



2024/25

PN1

New Student Application for Student Finance

We welcome applications in Welsh. If you would prefer to apply in Welsh, a Welsh version of this form is available. Applying in Welsh will not delay your application.

You can also apply online at: www.studentfinancewales.co.uk

Your forename(s)

Your surname

If you have applied for student finance before,
please provide your Customer Reference Number

You should complete this form if you are starting one of the following courses:

- a full-time or sandwich course of higher education;
- a full-time Initial Teacher Education (ITE) course;
- a diploma or degree course in a health-related discipline and you are eligible to apply for an **income assessed** bursary from the National Health Service (NHS), Department of Health (DoH) or the Student Awards Agency Scotland (SAAS), excluding the social work bursary.

We have provided guidance notes to help you so please refer to these each time you see this icon.

You will have to send evidence with your application whenever you see this icon.
Details about the evidence can be found in the guidance notes.

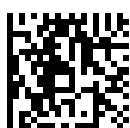
Before completing this form, you should read the Privacy Notice on page 26 of the accompanying notes.

You may be eligible for a bursary or scholarship. In order for a university or college to determine and pay any bursary or scholarship to which you may be entitled, we will share some of your personal, financial and course details as well as information about your eligibility for student finance with them. For more information about this, read our Privacy Notice. Please contact the university or college if you require further information about their bursaries and scholarships.

Deadline

To make sure you receive your first payment at the start of term, you **must** return this form and all of the evidence we need by **31 May 2024**. We will do our best to process your application as soon as possible, however if the deadline date has passed your first payment may not be ready for the start of term.

If your application form is returned more than 9 months from the start of your academic year it won't be processed, and you may lose your full entitlement to student finance for this academic year.



Section 1 - finance available

If you start your course on or after 1 August 2018 you could get: 

- Tuition Fee Loan
- Maintenance Loan
- Welsh Government Learning Grant
- Special Support Grant

If you started your course before 1 August 2018 you could get: 

- Tuition Fee Loan
- Maintenance Loan
- Fee Grant
- Welsh Government Learning Grant
- Special Support Grant

Extra help

You can also apply for additional student finance: 

- Adult Dependants' Grant
- Childcare Grant
- Parents' Learning Allowance
- Disabled Students' Allowance
- Bursaries and Scholarships
- Travel Grant

You can apply in 5 easy steps

(Depending on your circumstances you may not need to complete all the steps)

Step 1

For all students

- Complete sections 2–6;
- Remember if you are applying for a loan you need to tell us how much you want by completing the loan request section on page 32;
- You **do not** need to complete section 6 if you are only applying for a Tuition Fee Loan and/or a Fee Grant.



If you only want to apply for a Tuition Fee Loan, Fee Grant or a Maintenance Loan that is not based on household income you can go directly to Step 5. If you started a full-time distance learning course on or before 1 August 2018 (for reasons not relating to disability) you are unable to apply for a Maintenance Loan or a Welsh Government Learning Grant.

Step 2

For students who want to apply for student finance based on household income

- Complete sections 7 and 8;
- If you want to apply for Special Support complete section 9.

Step 3

For students who have dependants

- Complete section 10;
- You should complete this section if you have any children or adult dependants and want to apply for financial help in relation to them.



If you are a single independent student go directly to **Step 5**.

Step 4

For students who want to apply for student finance based on household income

- Complete section 11;
- Depending on your answers in section 11 you may need to ask your **parent(s) or partner** to provide details about their income in section 12 so we can work out what your full entitlement to student finance will be.

Step 5

For all students

- Make sure you have read and signed the Terms and Conditions on pages 40 and 41
- If you asked someone to complete section 12, make sure that they have signed **their declarations on page 50**.

Section 1 - finance available

Continued

Other student finance available

Childcare Grant (CCG)

If you want to apply for CCG you'll need to:

- complete and return this form **and**
- complete an Application for Help with Childcare Costs (CCG1).

You can download the CCG1 form at:
www.studentfinancewales.co.uk

Tick the box if you want us to send you a CCG1 form instead.

Disabled Students' Allowance (DSA)

If you want to apply for DSA you'll need to:

- complete and return this form **and**
- complete a Disabled Students' Allowance Application form (DSA slim).

You can download the DSA slim form at:
www.studentfinancewales.co.uk

Tick the box if you want us to send you a DSA slim form instead.

What if I have further questions?

If you have further questions you can:

- visit: **www.studentfinancewales.co.uk** or
- call us on **0300 200 4050**

Where do I send my form?

Return this form to us: **Student Finance Wales
PO Box 211
Llandudno Junction
LL30 9FU**



Remember to pay the correct postage.

Section 2 - personal details

a Personal details

Title Mr Mrs Miss Ms

Forename(s)

Surname

If you have a double-barrelled surname please ensure you put both parts of your surname with a hyphen in between, if applicable.

Any other names you
may be known by

Sex Male Female

Date of birth

Day			Month			Year			
-----	--	--	-------	--	--	------	--	--	--

Please complete the following questions with the details exactly as stated on your birth certificate or passport.

Place of birth
(the name of the town or village)

Nationality

b1 Identity evidence details

Do you hold a valid UK passport? Yes No if 'No' go to b2

We will share the passport details you provide with HM Passport Office to confirm that they're valid.

Provide the following details exactly as stated on your **UK passport**, which must be **currently valid and not expired** (this is the easiest way for you to verify your identity and means you **do not need to send us your passport**).

