1,193
Total contribution applied (£2,014)	£1,193	£556	£265
Means-tested support remaining	£0	£637	£928

Case Study 8 – ‘New system’ students, one ‘new system’ who is not 2010, 2011 nor 2012 cohort and one who is ‘2010 cohort’.

Both students are living away from the parental home and are in the final year of their course.

The ‘2010 cohort’ student has income.



Parental contribution

$$(\pounds32,000 + \pounds14,000) - \pounds1,130 = \pounds44,870$$

Student A

$$\pounds44,870 - \pounds39,778 = \pounds5,092 \quad \pounds5,092 / 8.97 = \pounds567$$

Student B

Below threshold of £50,753 for a parental contribution

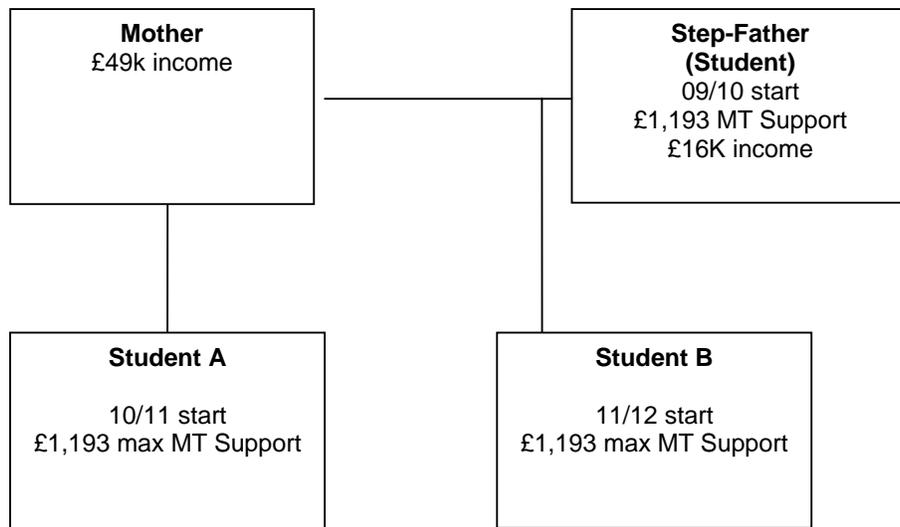
Student B's personal contribution

$$\text{Parental income } \pounds44,870 + \text{Student's income } \pounds9,000 = \pounds53,870.$$

$$\pounds53,870 - \pounds50,753 = \pounds3,117 \quad \pounds3,117 / 5 = \pounds623$$

	Student A	Student B
Parental contribution Student A (£567)	£283	£283
Parental contribution Student b (£0)	£0	£0
Student B's contribution (£623)	£0	£623
Maximum means-tested support	£1,193	£1,193
Total contribution applied (£906)	£283	£623
Means-tested support remaining	£910	£570

Case study 9 – ‘new system’ students; one is a ‘new system’ student (not, 2010, 2011 or 2012 cohort), one is 2010 cohort and one is 2011 cohort. One of the parents is a student and has income of his own. Students A and B are living away from the parental home,



Parental contribution

Student A

(£49,000 + £16,000) - £2,260 (student parent disregard applied in addition to the dependent child disregard) = £62,740.

$$£62,740 - £50,753 = £11,987 \quad £11,987 / 5 = £2,397$$

Student B

$$£62,740 - £50,488 = £12,252 \quad £12,252 / 5 = £2,450$$

Student parent contribution

As the student parent's income is below £39,778 no contribution is payable.

	Student A	Student B	Step-Father
Joint parent contribution (Student A) (£2,397)	£1,198	£1,198	£0
Joint parent contribution (Student B) (£2,450)	£1,225	£1,225	£0
Maximum means-tested support	£1,193	£1,193	£1,193
Total contribution applied (£2,419)	£1,193	£1,193	£0
Means-tested support remaining	£0	£0	£1,193

THE WELSH GOVERNMENT

**Loan, Grant and Fee Rates for Full and Part-Time Higher Education Study
in Academic Year 2013/14**

**Memorandum: Support Available under the
The Education (Student Support) (Wales) Regulations 2012**

All figures shown are in pounds.

This Memorandum describes the main and supplementary loan and grant rates, the contribution scales and the tuition fee rates for the 2013/14 academic year. Guidance for students will be available online and as hard copy via the Student Finance Wales booklet entitled “A guide to financial support for higher education students in 2013/14” due to be issued early in 2013. The Education (Student Support) (Wales) Regulations 2012 (“the Student Support Regulations”) are scheduled to be made in December 2012 and come into force in January 2013.

The figures shown in this Memorandum relate to students who started their course on or after 1st September 1998 (apart from those who have exceptionally been treated as having started in the 1997/98 academic year), and who are eligible for loans and for income-assessed support under the Student Support Regulations.

The figures shown in this Memorandum are divided into nine sections:

- Section A:** The rates of the **basic** student loans for living costs, which are available to all full-time undergraduate students.
- Section B:** The elements of support that are available to full-time **2012/13 cohort students** (i.e. students who start courses of higher education in academic year 2013/14 or 2012/13, including those who took a gap year in AY 2011/12), including tables setting out illustrative levels of income, the amounts of maintenance loan and grant (or, where appropriate, Special Support Grant) available to different groups of students, and the appropriate household contribution scales.
- Section C:** The elements of support that are available to full-time **2011/12 cohort students**, who will be continuing students in 2013/14 (i.e. students who started their courses in 2011/12, excluding AY 2010/11 gap year students) and the appropriate household contribution scales.
- Section D:** The elements of support that are available to full-time **2010/11 cohort students**, who will be continuing students in 2013/14 (i.e. students who started their courses in 2010/11, and also to those eligible gap year students who commenced their courses in 2011/12) and the appropriate household contribution scales.
- Section E:** The elements of support that are available to full-time **new system students**, who will be continuing students in 2013/14 (i.e. students who started their courses in 2006/07, 2007/08, 2008/09 or 2009/10, and also to those eligible gap year students who commenced courses in 2010/11) and the appropriate household contribution scales.
- Section F:** The elements of support that are available to full-time **old system students** who will be continuing students in 2013/14 (i.e. students who started their courses before 2006/07) and the appropriate household contribution scales.
- Section G:** The other elements of support that are available to **all** eligible full-time students - Extra Weeks' Loans; Disabled Students' Allowances; Adult Dependants' Grant; Childcare Grant; Parents' Learning Allowance; and the dependants' income thresholds.
- Section H:** Support available in 2013/14 to all part-time and distance learner students; Disabled Students' Allowances; Fee Grant; Course Grant; Adult Dependants' Grant; Childcare Grant; Parents' Learning Allowance.
- Section I:** Support available in 2013/14 for NHS courses.

Enquiries

If you require further clarification, please email: studentfinancedivision@wales.gsi.gov.uk

General Public Information

Student Finance Wales will update its official online source of information as more details about 2013/14 funding become available. The web link is: www.studentfinancewales.co.uk

SECTION A: LOANS FOR LIVING COSTS IN 2013/14 (Available to full-time students)

TABLE A1: BASIC STUDENT LOAN

MAXIMUM RATES OF FULL YEAR LOAN	REDUCED LOANS	MAIN LOANS
Parental	1,893	3,987
London	3,547	7,215
Elsewhere	2,522	5,150
Overseas	3,017	6,140
MAXIMUM RATES OF FINAL YEAR LOAN	REDUCED LOANS	MAIN LOANS
Parental	1,437	3,608
London	2,711	6,570
Elsewhere	1,966	4,771
Overseas	2,204	5,340

*For 2010/11 cohort, 2011/12 cohort and 2012/13 cohort students the maximum amount of main maintenance loan will be reduced by 50p for every £1 of maintenance grant received, up to a maximum £2,575 reduction. This applies to new students who commence their studies **on or after** 1 September 2010 (except eligible gap year students who entered HE in 2010/11).*

*For continuing “new system” students the maximum amount of maintenance loan will be reduced by £1 for every £1 of maintenance grant received, up to a maximum £1,329 reduction. This applies to continuing students who started their studies **before** 1 September 2010 (which includes 2010 gap-year students – see SFWIN 04/2009 for more information on gap-year eligibility).*

All eligible students who are on full-time courses, including those students starting full-time courses of Initial Teacher Training (ITT) on or after 1 September 2010 and students on part-time ITT courses with six weeks’ or more full-time attendance who started their courses before 1 September 2010 and who are continuing their course in 2013/14, are eligible for the appropriate main loan rate, a quarter of which is income-assessed (see table A2). Students who start a part-time course of ITT on or after 1 September 2010 and future academic years are eligible for the standard part-time package set out in **Section H** of this Memorandum.

For students who are continuing on ITT courses which commenced before 1 September 2010, Regulation 2 of the Education (Student Support) (Wales) Regulations 2012 provides definitions of Type 1, Type 2 and Type 3 courses of ITT.

Note 1: From 1 September 2010 and future academic years, students who start a full-time course of initial teacher training will be eligible for a fully means tested Assembly Learning Grant for living costs / special support grant, available under the standard full-time student package (as set out in Tables B3 and B4 for 2012/13 cohort students; Tables C3 and C4 for 2011/12 cohort students; Tables D3 and D4 for 2010/11 cohort students).

The following groups of students are eligible for the reduced, non-income assessed loan rates:

- (i) Eligible students on part-time courses of ITT that require less than six weeks of full-time attendance in the year, where the course started before 1 September 2010 and who are continuing on their course in 2013/14;
- (ii) Eligible students on full-year sandwich course paid placements where the periods of full time study are less than 10 weeks in aggregate;
- (iii) Students who are eligible for means-tested NHS bursaries or means tested Scottish Health Care allowances (note: the full year reduced overseas loan rate for these students is £2,522 and the final year reduced overseas loan rate is £1,966).
- (iv) Students who do not provide information needed to calculate household income.
- (v) Students who are eligible for the maximum reduced fee loan of £1,780 (e.g. where the student spends significant time away from the public institution) will have the balance made up as fee grant of £2,720 where the maximum fee chargeable is £4,500. Students in a similar position at a private institution will be eligible for a maximum reduced fee loan of £3,000 only.

TABLE A2: MAXIMUM LOAN RATES: 25% INCOME ASSESSED AND 75% NON-INCOME ASSESSED ELEMENTS

FULL YEAR STUDENTS	MAIN RATE (100%) (Table A1)	NON-INCOME ASSESSED (75%) (nearest £1)	INCOME ASSESSED (25%) (balance)
Parental	3,987	2,990	997
London	7,215	5,412	1,803
Elsewhere	5,150	3,863	1,287
Overseas	6,140	4,606	1,534
FINAL YEAR STUDENTS	MAIN RATE (100%) (Table A1)	NON-INCOME ASSESSED (75%) (nearest £1)	INCOME ASSESSED (25%) (balance)
Parental	3,608	2,706	902
London	6,570	4,928	1,642
Elsewhere	4,771	3,578	1,193
Overseas	5,340	4,005	1,335

SECTION B: SUPPORT AVAILABLE TO FULL-TIME 2012/13 COHORT STUDENTS IN 2013/14

B1: SUPPORT FOR FEES

The level of fee which full-time students who are 2012/13 cohort students on courses of higher education in 2013/14 will be expected to pay will be dependent on where and what they choose to study. Students who normally live in Wales and study at a publicly funded UK university or college, will be able to apply for a **non means-tested fee loan** of up to £3,575, to cover all or the first part of their tuition fee. These students will also be eligible to apply for a **non means-tested fee grant of up to £5,425** to cover the difference between the maximum £3,575 fee loan and the actual fee charged by the University or College (up to a maximum of £9,000). The non-means tested fee grant does not have to be repaid.