Passport number

--	--	--	--	--	--	--	--	--	--

Forename(s)

Surname

Date of issue

Day			Month			Year			
-----	--	--	-------	--	--	------	--	--	--

Date of expiry

Day			Month			Year			
-----	--	--	-------	--	--	------	--	--	--

b2 If you don't have a valid UK passport you can send us a photocopy of your UK birth or adoption certificate.
If you're a non-UK national, we'll ask you for some identity information at section 3.

c Previous loans

Have you ever had any loans from the Student Loans Company Limited (SLC)? Yes No if 'No' go to d

If 'Yes', are you behind with the repayments? Yes No

If you are behind with repayments on a previous loan, you should not apply for student finance until you have resolved this issue.

Section 2 - personal details

Continued

Contact details

- d** All correspondence we issue will be sent to this address. You can update your address at any time by logging into your online account or by calling us. ☐ ☐
- Contact address

Postcode

Contact phone number

Mobile phone number

Email address

What language would you like us to use on the letters we send you?

English

Welsh

- e** Did you move to Wales wholly or mainly for the purpose of receiving Higher Education?

Yes

No

if 'Yes' contact Student Finance Wales

Armed Forces

- f** Are you a member of the Armed Forces serving outside Wales? ☐ ☐ Yes No
- Are you a family member of someone in the Armed Forces serving outside Wales? (for example: spouse or child) ☐ ☐ Yes No

Current relationship status

- g** Tick all boxes that apply:

Single

Living with a partner

If you're under 25 and have been married/in a civil partnership before, you should also tick the box for the relevant marital status below. ☐ ☐

Married/civil partnership

Please give the date of marriage/civil partnership

Day Month Year ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐

Separated ☐

Divorced/dissolved civil partnership ☐

Widowed/surviving civil partner ☐

Section 3 - residence

Part A

Nationality

a1 Where do you normally live when you're not studying?

Address

Postcode

now go to a2

a2 Are you a UK national?

No

if 'No' go to a3

Yes

now go to b1

a3 Are you an Irish citizen?

No

if 'No' go to a4

Yes – have you been resident in the UK and Islands for the three years prior to the first day of the first academic year of your course?

No

if 'No' go to a4

Yes

now go to b2

a4 Are you the family member of a UK national, and both you and your UK national family member were living:

- in the UK on 31 December 2020, after moving to the UK from the EEA or Switzerland on or after 1 January 2018; or
- in the EEA or Switzerland on 31 December 2020?

No

if 'No' go to a5

Yes – have both you and your family member been resident in the UK, Gibraltar, EEA or Switzerland for three years prior to the first day of the first academic year of your course?

No

if 'No' go to a5

Yes

now go to a20

Section 3 - residence

a5

Have you been granted settled status or pre-settled status under the EU Settlement Scheme?

No

if 'No' go to a6

Yes – settled status

now go to a20

Yes – pre-settled status

Are you an EU national and have been resident in the UK and Islands for three years prior to the first day of the first academic year of your course?

No

if 'No' go to a6

Yes - provide your:

Expiry date of pre-settled status

Day Month Year

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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now go to a20

Section 3 - residence

Continued

a6

Are you the child of a Swiss national?

☐ **n** ☐ **e**

If you have lived in the UK, the EEA, Switzerland or the Overseas Territories for the three years prior to the first day of the first academic year of your course, where at least part of that period has been spent in an Overseas Territory other than Gibraltar, you can only apply for tuition fee funding. You should complete this question then the remainder of the form.

No

if 'No' go to a7

Yes – were you resident in the UK, Gibraltar, EEA or Switzerland for three years prior to the first day of the first academic year of your course?

Yes – provide your/your parent or step-parent's information below.

No – have you been resident in the UK, the EEA, Switzerland, or the Overseas Territories, where at least part of that period has been spent in an Overseas Territory other than Gibraltar, for three years prior to the first day of the first academic year of your course?

No

if 'No' go to a7

Yes – you will only be eligible for tuition fee funding.

Provide your:

Expiry date of pre-settled status

Day Month Year

If your **parent or step-parent** has settled or pre-settled status under the EU Settlement Scheme, provide their:

Expiry date for pre-settled status

Day Month Year

now go to a21

Section 3 - residence

Continued

a7

Are you or your:

- husband, wife, civil partner; or
 - parent(s), step-parent; or
 - child, step-child
 - other direct ascending or descending line family member
- an EEA or Swiss national who is working, or has worked or is looking for work in the UK?



If you have lived in the UK, the EEA, Switzerland or the Overseas Territories for the three years prior to the first day of the first academic year of your course, where at least part of that period has been spent in an Overseas Territory other than Gibraltar, you can only apply for tuition fee funding.

No

if 'No' go to a8

Yes – Have you been ordinarily resident in the UK, EEA, Switzerland, and Gibraltar for the three years prior to the first day of the first academic year of your course?

No

if 'No' go to a8

Yes – Is the person who is working, has worked or is looking for work in the UK:

You

now go to a7.1

Your family member

now go to a7.2

a7.1

I am working, have worked or am looking for work

Have you been resident in the UK, the EEA, Switzerland, or the Overseas Territories for three years prior to the first day of the first academic year of your course?

No

if 'No' go to a8

Yes – you will only be eligible for tuition fee funding.

Provide your:

Expiry date for pre-settled status

Day Month Year

--	--	--	--	--	--	--	--

Provide details of your employment. You should also provide details of your previous study

now go to a20

Section 3 - residence

Continued

a7.2

My family member is working, has worked or is looking for work and I am their:

husband/wife/civil partner

child or step-child

**parent(s)/step-parent(s)
or other ascending or
descending line family
member (only applicable to
EEA worker family members)**

Provide **your**:

Expiry date of pre-settled status

Day Month Year

Provide **your family member's**:

Expiry date if pre-settled status

Day Month Year

Provide details of your family member's employment.

now go to a21

Section 3 - residence

Continued

a8

Are you the child of a Turkish Worker who is working in the UK? ☐n ☐e

If you have lived in the UK, the EEA, Switzerland or the Overseas Territories for the three years prior to the first day of the first academic year of your course, where at least part of that period has been spent in an Overseas Territory other than Gibraltar, you can only apply for tuition fee funding. You should complete this question then the remainder of the form.

No

if 'No' go to a9

Yes – has your Turkish worker parent/step-parent been granted extended Leave to Remain in the UK after 31 December 2020 by the Home Office?

No

if 'No' go to a9

Yes – were you and your Turkish worker parent/step-parent living in the UK by 31 December 2020?

No

if 'No' go to a9

Yes

now go to a21

a9

Have you or your family member been granted leave under the Afghan Relocations and Assistance Policy (ARAP) or the Afghan Citizens Resettlement Scheme (ACRS)? ☐n ☐e

No

if 'No' go to a10

Yes – I have been granted leave under the ARAP or ACRS

Provide your:

Date latest status granted

Day Month Year
--

Date this status is due to expire - if applicable

Day Month Year
--

now go to a22

Yes – My family member has been granted leave under the ARAP or ACRS. My family member is my:

husband/wife/civil partner

parent or step-parent

Date latest status granted

Day Month Year
--

Date this status is due to expire - if applicable

Day Month Year
--

now go to a23

Section 3 - residence

Continued

a10 Do you have settled status in the UK, that was not granted under the EU Settlement Scheme? ☐n ☐e

No

if 'No' go to a11

Yes – provide your:

Date latest status granted

Day Month Year

now go to a20

a11 Have you or your:

- husband, wife, civil partner; or
- parent(s), step-parent

been granted leave under a Ukraine Scheme?

No

if 'No' go to a12

Yes – I have been granted leave under a Ukraine Scheme

Provide your:

Date latest status granted

Day Month Year

Date this status is due to expire - if applicable

Day Month Year

now go to a22

Yes – My family member has been granted leave under a Ukraine Scheme. My family member is my:

husband/wife/civil partner

parent or step-parent

Date latest status granted

Day Month Year

Date this status is due to expire - if applicable

Day Month Year

now go to a23

By Ukraine Scheme we mean:

- the Ukraine Family Scheme;
- the Homes for Ukraine Sponsorship Scheme;
- the Ukraine Extension Scheme; or
- the Ukraine Permission Extension Scheme.

Section 3 - residence

Continued

- a12** Have you or your:
- husband, wife, civil partner; or
 - parent(s), step-parent
- been granted refugee status by the UK government? ☐ **n** ☐ **e**

No

if 'No' go to **a13**

Yes – I have been granted refugee status in the UK

Provide your:

Date latest status granted

Day Month Year
--

Date this status is due to expire - if applicable

Day Month Year
--

now go to **a22**

Yes – my family member has been granted refugee status in the UK

Date latest status granted

Day Month Year
--

Date this status is due to expire - if applicable

Day Month Year
--

now go to **a23**

Section 3 - residence

Continued

- a13** Have you or your:
- husband, wife, civil partner; or
 - parent(s), step-parent
- been granted 'leave to remain' as a Stateless Person? ☐n ☐e

No

if 'No' go to a14

Yes – I have been granted leave to remain as a Stateless Person
Provide your:

Date latest status granted

Day Month Year
--

Date this status is due to expire - if applicable

Day Month Year
--

now go to a22

Yes – my family member has been granted leave to remain as a Stateless Person

Date latest status granted

Day Month Year
--

Date this status is due to expire - if applicable

Day Month Year
--

now go to a23

- a14** Have you or your:
- husband, wife, civil partner; or
 - parent(s) or step-parent
- been given:
- 'leave to enter or remain' in the UK on the grounds of family or private life; or
 - 'leave to enter or remain' in the UK following a failed application for 'leave to enter or remain' on the grounds of family or private life on the grounds of Article 8 of the European Convention on Human Rights (ECHR); or
 - Discretionary Leave as a result of a failed asylum application; or
 - Discretionary Leave where no application for asylum has been made? ☐n ☐e

No

if 'No' go to a15

Yes – I have been granted leave
Provide your:

Date latest status granted

Day Month Year
--

Date this status is due to expire - if applicable

Day Month Year
--

now go to a20

Yes – my family member has been granted leave

Date latest status granted

Day Month Year
--

Date this status is due to expire - if applicable

Day Month Year
--

now go to a21

Section 3 - residence

Continued

a15

Have you or your:

- husband, wife, civil partner; or
 - parent(s) or step-parent
- been granted Humanitarian Protection? ☐n ☐e

No

if 'No' go to a16

Yes – I have been granted Humanitarian Protection
Provide your:

Date latest status granted

Day Month Year
--

Date this status is due to expire - if applicable

Day Month Year
--

now go to a22

Yes – my family member has been granted leave

Date latest status granted

Day Month Year
--

Date this status is due to expire - if applicable

Day Month Year
--

now go to a23

a16

Have you been granted leave to remain in the UK under section 67 of the Immigration Act 2016, or have you been granted leave in line as the dependent child of someone who has? ☐n ☐e

No

if 'No' go to a17

Yes – provide your:

Date status granted

Day Month Year
--

Date this status is due to expire

Day Month Year
--

now go to a22

Section 3 - residence

Continued

a17

Have you been granted 'Calais leave' in the UK, or have you been granted leave in line as the dependent child of someone who has? ☐n ☐e

No

if 'No' go to a18

Yes – Provide your:

Date latest status granted

Day Month Year

Date this status is due to expire

Day Month Year

now go to a22

a18

Have you been granted 'leave to enter or remain' in the UK as a victim of domestic violence or abuse, or are you the dependent child of someone who has? ☐n ☐e

No

if 'No' go to a19

Yes – I have been granted leave to enter or remain in the UK as a victim of domestic violence or abuse

Date latest status granted

Day Month Year

Date this status is due to expire - if applicable

Day Month Year

now go to a22

Yes – my family member has been granted leave to enter or remain in the UK as a victim of domestic violence or abuse:

Date latest status granted

Day Month Year

Date this status is due to expire - if applicable

Day Month Year

now go to a23

Section 3 - residence

Continued

a19

Have you been granted 'leave to enter or remain' as a person who has been a bereaved partner, or are you the dependent child of someone who has?

☐ **n** ☐ **e**

No

if 'No' see below

Yes – I have been granted leave to enter or remain as a person who has been a bereaved partner

Provide your:

Date latest status granted

Day Month Year
--

Date this status is due to expire - if applicable

Day Month Year
--

now go to a22

Yes – my family member has been granted leave to enter or remain as a person who has been a bereaved partner

Date latest status granted

Day Month Year
--

Date this status is due to expire - if applicable

Day Month Year
--

now go to a23



If you answered 'No' to all the questions in this section, you are not eligible for student finance from Student Finance Wales as a Welsh student. You may still be able to get tuition fee only funding. For more information on tuition fee only funding go to www.studentfinancewales.co.uk/undergraduate-finance/full-time

Section 3 - residence

Continued

Part B

a20

Provide details for yourself

What proof of identity do you have?

We will verify your details with the Home Office to confirm your identity, nationality and residency.

Biometric residence card

Biometric residence permit

Passport

National identity card

Give these details exactly as they are on your proof of identity

Given names

Family names

Document number

Nationality on your proof of identity

you need to provide your address history - go to b2

Section 3 - residence

Continued

a21

Provide details for yourself and your family member

What proof of identity do you have?

We will verify your details with the Home Office to confirm your identity, nationality and residency.

Biometric residence card

Biometric residence permit

Passport

National identity card

Give these details exactly as they are on your proof of identity

Given names

Family names

Document number

Nationality on your proof of identity

What proof of identity does your family member have?

If you're providing your family member's details, you acknowledge that you must inform them. We will verify their details with the Home Office to confirm your identity, nationality and residency.

Biometric residence card

Biometric residence permit

Passport

National identity card

Give these details exactly as they are on your family member's proof of identity

Given names

Family names

Date of birth

Day Month Year
--

Document number

Nationality on the proof of identity

you need to provide your address history - go to b2

Section 3 - residence

Continued

a22

Provide details for yourself

What proof of identity do you have?

We will verify your details with the Home Office to confirm your identity, nationality and residency.

Biometric residence card

Biometric residence permit

Passport

National identity card

Give these details exactly as they are on your proof of identity

Given names

Family names

Document number

Nationality on your proof of identity

Have you lived outside the UK and Islands since your latest status was granted?

No

if 'No' go to section 4

Yes

if 'Yes' go to b3

Section 3 - residence

Continued

a23

Provide details for yourself and your family member

What proof of identity do you have?

We will verify your details with the Home Office to confirm your identity, nationality and residency.

Biometric residence card

Biometric residence permit

Passport

National identity card

Give these details exactly as they are on your proof of identity

Given names

Family names

Document number

Nationality on your proof of identity

What proof of identity does your family member have?

If you're providing your family member's details, you acknowledge that you must inform them. We will verify their details with the Home Office to confirm your identity, nationality and residency.

Biometric residence card

Biometric residence permit

Passport

National identity card

Give these details exactly as they are on your family member's proof of identity

Given names

Family names

Date of birth

Day		Month		Year			
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Document number

Nationality on the proof of identity

Have you lived outside the UK and Islands since your latest status was granted?

No

if 'No' go to section 4

Yes

if 'Yes' go to b3

Section 3 - residence

Continued


b1 In the three years prior to the start of the first academic year of your course, did you live outside the UK and Islands at any time?

No

Yes

now go to b2

b2 Give details of your residence for the three years before the start of the first academic year of your course. For example: if your course starts in September 2024, we need to know where you lived between 01/09/2021 and 01/09/2024. If your course starts in March 2025, we need to know where you lived between 01/01/2022 to 01/01/2025.

There should be no gaps in the dates you give us. 

Full Address

Full Address

From

Day Month Year

To

Day Month Year

Why were you there?

From

Day Month Year

To

Day Month Year

Why were you there?

Full Address

Full Address

From

Day Month Year

To

Day Month Year

Why were you there?

From

Day Month Year

To

Day Month Year

Why were you there?

now go to b4

Section 3 - residence

Continued

b3

Give details of your residency from the date you received your last status from the Home Office to the first day of the first academic year of your course. There should be no gaps in the dates you give us. n

Full Address

Full Address

From

Day Month Year

To

Day Month Year

Why were you there?

From

Day Month Year

To

Day Month Year

Why were you there?

Full Address

Full Address

From

Day Month Year

To

Day Month Year

Why were you there?