Full-time students who will be 2012/13 cohort students in higher education in 2013/14 studying specifically designated courses at private institutions within the UK will have access to a non means-tested fee loan of up to £6,000 to cover all or part of the costs of their tuition fee.

Maximum Fee Support in Special Cases

The maximum tuition fee support available will be reduced in relation to certain courses, including sandwich courses where a student spends a significant amount of time away from their institution and courses provided in conjunction with overseas institutions where a student spends a significant amount of time abroad. The reduction also applies in relation to certain courses of initial teacher training and the final academic years of other courses which require reduced levels of study. The tuition fee support available for such courses will be up to £4,500 for those provided at publicly funded institutions (non means-tested fee loan of up to £1,780 and non means-tested fee grant of up to £2,720 to cover the difference between the maximum £1,780 fee loan and the actual fee charged by the University or College) and a non means-tested fee loan of up to £3,000 for those provided at private institutions.

B2: SUPPORT FOR LIVING COSTS

In addition to the fee support detailed in B1, full-time 2012/13 cohort students will be able to apply for:

- (1) A means-tested Assembly Learning Grant for living costs of up to **£5,161**;
- (2) The basic student loan for living costs shown in Section A, 75% of which will not be subject to income assessment.
- (3) Certain students will be potentially eligible for a Special Support Grant instead of the Assembly Learning Grant for living costs. These students include those who (a) have dependent children and do not have a partner; (b) have dependent children and their partner is also a full-time student; or (c) are eligible for certain specified disability benefits.

TABLES B3 & B4 – AMOUNTS OF ASSEMBLY LEARNING GRANT (OR SPECIAL SUPPORT GRANT) AVAILABLE FOR ILLUSTRATIVE LEVELS OF HOUSEHOLD INCOME

Table B3 applies to students who are undertaking full-time courses including full-time initial teacher training (ITT) courses, and who are eligible for the Assembly Learning Grant for living costs. **Table B4** applies to students who are undertaking full-time courses, including full-time initial teacher training (ITT) courses, and who are eligible for the Special Support Grant.

The support available for ITT courses starting on or after 1 September 2010 and future academic years will depend on whether it is undertaken on a full-time or part-time basis. The Assembly Learning Grant and Special Support Grant are fully means-tested for **all** students who start their studies on or after 1 September 2010.

Students who start a part-time course of ITT on or after 1 September 2010 including the flexible provision provided by the Open University in Wales are eligible for the standard part-time student support package set out at section H (part-time support).

TABLE B5 – HOUSEHOLD CONTRIBUTION SCALE

Table B5 sets out the assessed household contribution that full-time entrants will be assessed for in 2013/14, for illustrative levels of household income.

For details of other loan and grant support that is available to full-time new entrants, see section G.

B3: ASSEMBLY LEARNING GRANT AND LOAN ENTITLEMENT: ILLUSTRATIVE LEVELS OF INCOME – INCLUDING FULL-TIME ITT COURSES.

INCOME (£)	ASSESSED CONTRIBUTION (£)	ASSEMBLY LEARNING GRANT (£)	MAINTENANCE LOAN (£)	TOTAL GRANT PLUS LOAN (£)
Student living at home			Maximum £3,987(*)	
18,370	0	5,161	1,412	6,573
20,000	0	4,715	1,630	6,345
25,000	0	3,347	2,314	5,661
26,500	0	2,936	2,519	5,455
30,000	0	2,099	2,938	5,037
34,000	0	1,142	3,416	4,558
40,000	0	734	3,620	4,354
45,000	0	393	3,791	4,184
50,020	0	50	3,962	4,012
50,753	0	0	3,987	3,987
55,000	849	0	3,138	3,138
55,738	997	0	2,990(+)	2,990
Student studying in London			Maximum £7,215(*)	
18,370	0	5,161	4,640	9,801
20,000	0	4,715	4,858	9,573
25,000	0	3,347	5,542	8,889
26,500	0	2,936	5,747	8,683
30,000	0	2,099	6,166	8,265
34,000	0	1,142	6,644	7,786
40,000	0	734	6,848	7,582
45,000	0	393	7,019	7,412
50,020	0	50	7,190	7,240
50,753	0	0	7,215	7,215
55,000	849	0	6,366	6,366
59,768	1,803	0	5,412(+)	5,412
Student studying outside London			Maximum £5,150(*)	
18,370	0	5,161	2,575	7,736
20,000	0	4,715	2,793	7,508
25,000	0	3,347	3,477	6,824
26,500	0	2,936	3,682	6,618
30,000	0	2,099	4,101	6,200
34,000	0	1,142	4,579	5,721
40,000	0	734	4,783	5,517
45,000	0	393	4,954	5,347
50,020	0	50	5,125	5,175
50,753	0	0	5,150	5,150
55,000	849	0	4,301	4,301
57,188	1,287	0	3,863(+)	3,863

(*) The amount of loan for which students are eligible will be reduced by 50p for every £1 of grant to which they are entitled, up to a maximum of £2,575.

For income between £18,371 and £26,500, the grant is reduced by £1 for every complete £3.653 by which the income exceeds £18,370. For income between £26,501 and £34,000, the grant is reduced by £1 for every complete £4.18 by which the income exceeds £26,500. For income between £34,001 and £50,020, the grant is reduced by £1 for every complete £14.67 by which the income exceeds £34,000.

A student whose income is £50,020 will be eligible for the minimum grant of £50. A student whose income exceeds £50,020 will not be eligible for any grant.

Where students' income exceeds £50,753, the amount of loan to which they are entitled is reduced by £1 for every complete £5 by which the income exceeds £50,753 until 75% of the full maintenance loan remains. This point is indicated by (+) in the table above.

B4: SPECIAL SUPPORT GRANT AND LOAN ENTITLEMENT FOR ILLUSTRATIVE LEVELS OF INCOME – INCLUDING FULL TIME ITT COURSES.

INCOME(£)	ASSESSED CONTRIBUTION (£)	SPECIAL SUPPORT GRANT (£)	MAINTENANCE LOAN (£)	TOTAL SPECIAL SUPPORT GRANT PLUS LOAN (£)
Student living at home			Maximum £3,987	
18,370	0	5,161	3,987	9,148
20,000	0	4,715	3,987	8,702
25,000	0	3,347	3,987	7,334
26,500	0	2,936	3,987	6,923
30,000	0	2,099	3,987	6,086
34,000	0	1,142	3,987	5,129
40,000	0	734	3,987	4,721
45,000	0	393	3,987	4,380
50,020	0	50	3,987	4,037
50,753	0	0	3,987	3,987
55,000	849	0	3,138	3,138
55,738	997	0	2,990(+)	2,990
Student studying in London			Maximum £7,215	
18,370	0	5,161	7,215	12,376
20,000	0	4,715	7,215	11,930
25,000	0	3,347	7,215	10,562
26,500	0	2,936	7,215	10,151
30,000	0	2,099	7,215	9,314
34,000	0	1,142	7,215	8,357
40,000	0	734	7,215	7,949
45,000	0	393	7,215	7,608
50,020	0	50	7,215	7,265
50,753	0	0	7,215	7,215
55,000	849	0	6,366	6,366
59,768	1,803	0	5,412(+)	5,412
Student studying outside London			Maximum £5,150	
18,370	0	5,161	5,150	10,311
20,000	0	4,715	5,150	9,865
25,000	0	3,347	5,150	8,497
26,500	0	2,936	5,150	8,086
30,000	0	2,099	5,150	7,249
34,000	0	1,142	5,150	6,292
40,000	0	734	5,150	5,884
45,000	0	393	5,150	5,543
50,020	0	50	5,150	5,200
50,753	0	0	5,150	5,150
55,000	849	0	4,301	4,301
57,188	1,287	0	3,863(+)	3,863

For income between £18,371 and £26,500, the grant is reduced by £1 for every complete £3.653 by which the income exceeds £18,370. For income between £26,501 and £34,000, the grant is reduced by £1 for every complete £4.18 by which the income exceeds £26,500. For income between £34,001 and £50,020, the grant is reduced by £1 for every complete £14.67 by which the income exceeds £34,000.

A student whose income is £50,020 will be eligible for the minimum grant of £50. A student whose income exceeds £50,020 will not be eligible for any grant.

Where students' income exceeds £50,753, the amount of loan to which they are entitled is reduced by £1 for every complete £5 by which the income exceeds £50,753 until 75% of the full maintenance loan remains. This point is indicated by (+) in the table above.

TABLE B5: ASSESSMENT OF HOUSEHOLD CONTRIBUTION FOR FULL-TIME 2012/13 COHORT STUDENTS

Assessments will be calculated as follows:

Household income of **£50,753 or less**: no contribution

Household income of over **£50,753** : contribution of £1 for each additional £5 of household income

The maximum contribution is £6,208. In calculating the household income, an allowance of **£1,130** may be made for a parent who is an eligible student or who holds a statutory award. The parental income may be reduced by **£1,130** for any child (other than the student) who is wholly or mainly financially dependent upon the parent.

ASSESSED CONTRIBUTION FOR ILLUSTRATIVE LEVELS OF INCOME

HOUSEHOLD INCOME	ASSESSMENT CONTRIBUTION	HOUSEHOLD INCOME	ASSESSMENT CONTRIBUTION	HOUSEHOLD INCOME	ASSESSMENT CONTRIBUTION
50,753	0	61,000	2,049	72,000	4,249
51,000	49	62,000	2,249	73,000	4,449
52,000	249	63,000	2,449	74,000	4,649
53,000	449	64,000	2,649	75,000	4,849
54,000	649	65,000	2,849	76,000	5,049
55,000	849	66,000	3,049	77,000	5,249
56,000	1,049	67,000	3,249	78,000	5,449
57,000	1,249	68,000	3,449	79,000	5,649
58,000	1,449	69,000	3,649	80,000	5,849
59,000	1,649	70,000	3,849	81,000	6,049
60,000	1,849	71,000	4,049	81,793	6,208

For residual incomes of or below **£50,753**, no contribution is assessed.
 For residual incomes above **£81,793** the assessed contribution is **£6,208**.

For details of other loan and grant support that is available to full-time continuing students, see section G.

SECTION C: SUPPORT AVAILABLE TO FULL-TIME STUDENTS WHO WILL BE CONTINUING 2011/12 COHORT STUDENTS IN 2013/14

Note: This section applies to all full time entrants, irrespective of whether they will be at publicly funded or privately funded institutions.

C1: SUPPORT FOR FEES

The level of fee which full-time 2011/12 cohort students who will be continuing students on designated higher education courses in 2013/14 will be expected to pay will be dependent on where and what they choose to study. Students continuing to study in Wales or England will be able to apply for a **non means-tested loan** of up to £3,465 depending on the actual fee charged by their institution. Students continuing to study in Northern Ireland will be able to apply for a **non means-tested loan** of up to £3,575 depending on the actual fee charged by their institution.

Students who normally live in Wales and study at a University or College in the United Kingdom which is charging variable tuition fees, will be able to take out a non-income assessed tuition fee loan to cover some or all of these fees (depending on how much they are charged and how much they wish to borrow). For students who normally live in Wales and are studying at an English or Northern Ireland university or college that is not charging variable tuition fees, the tuition fee chargeable could be any amount up to a maximum of £1,380 and £1,425 respectively and students can apply for a tuition fee loan to cover some or all of this cost.

Students who normally live in Wales and study in Scotland will be charged £1,820 a year for most courses, except medicine where the fee is £2,895 a year). The charges will apply to all four years of Scottish degree courses. Students can apply for a tuition fee loan to cover some or all of this cost.

Maximum Fee Support in Special Cases

The maximum tuition charge payable, and therefore the maximum tuition loan entitlement, for courses, including sandwich courses, where a student spends a significant time during the year away from his or her institution will be **£1,725 where the student attends an institution in Wales, Scotland or England, and £1,780 where the student attends an institution in Northern Ireland.**

C2: SUPPORT FOR LIVING COSTS

In addition to the fee loan, continuing full-time 2011/12 cohort students will be able to apply for:

- (1) A means-tested Assembly Learning Grant for living costs of up to **£5,780**;
- (2) The basic student loan for living costs shown in Section A, 75% of which will not be subject to income assessment.
- (3) Certain students will be potentially eligible for a Special Support Grant instead of the Assembly Learning Grant for living costs. These students include those who (a) have dependent children and do not have a partner; (b) have dependent children and their partner is also a full-time student; or (c) are eligible for certain specified disability benefits.

For new entrants in academic year 2011/12, the Welsh National Bursary was integrated into the HE statutory support system as an integral part of the Assembly Learning and Special Support Grants. The Welsh Government's statutory student support arrangements for living costs are for Welsh domiciled students only (namely students who are ordinarily resident in Wales). Institutions are no longer required to pay a minimum national bursary to **new entrants from 2011/12** but can continue to make their own institutional awards.

TABLES C3 & C4 – AMOUNTS OF ASSEMBLY LEARNING GRANT (OR SPECIAL SUPPORT GRANT) AVAILABLE FOR ILLUSTRATIVE LEVELS OF HOUSEHOLD INCOME

Table C3 applies to students who are undertaking full time courses including full-time initial teacher training (ITT) courses, and who are eligible for the Assembly Learning Grant for living costs. **Table C4** applies to students who are undertaking full time courses, including full-time initial teacher training (ITT) courses, and who are eligible for the Special Support Grant;

The support available for ITT courses starting on or after 1 September 2010 and future academic years will depend on whether it is undertaken on a full time or part-time basis. The Assembly Learning Grant and Special Support Grant are fully means-tested for **all** students who start their studies on or after 1 September 2010 and future academic years.

Students who start a part-time course of ITT on or after 1 September 2010 and future academic years including the flexible provision provided by the Open University in Wales are eligible for the standard part-time student support package set out at section H (part-time support).

TABLE C5 – HOUSEHOLD CONTRIBUTION SCALE

Table C5 sets out the assessed household contribution that continuing full-time 2011/12 cohort students will be assessed for in 2013/14, for illustrative levels of household income.

For details of other loan and grant support that is available to full-time new entrants, see section G.

C3: ASSEMBLY LEARNING GRANT AND LOAN ENTITLEMENT: ILLUSTRATIVE LEVELS OF INCOME – INCLUDING FULL-TIME ITT COURSES.

INCOME (£)	ASSESSED CONTRIBUTION (£)	ASSEMBLY LEARNING GRANT (£)	MAINTENANCE LOAN (£)	TOTAL GRANT PLUS LOAN (£)
Student living at home			Maximum £3,987(*)	
18,370	0	5,780	1,412	7,192
20,000	0	5,334	1,412	6,746
25,000	0	3,966	2,004	5,970
26,500	0	3,555	2,210	5,765
30,000	0	2,718	2,628	5,346
34,000	0	1,761	3,107	4,868
40,000	0	1,120	3,427	4,547
45,000	0	586	3,694	4,280
50,020	0	50	3,962	4,012
50,488	0	0	3,987	3,987
55,000	902	0	3,085	3,085
55,473	997	0	2,990(+)	2,990
Student studying in London			Maximum £7,215(*)	
18,370	0	5,780	4,640	10,420
20,000	0	5,334	4,640	9,974
25,000	0	3,966	5,232	9,198
26,500	0	3,555	5,438	8,993
30,000	0	2,718	5,856	8,574
34,000	0	1,761	6,335	8,096
40,000	0	1,120	6,655	7,775
45,000	0	586	6,922	7,508
50,020	0	50	7,190	7,240
50,488	0	0	7,215	7,215
55,000	902	0	6,313	6,313
59,503	1,803	0	5,412(+)	5,412
Student studying outside London			Maximum £5,150(*)	
18,370	0	5,780	2,575	8,355
20,000	0	5,334	2,575	7,909
25,000	0	3,966	3,167	7,133
26,500	0	3,555	3,373	6,928
30,000	0	2,718	3,791	6,509
34,000	0	1,761	4,270	6,031
40,000	0	1,120	4,590	5,710
45,000	0	586	4,857	5,443
50,020	0	50	5,125	5,175
50,488	0	0	5,150	5,150
55,000	902	0	4,248	4,248
56,923	1,287	0	3,863(+)	3,863

(*) The amount of loan for which students are eligible will be reduced by 50p for every £1 of grant to which they are entitled, up to a maximum of £2,575.

For income between £18,371 and £26,500, the grant is reduced by £1 for every complete £3.653 by which the income exceeds £18,370. For income between £26,501 and £34,000, the grant is reduced by £1 for every complete £4.18 by which the income exceeds £26,500. For income between £34,001 and £50,020, the grant is reduced by £1 for every complete £9.36 by which the income exceeds £34,000.

A student whose income is £50,020 will be eligible for the minimum grant of £50. A student whose income exceeds £50,020 will not be eligible for any grant.

Where students' income exceeds £50,488, the amount of loan to which they are entitled is reduced by £1 for every complete £5 by which the income exceeds £50,488 until 75% of the full maintenance loan remains. This point is indicated by (+) in the table above.

C4: SPECIAL SUPPORT GRANT AND LOAN ENTITLEMENT FOR ILLUSTRATIVE LEVELS OF INCOME – INCLUDING FULL-TIME ITT COURSES.

INCOME(£)	ASSESSED CONTRIBUTION (£)	SPECIAL SUPPORT GRANT (£)	MAINTENANCE LOAN (£)	TOTAL SPECIAL SUPPORT GRANT PLUS LOAN (£)
Student living at home			Maximum £3,987	
18,370	0	5,780	3,987	9,767
20,000	0	5,334	3,987	9,321
25,000	0	3,966	3,987	7,953
26,500	0	3,555	3,987	7,542
30,000	0	2,718	3,987	6,705
34,000	0	1,761	3,987	5,748
40,000	0	1,120	3,987	5,107
45,000	0	586	3,987	4,573
50,020	0	50	3,987	4,037
50,488	0	0	3,987	3,987
55,000	902	0	3,085	3,085
55,473	997	0	2,990(+)	2,990
Student studying in London			Maximum £7,215	
18,370	0	5,780	7,215	12,995
20,000	0	5,334	7,215	12,549
25,000	0	3,966	7,215	11,181
26,500	0	3,555	7,215	10,770
30,000	0	2,718	7,215	9,933
34,000	0	1,761	7,215	8,976
40,000	0	1,120	7,215	8,335
45,000	0	586	7,215	7,801
50,020	0	50	7,215	7,265
50,488	0	0	7,215	7,215
55,000	902	0	6,313	6,313
59,503	1,803	0	5,412(+)	5,412
Student studying outside London			Maximum £5,150	
18,370	0	5,780	5,150	10,930
20,000	0	5,334	5,150	10,484
25,000	0	3,966	5,150	9,116
26,500	0	3,555	5,150	8,705
30,000	0	2,718	5,150	7,868
34,000	0	1,761	5,150	6,911
40,000	0	1,120	5,150	6,270
45,000	0	586	5,150	5,736
50,020	0	50	5,150	5,200
50,488	0	0	5,150	5,150
55,000	902	0	4,248	4,248
56,923	1,287	0	3,863(+)	3,863

For income between £18,371 and £26,500, the grant is reduced by £1 for every complete £3.653 by which the income exceeds £18,370. For income between £26,501 and £34,000, the grant is reduced by £1 for every complete £4.18 by which the income exceeds £26,500. For income between £34,001 and £50,020, the grant is reduced by £1 for every complete £9.36 by which the income exceeds £34,000.

A student whose income is £50,020 will be eligible for the minimum grant of £50. A student whose income exceeds £50,020 will not be eligible for any grant.

Where students' income exceeds £50,488, the amount of loan to which they are entitled is reduced by £1 for every complete £5 by which the income exceeds £50,488 until 75% of the full maintenance loan remains. This point is indicated by (+) in the table above.

TABLE C5: ASSESSMENT OF HOUSEHOLD CONTRIBUTION FOR CONTINUING FULL-TIME 2011/12 COHORT STUDENTS

Assessments will be calculated as follows:

Household income of **£50,488 or less**: no contribution

Household income of over **£50,488** : contribution of £1 for each additional £5 of household income

The maximum contribution is £6,208. In calculating the household income, an allowance of **£1,130** may be made for a parent who is an eligible student or who holds a statutory award. The parental income may be reduced by **£1,130** for any child (other than the student) who is wholly or mainly financially dependent upon the parent.

ASSESSED CONTRIBUTION FOR ILLUSTRATIVE LEVELS OF INCOME

HOUSEHOLD INCOME	ASSESSMENT CONTRIBUTION	HOUSEHOLD INCOME	ASSESSMENT CONTRIBUTION	HOUSEHOLD INCOME	ASSESSMENT CONTRIBUTION
50,488	0	61,000	2,102	72,000	4,302
51,000	102	62,000	2,302	73,000	4,502
52,000	302	63,000	2,502	74,000	4,702
53,000	502	64,000	2,702	75,000	4,902
54,000	702	65,000	2,902	76,000	5,102
55,000	902	66,000	3,102	77,000	5,302
56,000	1,102	67,000	3,302	78,000	5,502
57,000	1,302	68,000	3,502	79,000	5,702
58,000	1,502	69,000	3,702	80,000	5,902
59,000	1,702	70,000	3,902	81,000	6,102
60,000	1,902	71,000	4,102	81,528	6,208

For residual incomes of or below **£50,488**, no contribution is assessed.
For residual incomes above **£81,528** the assessed contribution is **£6,208**.

For details of other loan and grant support that is available to full-time continuing students, see section G.

SECTION D: SUPPORT AVAILABLE TO FULL-TIME STUDENTS WHO WILL BE CONTINUING 2010/11 COHORT STUDENTS IN 2013/14

Note: This section applies to all full-time entrants, irrespective of whether they will be at publicly funded or privately funded institutions.

D1: SUPPORT FOR FEES

The level of fee which full-time 2010/11 cohort students who will be continuing students to higher education in 2013/14 will be expected to pay will be dependent on where and what they choose to study. Students continuing to study in Wales, or England will be able to apply for a **non means-tested loan** of up to £3,465 depending on the actual fee charged by their institution. Students continuing to study in Northern Ireland will be able to apply for a **non means-tested loan** of up to £3,575 depending on the actual fee charged by their institution.

Students who normally live in Wales and study at a University or College in the United Kingdom which is charging variable tuition fees, will be able to take out a non-income assessed tuition fee loan to cover some or all of these fees (depending on how much they are charged and how much they wish to borrow). For students who normally live in Wales and are studying at an English or Northern Ireland university or college that is not charging variable tuition fees, the tuition fee chargeable could be any amount up to a maximum of £1,380 and £1,425 respectively and students can apply for a tuition fee loan to cover some or all of this cost.

Students who normally live in Wales and study in Scotland will be charged £1,820 a year for most courses, except medicine where the fee is £2,895 a year. The charges will apply to all four years of Scottish degree courses. Students can apply for a tuition fee loan to cover some or all of this cost.