From

Day Month Year

To

Day Month Year

Why were you there?

now go to section 4

Section 3 - residence

Continued

b4

At any time since 1 September 2021 has:

No

if 'No' go to section 4

- either of your parents, step-parents, guardians; or

Yes

if 'Yes' give details below

- your husband, wife, civil partner

lived or worked outside the UK and Islands or, in the case of an EU, EEA or Swiss national, outside the UK, Gibraltar, the EEA or Switzerland? ☐ n

Full Address

Full Address

From

Day Month Year

To

Day Month Year

Why were they there?

From

Day Month Year

To

Day Month Year

Why were they there?

Full Address

Full Address

From

Day Month Year

To

Day Month Year

Why were they there?

From

Day Month Year

To

Day Month Year

Why were they there?

Section 4 - about your course and your university or college

! In this section, please give details of your first choice university or college and course.

a University or college name and address

Postcode

UCAS personal identification number

UCAS university or college code

UCAS campus code (if applicable)

b1 Course name

If you are following a combined studies or modular course, please list all subjects being studied.

UCAS course code

Qualification you expect to gain
(for example BSc Physics)

Course start date

Month	Year
<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

Course end date

Month	Year
<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

Course length (years)

b2 Year of course

Foundation - **go to c**

Third year

First year - **go to c**

Fourth year

Second year

Other (give details)

Are you a direct entrant? ☐

Yes

No

Section 4 - about your course and your university or college

Continued

c Full tuition fee amount for this academic year £

If the course is franchised to another university or college, give their address below.

Postcode

d **Course type (please tick one box):**

Full-time undergraduate

Full-time postgraduate Initial Teacher Education (ITE)

Full-time involving a placement (sandwich course)

Full-time foundation degree

Full-time distance learning

Did you start your course before 1 August 2018 and have a disability which prevents you from attending your university/college in person?

Yes

No

If 'Yes', you must provide evidence that clearly shows you are unable to attend university or college in person for a reason which relates to your disability.

Section 4 - about your course and your university or college

Continued

Term details

e1 Where will you live during this academic year?

Term 1	Living with parent(s)	Elsewhere or own home
Term 2	Living with parent(s)	Elsewhere or own home
Term 3	Living with parent(s)	Elsewhere or own home

e2 Where will you spend most of your time this academic year? ☐

Term 1	University or college	Study abroad	Work placement
Term 2	University or college	Study abroad	Work placement
Term 3	University or college	Study abroad	Work placement

if you have ticked 'University or college' for all 3 terms **go to section 5**

f1 Will you be undertaking a placement as part of the Erasmus+ exchange programme?

Yes

No

f2 Will you be undertaking a placement as part of the Turing Scheme or Taith? ☐

Yes

No

if you ticked 'Yes' for any of these questions and/or you'll be studying abroad **go to section 5**

Section 4 - about your course and your university or college

Continued

Placement details

Where will your placement be?

Abroad

UK

Don't know ☐

Placement name and address

Postcode

Is the placement:

paid

unpaid

If 'unpaid', please tick which type:

a placement in a UK hospital, Public Health Service Laboratory or with a Clinical Commissioning group;

a placement in a UK Special Health Authority, the National Health Service Commissioning Board, the National Institute for Health and Care Excellence, the Health and Social Care Information Centre, Local Health Board, Health Board, Special Health Board or Health and Social Services Board;

a placement in a UK Local Authority carrying out its duties relating to health, welfare or caring for children and young people, a voluntary organisation providing facilities or carrying out similar activities or a Local Authority acting in the exercise of public health functions;

the UK prison or probation sector or after-care services;

unpaid research in a UK or overseas institution; or

an unpaid placement that is not listed above. ☐

Section 5 - previous financial support and other information

Previous study

a1 Have you attended any full-time, ITE or sandwich courses of Higher Education since you left school? **Yes** **No**

a2 Have you been awarded an honours degree from a UK university? **Yes** **No**

a3 If you answered 'Yes' to either a1 or a2, please give course details below.

Do not list A Level/AS Level examinations or equivalent.

Title of course (for example, BA History or BA Honours History)	Full-time, Part- time or Full-time distance learning	Name of university or college	Date you started	Date you left	Did you finish this course?
			Month/Year	Month/Year	
			<input type="text"/>	<input type="text"/>	Yes No
			<input type="text"/>	<input type="text"/>	Yes No
			<input type="text"/>	<input type="text"/>	Yes No
			<input type="text"/>	<input type="text"/>	Yes No

If you did not finish any course listed above, why was this?

Section 5 - previous financial support and other information

Continued

- b** Have you applied for financial support for Higher Education before (for example, a grant or loan, tuition fees or bursary including support for fees) from a Local Authority or any other organisation in the UK (for example, Department of Health)?

Did you apply for support? (Tick 'Yes' even if you didn't receive it)

Yes

No

if 'No' go to **c**

Give details below.

Name of the Local Authority or organisation you applied to

What type of support did you receive?

Period the support covered

from

to

Month/Year

Month/Year

Month/Year

Month/Year

Month/Year

Month/Year

If any of the periods of support you have given above involved a period of suspended study where you did not receive any support give the suspension date periods below and give the reasons why you suspended study. For example, if you received support from 2006 to 2011 but between 2007 and 2008 you did not receive support because you suspended study that year.

- c** In this academic year, are you eligible to apply for any bursary or award, excluding a social work bursary from any of the following?

- National Health Service (NHS)
- Department of Health (DoH)
- Student Awards Agency Scotland (SAAS)

Yes

No

If 'Yes', is this bursary or award ☐ **Income assessed**

Income assessed

Non-income assessed

Section 6 - your UK bank or building society account details

If you are only applying for a Tuition Fee Loan and/or a Fee Grant you do not need to complete this section.