Maximum Fee Rates in Special Cases

The maximum tuition charge payable, and therefore the maximum tuition loan entitlement, for courses, including sandwich courses, where a student spends a significant time during the year away from his or her institution will be **£1,725** where the student attends an institution in Wales or England, and £1,780 where the student attends an institution in Northern Ireland, and £640* where the student attends an institution in Scotland...

*This figure may be subject to change.

D2: SUPPORT FOR LIVING COSTS

In addition to the fee loan, continuing full-time 2010/11 cohort students will be able to apply for:

- (1) A means-tested Assembly Learning Grant for living costs of up to **£5,161**;
- (2) A means-tested bursary. Students with a household income of £18,370 or less, who are attending a university or college in Wales could apply for a minimum **bursary** of £347 from their institution. Students who are eligible for the full £5,161 Assembly Learning Grant or Special Support Grant for living costs, who are attending a university or college in **Northern Ireland**, and who are being charged the maximum £3,575 fee, may be entitled to a minimum **bursary** of £358 from their institution.
- (3) The basic student loan for living costs shown in Section A, 75% of which will not be subject to income assessment.
- (4) Certain students will be potentially eligible for a Special Support Grant instead of the Assembly Learning Grant for living costs. These students include those who (a) have dependent children and do not have a partner; (b) have dependent children and their partner is also a full-time student; or (c) are eligible for certain specified disability benefits.

TABLES D3 & D4 – AMOUNTS OF ASSEMBLY LEARNING GRANT (OR SPECIAL SUPPORT GRANT) AVAILABLE FOR ILLUSTRATIVE LEVELS OF HOUSEHOLD INCOME

Table D3 applies to students who are undertaking full-time courses including full-time initial teacher training (ITT) courses, and who are eligible for the Assembly Learning Grant for living costs. **Table D4** applies to students who are undertaking full-time courses, including full-time initial teacher training (ITT) courses, and who are eligible for the Special Support Grant;

The support available for ITT courses starting on or after 1 September 2010 and future academic years will depend on whether it is undertaken on a full-time or part-time basis. The Assembly Learning Grant and Special Support Grant are fully means-tested for **all** students who start their studies on or after 1 September 2010 and future academic years.

Students who start a part-time course of ITT on or after 1 September 2010 including the flexible provision provided by the Open University in Wales are eligible for the standard part-time student support package set out at section H (part-time support).

TABLE D5 – HOUSEHOLD CONTRIBUTION SCALE

Table D5 sets out the assessed household contribution that continuing full-time 2010/11 cohort students will be assessed for in 2013/14, for illustrative levels of household income.

For details of other loan and grant support that is available to full-time new entrants, see section G.

D3: ASSEMBLY LEARNING GRANT AND LOAN ENTITLEMENT: ILLUSTRATIVE LEVELS OF INCOME – INCLUDING FULL TIME ITT COURSES.

INCOME (£)	ASSESSED CONTRIBUTION (£)	ASSEMBLY LEARNING GRANT (£)	MAINTENANCE LOAN (£)	TOTAL GRANT PLUS LOAN (£)
Student living at home			Maximum £3,987(*)	
18,370	0	5,161	1,412	6,573
20,000	0	4,715	1,630	6,345
25,000	0	3,347	2,314	5,661
26,500	0	2,936	2,519	5,455
30,000	0	2,099	2,938	5,037
34,000	0	1,142	3,416	4,558
40,000	0	734	3,620	4,354
45,000	0	393	3,791	4,184
50,020	0	50	3,962	4,012
50,753	0	0	3,987	3,987
55,000	849	0	3,138	3,138
55,738	997	0	2,990(+)	2,990
Student studying in London			Maximum £7,215(*)	
18,370	0	5,161	4,640	9,801
20,000	0	4,715	4,858	9,573
25,000	0	3,347	5,542	8,889
26,500	0	2,936	5,747	8,683
30,000	0	2,099	6,166	8,265
34,000	0	1,142	6,644	7,786
40,000	0	734	6,848	7,582
45,000	0	393	7,019	7,412
50,020	0	50	7,190	7,240
50,753	0	0	7,215	7,215
55,000	849	0	6,366	6,366
59,768	1,803	0	5,412(+)	5,412
Student studying outside London			Maximum £5,150(*)	
18,370	0	5,161	2,575	7,736
20,000	0	4,715	2,793	7,508
25,000	0	3,347	3,477	6,824
26,500	0	2,936	3,682	6,618
30,000	0	2,099	4,101	6,200
34,000	0	1,142	4,579	5,721
40,000	0	734	4,783	5,517
45,000	0	393	4,954	5,347
50,020	0	50	5,125	5,175
50,753	0	0	5,150	5,150
55,000	849	0	4,301	4,301
57,188	1,287	0	3,863(+)	3,863

(*) The amount of loan for which students are eligible will be reduced by 50p for every £1 of grant to which they are entitled, up to a maximum of £2,575.

For income between £18,371 and £26,500, the grant is reduced by £1 for every complete £3.653 by which the income exceeds £18,370. For income between £26,501 and £34,000, the grant is reduced by £1 for every complete £4.18 by which the income exceeds £26,500. For income between £34,001 and £50,020, the grant is reduced by £1 for every complete £14.67 by which the income exceeds £34,000.

A student whose income is £50,020 will be eligible for the minimum grant of £50. A student whose income exceeds £50,020 will not be eligible for any grant.

Where students' income exceeds £50,753, the amount of loan to which they are entitled is reduced by £1 for every complete £5 by which the income exceeds £50,753 until 75% of the full maintenance loan remains. This point is indicated by (+) in the table above.

D4: SPECIAL SUPPORT GRANT AND LOAN ENTITLEMENT FOR ILLUSTRATIVE LEVELS OF INCOME – INCLUDING FULL TIME ITT COURSES.

INCOME(£)	ASSESSED CONTRIBUTION (£)	SPECIAL SUPPORT GRANT (£)	MAINTENANCE LOAN (£)	TOTAL SPECIAL SUPPORT GRANT PLUS LOAN (£)
Student living at home			Maximum £3,987	
18,370	0	5,161	3,987	9,148
20,000	0	4,715	3,987	8,702
25,000	0	3,347	3,987	7,334
26,500	0	2,936	3,987	6,923
30,000	0	2,099	3,987	6,086
34,000	0	1,142	3,987	5,129
40,000	0	734	3,987	4,721
45,000	0	393	3,987	4,380
50,020	0	50	3,987	4,037
50,753	0	0	3,987	3,987
55,000	849	0	3,138	3,138
55,738	997	0	2,990(+)	2,990
Student studying in London			Maximum £7,215	
18,370	0	5,161	7,215	12,376
20,000	0	4,715	7,215	11,930
25,000	0	3,347	7,215	10,562
26,500	0	2,936	7,215	10,151
30,000	0	2,099	7,215	9,314
34,000	0	1,142	7,215	8,357
40,000	0	734	7,215	7,949
45,000	0	393	7,215	7,608
50,020	0	50	7,215	7,265
50,753	0	0	7,215	7,215
55,000	849	0	6,366	6,366
59,768	1,803	0	5,412(+)	5,412
Student studying outside London			Maximum £5,150	
18,370	0	5,161	5,150	10,311
20,000	0	4,715	5,150	9,865
25,000	0	3,347	5,150	8,497
26,500	0	2,936	5,150	8,086
30,000	0	2,099	5,150	7,249
34,000	0	1,142	5,150	6,292
40,000	0	734	5,150	5,884
45,000	0	393	5,150	5,543
50,020	0	50	5,150	5,200
50,753	0	0	5,150	5,150
55,000	849	0	4,301	4,301
57,188	1,287	0	3,863(+)	3,863

For income between £18,371 and £26,500, the grant is reduced by £1 for every complete £3.653 by which the income exceeds £18,370. For income between £26,501 and £34,000, the grant is reduced by £1 for every complete £4.18 by which the income exceeds £26,500. For income between £34,001 and £50,020, the grant is reduced by £1 for every complete £14.67 by which the income exceeds £34,000.

A student whose income is £50,020 will be eligible for the minimum grant of £50. A student whose income exceeds £50,020 will not be eligible for any grant.

Where students' income exceeds £50,753, the amount of loan to which they are entitled is reduced by £1 for every complete £5 by which the income exceeds £50,753 until 75% of the full maintenance loan remains. This point is indicated by (+) in the table above.

TABLE D5: ASSESSMENT OF HOUSEHOLD CONTRIBUTION FOR CONTINUING FULL-TIME 2010/11 COHORT STUDENTS

Assessments will be calculated as follows:

Household income **£50,753 or less**: no contribution

Household income of over **£50,753** : contribution of £1 for each additional £5 of household income

The maximum contribution is £6,208. In calculating the household income, an allowance of **£1,130** may be made for a parent who is an eligible student or who holds a statutory award. The parental income may be reduced by **£1,130** for any child (other than the student) who is wholly or mainly financially dependent upon the parent.

ASSESSED CONTRIBUTION FOR ILLUSTRATIVE LEVELS OF INCOME

HOUSEHOLD INCOME	ASSESSMENT CONTRIBUTION	HOUSEHOLD INCOME	ASSESSMENT CONTRIBUTION	HOUSEHOLD INCOME	ASSESSMENT CONTRIBUTION
50,753	0	61,000	2,049	72,000	4,249
51,000	49	62,000	2,249	73,000	4,449
52,000	249	63,000	2,449	74,000	4,649
53,000	449	64,000	2,649	75,000	4,849
54,000	649	65,000	2,849	76,000	5,049
55,000	849	66,000	3,049	77,000	5,249
56,000	1,049	67,000	3,249	78,000	5,449
57,000	1,249	68,000	3,449	79,000	5,649
58,000	1,449	69,000	3,649	80,000	5,849
59,000	1,649	70,000	3,849	81,000	6,049
60,000	1,849	71,000	4,049	81,793	6,208

For residual incomes of or below **£50,753**, no contribution is assessed.
 For residual incomes above **£81,793** the assessed contribution is **£6,208**.

For details of other loan and grant support that is available to full-time continuing students, see section G.

SECTION E: SUPPORT AVAILABLE TO FULL-TIME STUDENTS WHO WILL BE CONTINUING NEW SYSTEM STUDENTS IN 2013/14

Note: This section applies to full time students who started higher education courses in academic years 2006/07, 2007/08, 2008/09 and 2009/10 and those eligible gap year students who started courses in academic year 2010/11 (together to be known as “new system students”).

E1: SUPPORT FOR FEES

The level of fee which full-time new system students who will be continuing students in higher education in 2013/14 will be expected to pay will be dependent on where and what they choose to study.

New system students who normally live in Wales and are studying in Wales, may be eligible to apply for a non means-tested fee grant of up to £2,085 a year, for the duration of their course – which does not have to be repaid.

New system students who normally live in Wales and study at an English university or college that are charging variable tuition fees, will be able to take out a non-income assessed tuition fee loan of up to £3,465 to cover some or all of those fees (depending on how much they are charged and how much they wish to borrow). New system students who normally live in Wales and study at an institution in Northern Ireland which is charging variable tuition fees, will be able to take out a non-income assessed tuition fee loan of up to £3,575 to cover some or all of their fees (depending on how much they are charged and how much they wish to borrow). For students who normally live in Wales and are studying at an English or Northern Ireland university or college that is not charging variable tuition fees, the tuition fee chargeable could be any amount up to a maximum of £1,380 and £1,425 respectively and students can apply for a tuition fee loan to cover some or all of this cost.

Students who normally live in Wales and study in Scotland will be charged £1,820 a year for most courses, except medicine where the fee is £2,895 a year. The charges will apply to all four years of Scottish degree courses. Students can apply for a tuition fee loan to cover some or all of this cost.

Maximum Fee Support in Special Cases

The maximum tuition fee support available will be reduced in relation to certain courses, including sandwich courses where a student spends a significant amount of time away from their institution and courses provided in conjunction with overseas institutions where a student spends a significant amount of time abroad.

New system students who normally live in Wales and study such courses in Wales may be eligible to apply for a non means-tested fee grant of up to £1,045. This grant does not have to be repaid. In addition they can apply for a non-means tested fee loan of up to £680. New system students who normally live in Wales and study such courses in England will be eligible to apply for a non-means tested fee loan of up to £1,725, whereas students studying such courses in Northern Ireland will be eligible to apply for a non-means tested fee loan of up to £1,780, and £640* where the student attends an institution in Scotland.. The level of this fee loan will vary according to the tuition fee charged in relation to these specific courses.

*This figure may be subject to change.

E2: SUPPORT FOR LIVING COSTS

In addition to the fee loan, continuing full-time new system students will be able to apply for:

- (1) A means-tested Assembly Learning Grant for living costs of up to **£3,000**;
- (2) A means-tested bursary. Students with a household income of £18,370 or less, who are attending a university or college in Wales could apply for a minimum **bursary** of £347 from their institution. Students who are eligible for the full £3,000 Assembly Learning Grant or Special Support Grant for living costs, who are attending a university or college in **Northern Ireland**, and who are being charged the maximum £3,575 fee, may be entitled to a minimum **bursary** of £358 from their institution.
- (3) The basic student loan shown in Section A, 75% of which will not be subject to income assessment.
- (4) Certain students will be eligible for a Special Support Grant instead of the Assembly Learning Grant for living costs. These students include those who (a) have dependent children and do not have a partner; (b) have dependent children and their partner is also a full-time student; or (c) are eligible for certain specified disability benefits.
- (5) For students who are continuing on courses of initial teacher training (“ITT”), the maximum amount of Assembly Learning Grant for living costs (or, where appropriate, the Special Support Grant) available to them will depend upon the number of weeks of full-time study that they are required to attend in the year.

For students who study ITT courses full time for between 6 to 10 weeks a year, the first £664 of the Assembly Learning Grant for living costs is non-means tested. For students who study ITT courses full time for over 10 weeks a year, the first £1,329 of the Assembly Learning Grant for living costs is non-means tested. Students continuing on part-time courses of ITT which began before 1 September 2010 and require less than 6 weeks in aggregate of full-time study in the academic year will not be eligible for any Assembly Learning Grant for living costs or Special Support Grant and will only be eligible for the non-means tested **reduced** rate of loan shown in table A1.

TABLES E3 to E10 – AMOUNTS OF ASSEMBLY LEARNING GRANT (OR SPECIAL SUPPORT GRANT) AVAILABLE FOR ILLUSTRATIVE LEVELS OF HOUSEHOLD INCOME

Table E3 applies to students who are not on courses of initial teacher training and who are eligible for the Assembly Learning Grant for living costs, and **Table E4** applies to students who are not on courses of initial teacher training and who are eligible for the Special Support Grant;

Table E5 applies to new system students continuing on ITT courses full time for more than 10 weeks in an academic year who are eligible for the Assembly Learning Grant for living costs, and **Table E6** applies to new system students continuing on ITT courses full time for between 6 and 10 weeks in an academic year who are eligible for the Assembly Learning Grants for living costs..

Table E7 applies to new system students continuing on ITT courses full time for more than 10 weeks in an academic year who are eligible for the Special Support Grant, and **Table E8** applies to new system students continuing on ITT courses full time for between 6 and 10 weeks in an academic year who are eligible for the Special Support Grant.

Table E9 applies to new system students continuing on first degree ITT courses full time for a period between 6 and 10 weeks in an academic year who are eligible for the Assembly Learning Grant for living costs, and **Table E10** applies to equivalent students who are eligible for the Special Support Grant.

TABLE E11 – HOUSEHOLD CONTRIBUTION SCALE

Table E11 sets out the assessed household contribution that continuing full-time new system students will be assessed for in 2013/14, for illustrative levels of household income.

For details of other loan and grant support that is available to full-time new entrants, see section G.

E3: ASSEMBLY LEARNING GRANT AND LOAN ENTITLEMENT: ILLUSTRATIVE LEVELS OF INCOME (Excluding Type 1 and Type 2 and excluding Type 3 initial teacher training students – see Tables E5-E8).

INCOME (£)	ASSESSED CONTRIBUTION (£)	ASSEMBLY LEARNING GRANT (£)	MAINTENANCE LOAN (£)	TOTAL GRANT PLUS LOAN (£)
Student living at home			Maximum £3,987(*)	
18,370	0	3,000	2,658	5,658
20,000	0	2,713	2,658	5,371
25,000	0	1,832	2,658	4,490
27,852	0	1,329	2,658	3,987
30,000	0	1,090	2,897	3,987
35,000	0	533	3,454	3,987
39,329	0	50	3,937	3,987
39,778	0	0	3,987	3,987
40,000	24	0	3,963	3,963
45,000	582	0	3,405	3,405
48,722	997	0	2,990(+)	2,990
Student studying in London			Maximum £7,215(*)	
18,370	0	3,000	5,886	8,886
20,000	0	2,713	5,886	8,599
25,000	0	1,832	5,886	7,718
27,852	0	1,329	5,886	7,215
30,000	0	1,090	6,125	7,215
35,000	0	533	6,682	7,215
39,329	0	50	7,165	7,215
39,778	0	0	7,215	7,215
40,000	24	0	7,191	7,191
45,000	582	0	6,633	6,633
50,000	1,139	0	6,076	6,076
55,951	1,803	0	5,412(+)	5,412
Student studying outside London			Maximum £5,150(*)	
18,370	0	3,000	3,821	6,821
20,000	0	2,713	3,821	6,534
25,000	0	1,832	3,821	5,653
27,852	0	1,329	3,821	5,150
30,000	0	1,090	4,060	5,150
35,000	0	533	4,617	5,150
39,329	0	50	5,100	5,150
39,778	0	0	5,150	5,150
40,000	24	0	5,126	5,126
45,000	582	0	4,568	4,568
50,000	1,139	0	4,011	4,011
51,323	1,287	0	3,863(+)	3,863

(*) The amount of loan for which students are eligible will be reduced by £1 for every £1 of grant to which they are entitled, up to a maximum of £1,329.

For income between £18,371 and £27,852, the grant is reduced by £1 for every complete £5.674 by which the income exceeds £18,370. For income between £27,853 and £39,329, the grant is reduced by £1 for every complete £8.97 by which the income exceeds £27,852.

A student whose income is £39,329 will be eligible for the minimum grant of £50. A student whose income exceeds £39,329 will not be eligible for any grant.

Where students' income exceeds £39,778, the amount of loan to which they are entitled is reduced by £1 for every complete £8.97 by which the income exceeds £39,778 until 75% of the full maintenance loan remains. This point is indicated by (+) in the table above.

E4: SPECIAL SUPPORT GRANT AND LOAN ENTITLEMENT FOR ILLUSTRATIVE LEVELS OF INCOME (Excluding Type 1 and Type 2 and excluding Type 3 initial teacher training students – see Tables D5 to D8)

INCOME(£)	ASSESSED CONTRIBUTION (£)	SPECIAL SUPPORT GRANT (£)	MAINTENANCE LOAN (£)	TOTAL SPECIAL SUPPORT GRANT PLUS LOAN (£)
Student living at home			Maximum £3,987	
18,370	0	3,000	3,987	6,987
20,000	0	2,713	3,987	6,700
25,000	0	1,832	3,987	5,819
27,852	0	1,329	3,987	5,316
30,000	0	1,090	3,987	5,077
35,000	0	533	3,987	4,520
39,329	0	50	3,987	4,037
39,778	0	0	3,987	3,987
40,000	24	0	3,963	3,963
45,000	582	0	3,405	3,405
48,722	997	0	2,990(+)	2,990
Student studying in London			Maximum £7,215	
18,370	0	3,000	7,215	10,215
20,000	0	2,713	7,215	9,928
25,000	0	1,832	7,215	9,047
27,852	0	1,329	7,215	8,544
30,000	0	1,090	7,215	8,305
35,000	0	533	7,215	7,748
39,329	0	50	7,215	7,265
39,778	0	0	7,215	7,215
40,000	24	0	7,191	7,191
45,000	582	0	6,633	6,633
50,000	1,139	0	6,076	6,076
55,951	1,803	0	5,412(+)	5,412
Student studying outside London			Maximum £5,150	
18,370	0	3,000	5,150	8,150
20,000	0	2,713	5,150	7,863
25,000	0	1,832	5,150	6,982
27,852	0	1,329	5,150	6,479
30,000	0	1,090	5,150	6,240
35,000	0	533	5,150	5,683
39,329	0	50	5,150	5,200
39,778	0	0	5,150	5,150
40,000	24	0	5,126	5,126
45,000	582	0	4,568	4,568
50,000	1,139	0	4,011	4,011
51,323	1,287	0	3,863(+)	3,863

For income between £18,371 and £27,852, the grant is reduced by £1 for every complete £5.674 by which the income exceeds £18,370. For income between £27,853 and £39,329, the grant is reduced by £1 for every complete £8.97 by which the income exceeds £27,852.

A student whose income is £39,329 will be eligible for the minimum grant of £50. A student whose income exceeds £39,329 will not be eligible for any grant.

Where students' income exceeds £39,778, the amount of loan to which they are entitled is reduced by £1 for every complete £8.97 by which the income exceeds £39,778 until 75% of the full maintenance loan remains. This point is indicated by (+) in the table above.

E5: ASSEMBLY LEARNING GRANT AND LOAN ENTITLEMENT: ILLUSTRATIVE LEVELS OF INCOME: Type 2 initial teacher training students (Postgraduate initial teacher training)

INCOME (£)	ASSESSED CONTRIBUTION (£)	ASSEMBLY LEARNING GRANT (£)	MAINTENANCE LOAN (£)	TOTAL GRANT PLUS LOAN (£)
Student living at home			Maximum £3,987(*)	
18,370	0	3,000	2,658	5,658
20,000	0	2,713	2,658	5,371
25,000	0	1,832	2,658	4,490
27,852	0	1,329	2,658	3,987
30,000	0	1,329	2,658	3,987
35,000	0	1,329	2,658	3,987
39,329	0	1,329	2,658	3,987
39,778	0	1,329	2,658	3,987
40,000	24	1,329	2,634	3,963
45,000	582	1,329	2,076	3,405
48,722	997	1,329	1,661(+)	2,990
Student studying in London			Maximum £7,215(*)	
18,370	0	3,000	5,886	8,886
20,000	0	2,713	5,886	8,599
25,000	0	1,832	5,886	7,718
27,852	0	1,329	5,886	7,215
30,000	0	1,329	5,886	7,215
35,000	0	1,329	5,886	7,215
39,329	0	1,329	5,886	7,215
39,778	0	1,329	5,886	7,215
40,000	24	1,329	5,862	7,191
45,000	582	1,329	5,304	6,633
50,000	1,139	1,329	4,747	6,076
55,951	1,803	1,329	4,083(+)	5,412
Student studying outside London			Maximum £5,150(*)	
18,370	0	3,000	3,821	6,821
20,000	0	2,713	3,821	6,534
25,000	0	1,832	3,821	5,653
27,852	0	1,329	3,821	5,150
30,000	0	1,329	3,821	5,150
35,000	0	1,329	3,821	5,150
39,329	0	1,329	3,821	5,150
39,778	0	1,329	3,821	5,150
40,000	24	1,329	3,797	5,126
45,000	582	1,329	3,239	4,568
50,000	1,139	1,329	2,682	4,011
51,323	1,287	1,329	2,534(+)	3,863

All Type 2 ITT students will be entitled to £1,329 of grant irrespective of their income. Those with incomes below £27,852 will be means-tested to receive an additional £1,671; this will be reduced by £1 for every £5.674 of income above £18,370 and below £27,852.