This account must be in your own name and be able to accept direct credits.

Please note that missing or incorrect bank or building society details will result in your Maintenance Loan, bursary (if applicable) or any grant payments being delayed.

Sort code

--

Account number

Building society roll number

Loan request section

If you are applying for a Maintenance Loan, Tuition Fee Loan (or both) you should complete this section to tell us how much you want to apply for.

National Insurance number:

We will share the National Insurance number you provide with the Department for Work and Pensions to confirm that it's valid, and with HM Revenue and Customs to allow us to collect your repayments.

Maintenance Loan

Amount of Maintenance Loan you would like to apply for:

Tick the box if you would like to apply for the maximum available to you

If you wish to apply for less than the maximum available to you, please state the amount

£

Tuition Fee Loan

Make sure you find out from your university or college how much they will be charging before you apply for a Tuition Fee Loan. To find out how much you can apply for visit:
www.studentfinancewales.co.uk

Amount of Tuition Fee Loan you would like to apply for:

Tick the box if you would like to apply for the maximum available to you

If you wish to apply for less than the maximum available to you, please state the amount

£

Contact details

Please give the names and addresses of **two** contacts. The contacts you give **should live at different addresses** and will only be contacted if, for example, you move address and do not inform us. You **must** inform your contacts that you are providing us with their details.

Contact 1

Contact 2

Forename(s)

Forename(s)

Surname

Surname

Relationship to you

Relationship to you

Address

Address

Postcode

Postcode

Country

Country

Phone number

Phone number

Section 7 - dependent and independent students

This section determines whether you are a dependent or an independent student. This is important as it establishes whose income we need to take into account from your household before we calculate your entitlement.

- | | | | |
|-----------|---|------------|-----------|
| a1 | Will you be aged 25 or over on the first day of the academic year? | Yes | No |
| a2 | Have you been married or in a civil partnership at any time before the first day of the academic year? <input checked="" type="checkbox"/> n <input type="checkbox"/> e | Yes | No |
| a3 | Will you have care of a person under the age of 18 on the first day of the academic year? <input checked="" type="checkbox"/> n <input type="checkbox"/> e | Yes | No |

if you have ticked 'Yes' in any of any of the boxes in question 'a' **go to section 8**. If you have ticked 'No' go to question 'b'

- b** Please tick the relevant box if any of the following apply to you:

Your parents cannot be found or it is not reasonably practicable to get in touch with them

You are irreconcilably estranged from (have no contact with) your parents and this will not change ☒n

If you start your course on or after 1 August 2018 - at any point from the age of 14 to the first day of the first academic year of the course, you have not been under the legal care of your parents for 13 weeks or more, you have been under a special guardianship order or you have been in the custody or legal care of, or have been given accommodation by a Local Authority for 13 weeks or more ☒n

If you started your course before 1 August 2018 - at any point from the age of 16 to the start of your course, you have not been under the legal care of your parents; and, for three months or more, you have been in the custody or legal care of, or have been given accommodation by, a Local Authority ☒n

Both your parents are deceased

You have applied for student finance before, and the parent who was assessed for a contribution is deceased

Your parents are living outside the UK, Gibraltar or EU and the assessment of their financial circumstances would place them in jeopardy

Your parents are living outside the UK, Gibraltar or EU and it would not be reasonably practicable or possible for them to send you money

If you have ticked any of the boxes above, you will be contacted for evidence and, subject to this, you may be considered independent.

if you have ticked any of the boxes in question 'b' **go to section 8**

Section 7 - dependent and independent students

Continued

- c** Have you supported yourself financially for a total of three years or more prior to the start of the first academic year of your course? ☐

Yes No

if 'No' you are a dependent student, go to section 8

If 'Yes', you may be considered an independent student. Give details below.

Name and address of your employer or your benefit office	Did you work full or part-time?	From Month/Year	To Month/Year	Amount of salary, wages or benefit you received (state whether it was weekly, monthly or yearly) <input type="checkbox"/>

Section 8 - student financial details

If you leave any questions blank we will not be able to process your application. If a question does not apply to you enter 'None' or 'N/A' as the answer.

Unearned income

a Taxable **unearned** income is any income you receive from the following sources:

- Bank or building society gross interest
- Property, lettings or rent
- Dividends or investments
- Trusts or sponsorships
- Any other payment received for attending the course

Estimate the total taxable **unearned** income, before deductions, that you expect to receive during this academic year.

£

What is the source of this income?

Payments from an employer

b Will you be employed during the academic year 2024/25?

Yes

No

if 'No' go to d

Will your employer be specifically releasing you to attend your course this academic year?

Yes

No

if 'No' go to d

If 'Yes', how much will your employer pay you for time spent attending your course during this period?

£

c During this academic year, will you or your employer pay any money into a pension fund on your behalf?

Yes

No

If 'Yes', how much during this period?

£

Dependent children

d Give details of any children who will be wholly or mainly financially dependent on you during this academic year.

The child's income includes their income from all sources after income tax and social security contributions in tax year 2022-23. Do not include any income from Child Benefit or Child Tax Credits.

Child's full name

Date of birth

Relationship to you

Who will they live with?

Child's income in 2022-23

Section 9 - Special Support

If one of the categories below applies, you may qualify for Special Support. ☐

a To apply for Special Support tick the box(es) that are relevant to you. ☐

You must send supporting evidence with your application. ☐

I'm a lone parent (or a lone foster parent) with a child, or young person aged under 20 who is in full-time education below higher education level

I have a partner who is also a full-time student, and one or both of us are responsible for a child, or young person aged under 20 who is in full time education below higher education level

I have a disability and qualify for the Disability Premium or Severe Disability Premium

I'm deaf and qualify for Disabled Students' Allowance

I have been treated as incapable of work for a continuous period of at least 28 weeks

I have a disability and qualify for Income-Related Employment and Support Allowance

I'm waiting to go back to a course having taken agreed time out from that course due to an illness or caring responsibility that has now ended

I'm aged 60 or over

I'm entitled to Housing Benefit or the housing element of Universal Credit

I'm entitled to Personal Independence Payment (PIP)

I'm entitled to Disability Living Allowance (DLA)

I'm entitled to Armed Forces Independence Payment (AFIP)

None of the above



If none of the categories above apply to you, go straight to section 10. For more information on Special Support go to **www.studentfinancewales.co.uk**

Section 10 - Parents' Learning Allowance, Adult Dependants' Grant and Childcare Grant

You only need to complete this section if you are a student who has children or adult dependants and you want to apply for financial help in relation to them.

a	Are you a lone parent?	Yes	No	if 'Yes' go to d
b1	Are you under 25, living with a partner and applying for a Childcare Grant or Parents' Learning Allowance?	Yes	No	if 'No' go to d
	If you answer 'Yes' to b1 and you are a care leaver - go to c <input type="text" value="n"/>			
b2	Did you start your course on or after 1 August 2018?	Yes	No	if 'Yes' go to d
c	Give the total estimated income after Income Tax and National Insurance deductions in this academic year for: <input type="text" value="n"/>			
	You £ <input type="text"/>	Your partner	£ <input type="text"/>	
	How much of this will be Child Tax Credit or the child element of Universal Credit for this academic year?			
	You £ <input type="text"/>	Your partner	£ <input type="text"/>	
	! If you are not applying for Childcare Grant go to e1			
d	During the academic year, do you or your partner expect to receive:			
	<ul style="list-style-type: none"> • the childcare element of Working Tax Credit or Universal Credit; or • Tax-Free Childcare from HM Revenue and Customs (HMRC); or • Childcare Allowance from the NHS? 			Yes No
	If 'Yes', you can't get Childcare Grant if you receive childcare support from one of these sources at the same time . You can only apply for Childcare Grant if you stop claiming support from any of the above sources. <input type="text" value="n"/>			
	You are not eligible for Adult Dependants' Grant for:			
	<ul style="list-style-type: none"> • your other adult dependant if their income is more than £3,923 in the academic year 2024/25. • your cohabiting partner if you started your course before 1 August 2018 and were under 25 on the 1st day of the 1st academic year of your course. 			
e1	Are you applying for Adult Dependants' Grant?	Yes	No	if 'No' go to f
e2	Who is your adult dependant?	husband wife civil partner or partner other adult dependant		
		go to f		

Section 10 - Parents' Learning Allowance, Adult Dependants' Grant and Childcare Grant

Continued

e3 Will your 'other adult dependant's' income be more than £3,923 in this academic year? **Yes** **No** **if 'Yes' you will not receive Adult Dependants' Grant – go to f**

e4 Give your adult dependant's income for the 2022-23 tax year. **h e**

Income

All salary, wages and self-employed income (including income from property)

£

All income from pensions, including private, occupational and state

£

If you receive a lump sum pension, only declare the amount you received that you paid tax on.

All gross taxable income and interest from savings, investments and dividends

£

Taxable state benefits

£

All other taxable income

£

Deductions

Private pension contributions and Additional Voluntary Contributions (AVCs)

£

Allowable expenses on which tax relief is claimed

£

f **Only complete this question if you started your course before 1 August 2018**

Give details of financial commitments you have before the start of your course which you, your husband, wife or partner will continue to pay during the academic year. **h e**

Please enter the annual amount

Type

£

Type

£

Type

£

Type

£

Type

£

Type

£

Type


£


Type

£

Section 11 - about your family

Tick one of the following options:

I am a **dependent student**, go to **question a.** 

I am an **independent student with a partner**, read and sign the **Terms and Conditions** on **pages 40 and 41** and then pass this form to your partner to complete **section 12.** 

I am a **single independent student**, go to the **Terms and Conditions** on **pages 40 and 41.**

a Which parent do you normally live, or have more contact with?

Mother


Father

or

Both

N/A


b


What is the current relationship status of this parent? 

Single

Living with a partner

Married/civil partnership

Separated 

Divorced/dissolved civil partnership 

Widowed/surviving civil partner

What you need to do next

Read and sign the **Terms and Conditions** on **pages 40 and 41** and then pass this form to your parent(s).

What your parent(s) need to do next

The parent(s) you normally live with should complete **section 12.** If the parent indicated in 'a' is married, in a civil partnership or living with a partner, their partner must also complete **section 12.**

Terms and Conditions

Terms and conditions

These terms and conditions ("terms") and applicable legislation apply to all of the student finance available to students for the academic year 2024/25.

I understand that I must read the specific terms about the student finance products available because they will affect me if I apply for them at any time in this academic year.