(*) The amount of loan for which students are eligible will be reduced by £1 for every £1 of grant to which they are entitled, up to a maximum of £1,329.

Where the income exceeds £39,778, students remain entitled to the non means-tested grant of £1,329, and the amount of loan to which they are entitled is reduced by £1,329 plus £1 for every complete £8.97 by which the income exceeds £39,778 up to the point where the total non means-tested grant and loan support is 75% of the full maintenance loan. This point is indicated by (+) in the table above.

E6: ASSEMBLY LEARNING GRANT AND LOAN ENTITLEMENT: ILLUSTRATIVE LEVELS OF INCOME: Type 1 initial teacher training students (postgraduate initial teacher training).

INCOME (£)	ASSESSED CONTRIBUTION (£)	ASSEMBLY LEARNING GRANT (£)	MAINTENANCE LOAN (£)	TOTAL GRANT PLUS LOAN (£)
Student living at home			Maximum £3,987(*)	
18,370	0	1,500	2,658	4,158
20,000	0	1,357	2,658	4,015
25,000	0	916	3,071	3,987
27,852	0	664	3,323	3,987
30,000	0	664	3,323	3,987
35,000	0	664	3,323	3,987
39,329	0	664	3,323	3,987
39,778	0	664	3,323	3,987
40,000	24	664	3,299	3,963
45,000	582	664	2,741	3,405
48,722	997	664	2,326(+)	2,990
Student studying in London			Maximum £7,215(*)	
18,370	0	1,500	5,886	7,386
20,000	0	1,357	5,886	7,243
25,000	0	916	6,299	7,215
27,852	0	664	6,551	7,215
30,000	0	664	6,551	7,215
35,000	0	664	6,551	7,215
39,329	0	664	6,551	7,215
39,778	0	664	6,551	7,215
40,000	24	664	6,527	7,191
45,000	582	664	5,969	6,633
50,000	1,139	664	5,412	6,076
55,951	1,803	664	4,747(+)	5,411
Student studying outside London			Maximum £5,150(*)	
18,370	0	1,500	3,821	5,321
20,000	0	1,357	3,821	5,178
25,000	0	916	4,234	5,150
27,852	0	664	4,486	5,150
30,000	0	664	4,486	5,150
35,000	0	664	4,486	5,150
39,329	0	664	4,486	5,150
39,778	0	664	4,486	5,150
40,000	24	664	4,462	5,126
45,000	582	664	3,904	4,568
50,000	1,139	664	3,347	4,011
51,323	1,287	664	3,199(+)	3,863

For Type 1 ITT students, the grant will be half the corresponding amount that students on Type 2 ITT courses are entitled to (see Table E5). This means that all Type 1 ITT students will be eligible for £664 grant for living costs irrespective of their income. Those with incomes below £27,852 will be means-tested to receive an additional £836; this will be reduced by £1 for every £11.34 of income above £18,370 and below £27,852.

(*) The amount of loan for which students are eligible will be reduced by £1 for every £1 of grant to which they are entitled, up to a maximum of £1,329.

Where the income exceeds £39,778, students remain entitled to the non means-tested grant of £664, and the amount of loan to which they are entitled is reduced by £664 plus £1 for every complete £8.97 by which the income exceeds £39,778. This continues up to the point where the total non means-tested grant and loan support is 75% of the full maintenance loan. This point is indicated by (+) in the table above.

E7: SPECIAL SUPPORT GRANT AND LOAN ENTITLEMENT FOR ILLUSTRATIVE LEVELS OF INCOME: Type 2 initial teacher training students (postgraduate initial teacher training)

INCOME (£)	ASSESSED CONTRIBUTION (£)	SPECIAL SUPPORT GRANT (£)	MAINTENANCE LOAN (£)	TOTAL SPECIAL SUPPORT GRANT PLUS LOAN (£)
Student living at home			Maximum £3,987	
18,370	0	3,000	3,987	6,987
20,000	0	2,713	3,987	6,700
25,000	0	1,832	3,987	5,819
27,852	0	1,329	3,987	5,316
30,000	0	1,329	3,987	5,316
35,000	0	1,329	3,987	5,316
39,329	0	1,329	3,987	5,316
39,778	0	1,329	3,987	5,316
40,000	24	1,329	3,963	5,292
45,000	582	1,329	3,405	4,734
48,722	997	1,329	2,990(+)	4,319
Student studying in London			Maximum £7,215	
18,370	0	3,000	7,215	10,215
20,000	0	2,713	7,215	9,928
25,000	0	1,832	7,215	9,047
27,852	0	1,329	7,215	8,544
30,000	0	1,329	7,215	8,544
35,000	0	1,329	7,215	8,544
39,329	0	1,329	7,215	8,544
39,778	0	1,329	7,215	8,544
40,000	24	1,329	7,191	8,520
45,000	582	1,329	6,633	7,962
50,000	1,139	1,329	6,076	7,405
55,951	1,803	1,329	5,412(+)	6,741
Student studying outside London			Maximum £5,150	
18,370	0	3,000	5,150	8,150
20,000	0	2,713	5,150	7,863
25,000	0	1,832	5,150	6,982
27,852	0	1,329	5,150	6,479
30,000	0	1,329	5,150	6,479
35,000	0	1,329	5,150	6,479
39,329	0	1,329	5,150	6,479
39,778	0	1,329	5,150	6,479
40,000	24	1,329	5,126	6,455
45,000	582	1,329	4,568	5,897
50,000	1,139	1,329	4,011	5,340
51,323	1,287	1,329	3,863(+)	5,192

Type 2 ITT students may be eligible for a grant of up to £3,000. All Type 2 ITT students who are eligible for this grant will receive a £1,329 non means-tested element. Those with incomes below £27,852 will be means-tested to receive an additional £1,671; this will be reduced by £1 for every complete £5.674 of income above £18,370 and below £27,852.

Where students' income exceeds £39,778, the amount of loan for which they are eligible is reduced by £1 for every complete £8.97 by which the income exceeds £39,778 until 75% of the full maintenance loan remains. This point is indicated by (+) in the table above.

E8: SPECIAL SUPPORT GRANT AND LOAN ENTITLEMENT: ILLUSTRATIVE LEVELS OF INCOME: Type 1 initial teacher training students (postgraduate initial teacher training)

INCOME (£)	ASSESSED CONTRIBUTION (£)	SPECIAL SUPPORT GRANT (£)	MAINTENANCE LOAN (£)	TOTAL SPECIAL SUPPORT GRANT PLUS LOAN (£)
Student living at Home			Maximum £3,987	
18,370	0	1,500	3,987	5,487
20,000	0	1,357	3,987	5,344
25,000	0	916	3,987	4,903
27,852	0	664	3,987	4,651
30,000	0	664	3,987	4,651
35,000	0	664	3,987	4,651
39,329	0	664	3,987	4,651
39,778	0	664	3,987	4,651
40,000	24	664	3,963	4,627
45,000	582	664	3,405	4,069
48,722	997	664	2,990(+)	3,654
Student studying in London			Maximum £7,215	
18,370	0	1,500	7,215	8,715
20,000	0	1,357	7,215	8,572
25,000	0	916	7,215	8,131
27,852	0	664	7,215	7,879
30,000	0	664	7,215	7,879
35,000	0	664	7,215	7,879
39,329	0	664	7,215	7,879
39,778	0	664	7,215	7,879
40,000	24	664	7,191	7,855
45,000	582	664	6,633	7,297
50,000	1,139	664	6,076	6,740
55,951	1,803	664	5,412(+)	6,076
Student studying outside London			Maximum £5,150	
18,370	0	1,500	5,150	6,650
20,000	0	1,357	5,150	6,507
25,000	0	916	5,150	6,066
27,852	0	664	5,150	5,814
30,000	0	664	5,150	5,814
35,000	0	664	5,150	5,814
39,329	0	664	5,150	5,814
39,778	0	664	5,150	5,814
40,000	24	664	5,126	5,790
45,000	582	664	4,568	5,232
50,000	1,139	664	4,011	4,675
51,323	1,287	664	3,863(+)	4,527

For Type 1 ITT students, the grant will be half the corresponding amount that Type 2 ITT students are entitled to receive (see Table D7). All Type 1 ITT students who are eligible for this grant will receive a £664 non means-tested element. Those with incomes below £27,852 will be means-tested to receive an additional £836; this will be reduced by £1 for every £11.34 of income above £18,370 and below £27,852.

Where students' income exceeds £39,778, the amount of loan to which they are entitled is reduced by £1 for every complete £8.97 by which the income exceeds £39,778 until 75% of the full maintenance loan remains. This point is indicated by (+) in the table above.

E9: ASSEMBLY LEARNING GRANT AND LOAN ENTITLEMENT: ILLUSTRATIVE LEVELS OF INCOME: Students on Type 3 courses of initial teacher training leading to a first degree

INCOME (£)	ASSESSED CONTRIBUTION (£)	ASSEMBLY LEARNING GRANT (£)	MAINTENANCE LOAN (£)	TOTAL GRANT PLUS LOAN (£)
Student living at home			Maximum £3,987(*)	
18,370	0	1,500	2,658	4,158
20,000	0	1,357	2,658	4,015
25,000	0	916	3,071	3,987
27,852	0	664	3,323	3,987
30,000	0	545	3,442	3,987
35,000	0	267	3,720	3,987
39,329	0	25	3,962	3,987
39,778	0	0	3,987	3,987
40,000	24	0	3,963	3,963
45,000	582	0	3,405	3,405
48,722	997	0	2,990(+)	2,990
Student studying in London			Maximum £7,215(*)	
18,370	0	1,500	5,886	7,386
20,000	0	1,357	5,886	7,243
25,000	0	916	6,299	7,215
27,852	0	664	6,551	7,215
30,000	0	545	6,670	7,215
35,000	0	267	6,948	7,215
39,329	0	25	7,190	7,215
39,778	0	0	7,215	7,215
40,000	24	0	7,191	7,191
45,000	582	0	6,633	6,633
50,000	1,139	0	6,076	6,076
55,951	1,803	0	5,412(+)	5,412
Student studying outside London			Maximum £5,150(*)	
18,370	0	1,500	3,821	5,321
20,000	0	1,357	3,821	5,178
25,000	0	916	4,234	5,150
27,852	0	664	4,486	5,150
30,000	0	545	4,605	5,150
35,000	0	267	4,883	5,150
39,329	0	25	5,125	5,150
39,778	0	0	5,150	5,150
40,000	24	0	5,126	5,126
45,000	582	0	4,568	4,568
51,323	1,287	0	3,863(+)	3,863

For Type 3 ITT students, the grant will be half the corresponding amount that students on full-time undergraduate courses are entitled to (see Table E3). For incomes between £18,371 and £27,852 the grant will be reduced by £1 for every £11.34 of income above £18,370. For incomes between £27,853 and £39,329 the maintenance grant will be reduced by £1 for every £17.96 of income above £27,852.

A Type 3 ITT student whose income is £39,329 will be eligible for a minimum grant of £25. A Type 3 ITT student whose income exceeds £39,329 will not be eligible for any grant.

(*) The amount of loan for which students are eligible will be reduced by £1 for every £1 of grant to which they are entitled, up to a maximum of £1,329.

Where students' income exceeds £39,778, the amount of loan to which they are entitled is reduced by £1 for every complete £8.97 by which the income exceeds £39,778 until 75% of the full maintenance loan remains. This point is indicated by (+) in the table above.

E10: SPECIAL SUPPORT GRANT AND LOAN ENTITLEMENT: ILLUSTRATIVE LEVELS OF INCOME: Students on Type 3 courses of initial teacher training leading to a first degree

INCOME (£)	ASSESSED CONTRIBUTION (£)	SPECIAL SUPPORT GRANT (£)	MAINTENANCE LOAN (£)	TOTAL SPECIAL SUPPORT GRANT PLUS LOAN (£)
Student living at home			Maximum £3,987	
18,370	0	1,500	3,987	5,487
20,000	0	1,357	3,987	5,344
25,000	0	916	3,987	4,903
27,852	0	664	3,987	4,651
30,000	0	545	3,987	4,532
35,000	0	267	3,987	4,254
39,329	0	25	3,987	4,012
39,778	0	0	3,987	3,987
40,000	24	0	3,963	3,963
45,000	582	0	3,405	3,405
48,722	997	0	2,990(+)	2,990
Student studying in London			Maximum £7,215	
18,370	0	1,500	7,215	8,715
20,000	0	1,357	7,215	8,572
25,000	0	916	7,215	8,131
27,852	0	664	7,215	7,879
30,000	0	545	7,215	7,760
35,000	0	267	7,215	7,482
39,329	0	25	7,215	7,240
39,778	0	0	7,215	7,215
40,000	24	0	7,191	7,191
45,000	582	0	6,633	6,633
50,000	1,139	0	6,076	6,076
55,951	1,803	0	5,412(+)	5,412
Student studying outside London			Maximum £5,150	
18,370	0	1,500	5,150	6,650
20,000	0	1,357	5,150	6,507
25,000	0	916	5,150	6,066
27,852	0	664	5,150	5,814
30,000	0	545	5,150	5,695
35,000	0	267	5,150	5,417
39,329	0	25	5,150	5,175
39,778	0	0	5,150	5,150
40,000	24	0	5,126	5,126
45,000	582	0	4,568	4,568
51,323	1,287	0	3,863(+)	3,863

For Type 3 ITT students, the grant will be half the corresponding amount that students on full-time undergraduate courses are entitled to receive (see Table E4). For incomes between £18,371 and £27,852 the grant will be reduced by £1 for every £11.34 of income above £18,370. For incomes between £27,853 and £39,329 the grant will be reduced by £1 for every £17.96 of income above £27,852.

A Type 3 ITT student whose income is £39,329 will be eligible for a minimum grant of £25. A Type 3 ITT student whose income exceeds £39,329 will not be eligible for any grant.

Where students' income exceeds £39,778, the amount of loan to which they are entitled is reduced by £1 for every complete £8.97 by which the income exceeds £39,778 until 75% of the full maintenance loan remains. This point is indicated by (+) in the table above.

TABLE E11: ASSESSMENT OF HOUSEHOLD CONTRIBUTION FOR CONTINUING FULL-TIME NEW SYSTEM STUDENTS IN 2013/14

Assessments will be calculated as follows:

Household income **£39,778 or less**: no contribution

Household income of over **£39,778** : contribution of £1 for each additional £8.97 of household income

The maximum contribution is £6,208. In calculating the household income, an allowance of **£1,130** may be made for a parent who is an eligible student or who holds a statutory award. The parental income may be reduced by **£1,130** for any child (other than the student) who is wholly or mainly financially dependent upon the parent.

ASSESSED CONTRIBUTION FOR ILLUSTRATIVE LEVELS OF INCOME

HOUSEHOLD INCOME	ASSESSMENT CONTRIBUTION	HOUSEHOLD INCOME	ASSESSMENT CONTRIBUTION	HOUSEHOLD INCOME	ASSESSMENT CONTRIBUTION
39,778	0	59,000	2,142	79,000	4,372
40,000	24	60,000	2,254	80,000	4,484
41,000	136	61,000	2,365	81,000	4,595
42,000	247	62,000	2,477	82,000	4,707
43,000	359	63,000	2,588	83,000	4,818
44,000	470	64,000	2,700	84,000	4,929
45,000	582	65,000	2,811	85,000	5,041
46,000	693	66,000	2,923	86,000	5,152
47,000	805	67,000	3,034	87,000	5,264
48,000	916	68,000	3,146	88,000	5,375
49,000	1,028	69,000	3,257	89,000	5,487
50,000	1,139	70,000	3,369	90,000	5,598
51,000	1,251	71,000	3,480	91,000	5,710
52,000	1,362	72,000	3,592	92,000	5,821
53,000	1,474	73,000	3,703	93,000	5,933
54,000	1,585	74,000	3,815	94,000	6,044
55,000	1,696	75,000	3,926	95,000	6,156
56,000	1,808	76,000	4,038	95,464	6,208
57,000	1,919	77,000	4,149		
58,000	2,031	78,000	4,261		

For residual incomes below **£39,778**, no contribution is assessed.

For residual incomes above **£95,464** the assessed contribution is **£6,208**.

For details of other loan and grant support that is available to full-time continuing students, see section G.

SECTION F: SUPPORT AVAILABLE TO FULL-TIME STUDENTS WHO WILL BE CONTINUING *OLD* SYSTEM STUDENTS IN 2013/14

F1: SUPPORT FOR FEES

(1) Students attending courses at publicly funded institutions

Full-time students who started courses in 2005/06 or earlier in England will continue to be charged up to £1,380 in 2013/14. The same category of students studying in Northern Ireland (“old system students”) will be liable for a tuition fee of up to **£1,425** in 2013/14. They will be able to apply for a **means-tested grant for fees** of up to £1,380 and £1,425 respectively and a non-means tested fee loan to match a student’s assessed fee contribution. This loan is to be repaid once the old system student has graduated.

Maximum Fee Support in Special Cases

The maximum tuition fees payable in the following special cases will be as follows:

- a. Courses, including sandwich courses, at publicly funded institutions where a student spends a significant time during the year away from his or her institution (i.e. where periods of full-time study are in aggregate less than 10 weeks) will be £680 in England or £700 in Northern Ireland..
- b. Courses of continuing initial teacher training at publicly funded institutions: £680 in England or £700 in Northern Ireland unless the course is partly full-time and the periods of full-time study aggregate to more than 10 weeks in the relevant year.
- c. Courses at the Guildhall School of Music and Drama: **£5,030***.
- d. Courses at Heythrop College: **£2,465***.

*Old system students attending courses at Guildhall School of Music and Drama and Heythrop will not be eligible for a fee contribution loan.

(2) Students attending courses at privately funded institutions

The fee support arrangements for old system students continuing courses at privately funded institutions into 2013/14 remain unchanged. They will be eligible for non means-tested grants for fees, **but not for fee contribution loans**, at the following rates:

- a. Courses at the University of Buckingham: **£3,275**;
- b. Courses at any other privately funded institution: **£1,285**.

F2: THE HIGHER EDUCATION GRANT

This is a grant of up to **£1,000** available to old system students who began courses in academic years 2004/05 and 2005/06. In 2013/14, continuing full-time old system students who have a household income of **£16,765** or less are eligible for the maximum grant. Students who have a household income of more than **£16,765** but less than **£22,750** are eligible for £1 less than the maximum grant for each complete **£6.30** by which their household income exceeds **£16,765**, subject to a minimum grant of **£50**. Where the household income exceeds **£22,750**, no grant is payable.

GRANT ENTITLEMENT FOR ILLUSTRATIVE LEVELS OF INCOME

HOUSEHOLD INCOME	AMOUNT OF GRANT AVAILABLE	HOUSEHOLD INCOME	AMOUNT OF GRANT AVAILABLE
16,765	1,000	20,000	487
17,000	963	20,500	408
17,500	884	21,000	328
18,000	804	21,500	249
18,500	725	22,000	170
19,000	646	22,500	90
19,500	566	22,750(1)	50

(1) Where the household income exceeds £22,750, the student is not eligible for any Higher Education Grant.

F3: ASSESSMENT OF HOUSEHOLD CONTRIBUTION FOR FULL-TIME STUDENTS WHO WILL BE CONTINUING OLD SYSTEM STUDENTS IN 2013/14

Note: For those who are independent students and who do not have a spouse or partner, the household contribution is assessed under Table F4.

Assessments will be calculated as follows:

Household income less than £23,680 :	no contribution
Household income of £23,680 :	contribution of £45
Household income of £23,681 or more :	contribution of £45 plus £1 for each additional £8.78 of residual income.

The minimum contribution is **£45** and the maximum is **£7,992**. In calculating the household income, an allowance of **£1,130** may be made for a parent who is an eligible student or who holds a statutory award. The parental income may be reduced by **£1,130** for any child (other than the student) who is wholly or mainly financially dependent upon the parent.

ASSESSED CONTRIBUTION FOR ILLUSTRATIVE LEVELS OF INCOME

HOUSEHOLD INCOME	ASSESSED CONTRIBUTION	HOUSEHOLD INCOME	ASSESSED CONTRIBUTION	HOUSEHOLD INCOME	ASSESSED CONTRIBUTION
23,680	45	48,000	2,814	73,000	5,662
24,000	81	49,000	2,928	74,000	5,776
25,000	195	50,000	3,042	75,000	5,890
26,000	309	51,000	3,156	76,000	6,003
27,000	423	52,000	3,270	77,000	6,117
28,000	537	53,000	3,384	78,000	6,231
29,000	650	54,000	3,498	79,000	6,345
30,000	764	55,000	3,612	80,000	6,459
31,000	878	56,000	3,726	81,000	6,573
32,000	992	57,000	3,839	82,000	6,687
33,000	1,106	58,000	3,953	83,000	6,801
34,000	1,220	59,000	4,067	84,000	6,915
35,000	1,334	60,000	4,181	85,000	7,029
36,000	1,448	61,000	4,295	86,000	7,142
37,000	1,562	62,000	4,409	87,000	7,256
38,000	1,675	63,000	4,523	88,000	7,370
39,000	1,789	64,000	4,637	89,000	7,484
40,000	1,903	65,000	4,751	90,000	7,598
41,000	2,017	66,000	4,865	91,000	7,712
42,000	2,131	67,000	4,978	92,000	7,826
43,000	2,245	68,000	5,092	93,000	7,940
44,000	2,359	69,000	5,206	93,455	7,992
45,000	2,473	70,000	5,320		
46,000	2,587	71,000	5,434		
47,000	2,701	72,000	5,548		

For residual incomes below **£23,680**, no contribution is assessed.
For residual incomes above **£93,455**, the assessed contribution is **£7,992**.

F4: ASSESSMENT OF HOUSEHOLD CONTRIBUTION IN 2013/14 FOR CONTINUING FULL-TIME OLD SYSTEM INDEPENDENT STUDENTS WHO HAVE NO SPOUSE OR PARTNER

Assessments will be calculated as follows:

Household income less than £11,025 :	no contribution
Household income of £11,025 :	contribution of £45
Household income of £11,026 or more:	contribution of £45 plus £1 for each additional £8.61 of residual income.

The minimum contribution is **£45** and the maximum is **£7,992**. In calculating the household income, an allowance of **£1,130** may be made for a parent who is an eligible student or who holds a statutory award. The parental income may be reduced by **£1,130** for any child (other than the student) who is wholly or mainly financially dependent upon the parent.

ASSESSED CONTRIBUTION FOR ILLUSTRATIVE LEVELS OF INCOME

HOUSEHOLD INCOME	ASSESSED CONTRIBUTION	HOUSEHOLD INCOME	ASSESSED CONTRIBUTION	HOUSEHOLD INCOME	ASSESSED CONTRIBUTION
11,025	45	35,000	2,829	59,000	5,617
12,000	158	36,000	2,945	60,000	5,733
13,000	274	37,000	3,061	61,000	5,849
14,000	390	38,000	3,177	62,000	5,965
15,000	506	39,000	3,294	63,000	6,081
16,000	622	40,000	3,410	64,000	6,197
17,000	738	41,000	3,526	65,000	6,313
18,000	855	42,000	3,642	66,000	6,430
19,000	971	43,000	3,758	67,000	6,546
20,000	1,087	44,000	3,874	68,000	6,662
21,000	1,203	45,000	3,990	69,000	6,778
22,000	1,319	46,000	4,107	70,000	6,894
23,000	1,435	47,000	4,223	71,000	7,010
24,000	1,551	48,000	4,339	72,000	7,126
25,000	1,668	49,000	4,455	73,000	7,243
26,000	1,784	50,000	4,571	74,000	7,359
27,000	1,900	51,000	4,687	75,000	7,475
28,000	2,016	52,000	4,804	76,000	7,591
29,000	2,132	53,000	4,920	77,000	7,707
30,000	2,248	54,000	5,036	78,000	7,823
31,000	2,364	55,000	5,152	79,000	7,939
32,000	2,481	56,000	5,268	79,449	7,992
33,000	2,597	57,000	5,384		
34,000	2,713	58,000	5,500		

For residual incomes below **£11,025**, no contribution is assessed.
 For residual incomes above **£79,449**, the assessed contribution is **£7,992**.

For details of other loan and grant support that is available to full-time continuing students, see section G.

SECTION G: OTHER LOANS AND GRANTS FOR LIVING COSTS IN 2013/14 (Available to all full-time students)

G1: LOANS FOR EXTRA ATTENDANCE IN THE ACADEMIC YEAR

STUDY AT HOME	AMOUNT
Parental	60
London	115
Elsewhere	90
Overseas	125

The rates shown are weekly amounts. Students eligible for the reduced rate of loan are not eligible for additional amounts for periods of extra attendance.

G2: DISABLED STUDENTS' ALLOWANCE (Not means-tested)

ALLOWANCE	MAXIMUM AMOUNT
Non-medical personal helper	21,181
Major items of specialist equipment	5,332
Other disability-related expenditure	1,785

The equipment allowance is for the duration of the course. The other two allowances are annual amounts.

Students attending an academic year of a course of initial teacher training in which periods of full-time attendance, including teaching practice, aggregate to less than 6 weeks are eligible for DSA at the part-time rates.

The maximum DSAs for **part-time students** are shown in Table H3.

The maximum grant for **disabled postgraduate students** has increased to **£10,590**.

G3: GRANT IN RESPECT OF AN ADULT DEPENDANT

Where applicable, the maximum grant in 2013/14 in respect of a spouse will be **£2,732**.

“Partner” is currently defined in regulation 35 of the Education (Student Support) (Wales) Regulations 2012. A student’s spouse or civil partner would fall within the definition. In certain cases, a person living with the student as if he/she were the student’s spouse or civil partner will also be covered.

Where the student does not have a partner within the meaning of the regulations, a student may be eligible for this grant in respect of one adult dependant whose net income does not exceed **£3,923**.

G4: GRANT TOWARDS CHILDCARE COSTS ("CHILDCARE GRANT") (where applicable)

The amount of childcare grant payable will be based on 85% of actual childcare costs, subject to a maximum grant of **£161.50** per week for one child only or **£274.55** per week for two or more children.

G5: THE PARENTS' LEARNING ALLOWANCE (where applicable)

The maximum amount of Parents Learning Allowance payable in 2013/14 will be **£1,557** and the minimum **£50**.

G6: TRAVEL GRANTS

The amount to be disregarded in any assessment of claims will be **£303**.

G7: DEPENDANTS INCOME THRESHOLDS

DEPENDANTS	THRESHOLD
Eligible student has no dependent child	£1,159
Eligible student is <u>not</u> a lone parent and has one dependent child	£3,473
Eligible student is <u>not</u> a lone parent and has more than one dependent child	£4,632
Eligible student is a lone parent and has one dependent child	£4,632
Eligible student is a lone parent and has more than one dependent child	£5,797

SECTION H: SUPPORT AVAILABLE TO PART-TIME AND DISTANCE LEARNER STUDENTS IN 2013/14

H1: FEE SUPPORT FOR NEW FULL-TIME 2013/14 DISTANCE LEARNER STUDENTS WHO COMMENCED THEIR STUDIES ON OR AFTER 1 SEPTEMBER 2012

The level of fee which full-time distance learner students who will be new entrants to higher education in 2012/13 or 2013/14 will be expected to pay will be dependent on where and what they choose to study. Students who normally live in Wales and choose to study full time distance learning courses at publicly funded institutions in the UK, will be able to apply for a **non means-tested fee loan** of up to £3,575, to cover all or the first part of their tuition fee. These students will also be eligible to apply for a **non means-tested fee grant of up to £5,425** to cover the difference between the maximum £3,575 fee loan and the actual fee charged by the University or College (up to a maximum of £9,000). The non-means tested fee grant does not have to be repaid.

Full-time distance learner students who will be 2012/13 cohort students in higher education in 2013/14 studying specifically designated courses at private institutions within the UK will have access to a non means-tested fee loan of up to £6,000 to cover all or part of the costs of their tuition fee.

H2: FEE SUPPORT FOR PART-TIME AND CONTINUING DISTANCE LEARNER STUDENTS WHO COMMENCED THEIR STUDIES BEFORE 1 SEPTEMBER 2012

Single student, no dependent children	
Income	Entitlement
Below £16,865	Full fee grant (or the fees charged by the college whichever is lower). Amount of fee grant <ul style="list-style-type: none"> • Course equivalent of less than 60% of a full-time course – £690. • Course equivalent to 60% to 74% of a full-time course – £820. • Course equivalent to 75% or more of a full-time course – £1,025.
£16,865	The fee grant is reduced by £50. Amount of fee grant <ul style="list-style-type: none"> • Course equivalent of less than 60% of a full-time course – £640. • Course equivalent to 60% to 74% of a full-time course – £770. • Course equivalent to 75% or more of a full-time course – £975.
£16,865 to £25,434	Fee grant as follows (or the fees charged by the college whichever is lower). Amount of fee grant <ul style="list-style-type: none"> • Course equivalent of less than 60% of a full-time course – £640 less £1 for every £14.52 of income (before tax) over £16,865. • Course equivalent to 60% to 74% of a full-time course – £770 less £1 for every £11.90 of income (before tax) over £16,865. • Course equivalent to 75% or more of a full-time course – £975 less £1 for every £9.26 of income (before tax) over £16,865.
£25,435	£50 fee grant. (This applies no matter how intensive the course is)
£25,436 and over	No fee grant

The income disregards for students with partners and dependent children are £2000 for a partner (where counted), £2000 for the first dependent child, and £1,000 for each subsequent child.

Note: Continuing Distance Learner students – No intensity of study calculations are required to determine the fee grant payable. In all cases this will be the lesser of (a) the fees actually payable by the student; and (b) £1,025. The means-test is however identical to the part-time means test.

Where a disabled student is undertaking a course by distance learning because they are unable to attend for reasons which relate to their disability then such students are treated as being in attendance and are eligible under the full-time provisions.

H3: COURSE GRANT

Part-time students and continuing distance learner students are eligible for a grant of up to **£1,155** for books, travel and other expenditure relating to their course. This grant is income assessed, using the same thresholds as above, with the amount of grant decreasing by £1 for every £1.886 of reckonable income above £26,095.

Single student, no dependent children	
Income	Entitlement
Below £16,865	Full course grant of £1,155.
£16,865 to £26,095	Full course grant of £1,155.
£26,095 to £28,179	Course grant of £1,155 less £1 for every £1.886 of income (before tax) over £26,095 (This applies no matter how intensive the course is)
£28,180	£50 course grant.
£28,181 and over	No support

Full-time distance learning students who will be new entrants to higher education in 2012/13 or 2013/14 are no longer eligible for this course grant.

H4: DISABLED STUDENTS' ALLOWANCE FOR PART-TIME AND DISTANCE LEARNER STUDENTS (Not means-tested)

ALLOWANCE	MAXIMUM AMOUNT
Non-medical personal helper	15,885
Major items of specialist equipment	5,332
Other disability-related expenditure	1,338

The equipment allowance is for the duration of the course. The other two allowances are annual amounts.

H5: GRANT IN RESPECT OF AN ADULT DEPENDANT

Where applicable, the maximum grant in 2013/14 in respect of an adult dependant will be **£2,732 (subject to intensity of study calculations)**.

H6: GRANT TOWARDS CHILDCARE COSTS ("CHILDCARE GRANT") (where applicable)

The amount of childcare grant payable will be based on 85% of actual childcare costs, subject to a maximum grant of **£161.50** per week for one child only or **£274.55** per week for two or more

children (**subject to intensity of study calculations**).

H7: PARENTS' LEARNING ALLOWANCE (where applicable)

The maximum amount of Parents' Learning Allowance payable in 2013/14 will be **£1,557** (**subject to intensity of study calculations**) and the minimum **£50**.

SECTION I: SUPPORT AVAILABLE TO GRADUATE ENTRY MEDICAL AND DENTAL STUDENTS IN 2013/14 (SUBJECT TO AMENDING LEGISLATION)

SUPPORT FOR NHS COURSES

11: MEDICINE AND DENTISTRY (4 year compressed graduate entry course)

Current position for students from 2012/13					
Year of Study	NHS pay tuition fees	Tuition fees	Maintenance Loan - Student Finance Wales (SFW)	Means tested NHS bursary	Non means tested NHS bursary £1,000
1	No	Self fund up to £3,465; SFW Loan for remainder	Full rate	No	No
2	Yes – up to £3,465	SFW Loan available for up to £5,535	Reduced rate	Yes	Yes
3	Yes – up to £3,465	SFW Loan available for up to £5,535	Reduced rate	Yes	Yes
4	Yes – up to £3,465	SFW Loan available for up to £5,535	Reduced rate	Yes	Yes

12: NURSES AND OTHER HEALTH PROFESSIONALS (OHPs) (see below for list)

Current position for students from 2012/13			
	Means tested NHS bursary	Maintenance Loan - SFW	Non means tested NHS bursary
Nursing/ Midwifery	Up to £4,395*	Reduced rate	£1,000
OHP	Up to £4,395*	Reduced rate	£1,000

* This figure yet to be confirmed for AY 2013/14

Other health professionals (OHP) include:

Chiropodists (including Podiatrists)	Dieticians	Orthoptics	Speech and Language Therapists
Dental hygienists	Healthcare scientists	Paramedics	Radiographers
Dental therapists	Occupational therapists	Physiotherapists	

13: MEDICINE / DENTISTRY (5 year course)

Current position for undergraduate students from 2012/13					
Year of Study	NHS pay tuition fees	New Fee Grant & Tuition Fee Loan - Student Finance Wales (SFW)	Maintenance Loan -SFW	Means tested NHS bursary	Non means tested NHS bursary £1,000
1	No	Yes	Full rate	No	No
2	No	Yes	Full rate	No	No
3	No	Yes	Full rate	No	No
4	No	Yes	Full rate	No	No
5	Yes	No	Reduced rate	Yes	Yes, for the 12/13 cohort