Loan Contract

1. I confirm I have read and understood these terms and A Guide to Terms and Conditions available at www.studentfinancewales.co.uk/terms-and-conditions
2. I confirm that to the best of my knowledge and belief, the information I have provided is true and complete. If it is not, I understand that I may not receive student finance, any support I have had may be withdrawn and I could be prosecuted.
3. I understand that student finance is provided to me by the Welsh Ministers (the "Lender") which includes any persons acting on their behalf and any replacement(s) under section 23(4) of the Teaching and Higher Education Act 1998 as amended or replaced from time to time (the "Act").
4. I understand these terms, the Act and the regulations made under section 22 of the Act will apply to any student finance provided to me by the Lender.
5. I understand that "student finance" in these terms means financial support by way of grant(s) and/or loan(s) made by the Lender under the regulations.
6. I understand that the Student Loans Company Limited ("SLC") carries out certain functions on behalf of the Lender.
7. I understand that if I have:
 - (i) reached the age of 18 years; and
 - (ii) have entered into agreement(s) for a loan under section 22 of the Act before I reached the age of 18 years,I am agreeing to "ratify" any and all such student loans by signing these terms. This means that I confirm I entered into agreement(s) with the Lender and agree to the terms of any such previous agreement(s). If I have reached the age of 18 and refuse to "ratify" any previous agreement(s), I understand that I will not be eligible to get any further student finance under the regulations.
8. I agree to give SLC any information they need in support of this application for student finance and/or to seek repayment.
9. I agree to tell SLC immediately if my circumstances change in any way that might affect my entitlement to student finance. I understand that if I do not do this I may not get any further payments and I may have to repay the student finance I have already received. I agree that from the date I submit my student finance application until my loan(s), together with all and any interest, penalties and charges which apply, is fully repaid I must tell SLC about any changes in my personal details (including my National Insurance number) and contact details I have provided.
10. I agree that if I get an overpayment of student finance, I need to repay this in full and that any overpayment may be taken from any future entitlement to student finance.
11. I agree that I will repay the Lender any loan(s), together with all and any interest, penalties and charges which apply. I understand that this repayment will be due by me to the Lender as a debt. If I breach any of the terms of my loan, I agree to pay any charges and penalties which apply under the Act and the regulations. I understand that I will repay my loan(s) through the United Kingdom ("UK") tax system and/or I may repay SLC directly. If I live abroad, I will repay my loan(s) to SLC directly.
12. I agree that any loan(s) made to me in accordance with the regulations once my application is accepted by the Lender is a contract(s) between me and the Lender. I understand that I am liable for my loan(s) and will be charged interest from the first payment of the loan advance by the Lender.
13. I agree to tell SLC if I leave the UK to live outside the UK or if for any other reason I am outside the UK tax system for more than three months.

Legal Action and Applicable Law

14. In the event of any legal action, I agree that the laws of England and Wales will apply and that the courts of that part of the UK will hear any legal action. If my address is outside the UK the laws of the part of the UK where my education provider is situated will apply and the courts of that part of the UK will hear any legal action. I agree that the Lender has the right to take legal action against me in any other court with jurisdiction.

Sharing Information

15. If I am in breach of these terms and/or the regulations I agree that the Lender may share information held about me and my account with third parties, including the government or a government agency of another country, who may help to locate me and/or help take action to recover any payments I owe.
16. I confirm where I have provided any personal information about any other person in my student finance application, I have done so with their consent.
17. I understand that SLC will process my personal data in line with the Privacy Notice available at www.studentfinancewales.co.uk/privacy-notice which may be updated from time to time.



Disabled Students' Allowance ("DSA")

This section applies if I apply for DSA this academic year.

18. I understand that any equipment I receive through DSA must be used for my course of study. Where my DSA allowance has not been exhausted, I understand that it may be used to contribute toward the cost of repairs and/or replacements of equipment received through DSA. I understand that I may need to make a contribution towards repair costs where I have exhausted my DSA entitlement, modified the equipment and/or breached the terms of my Agreement. I also understand that my DSA entitlement cannot be used towards the replacement of DSA equipment in circumstances where I have lost or misplaced any DSA equipment that my DSA entitlement funded in full or part.
19. I understand that if I consent to SLC sourcing my equipment and support, SLC can pay the suppliers of any approved equipment and support directly.
20. I understand that with my consent, SLC can make payment to the needs assessment centre on my behalf.
21. I understand that with my consent, SLC can make a direct payment on my behalf to third parties providing any other approved service or support to me.
22. If I do not agree to SLC paying the suppliers of equipment, support or other services on my behalf, I understand that I will be responsible for meeting the costs of any approved equipment, support or other services out of my DSA allowance. SLC reserves the right to request evidence of receipt of equipment, support or other services in relation to my DSA.

Childcare Grant ("CCG")

This section applies if I apply for CCG this academic year.

23. I understand that if I do not provide the evidence of childcare costs within the timescales set, I may lose my entitlement. If my childcare costs are different from the estimates I have provided, further payments of my CCG may increase or decrease accordingly. If no further CCG payments are due to be paid to me, I may be liable to repay any difference.
24. I understand that if I do not take up my childcare, or if I change to a childcare provider who is not registered or approved, I will have to pay back any overpayment.
25. I confirm that neither I nor my husband, wife, civil partner or cohabiting partner have chosen to receive support for childcare from:
 - (i) the childcare element of Working Tax Credit;
 - (ii) the childcare element of Universal Credit;
 - (iii) Tax-Free Childcare; and/or
 - (iv) the NHS Bursary Childcare Allowance;and I agree to tell SLC immediately if I or my husband, wife, civil partner or cohabiting partner does receive this support. I understand that SLC may share my personal data with HMRC to check whether I get childcare support.

Customer Reference Number

Your full name

(in BLOCK CAPITALS)

Your signature

Today's
date

Day Month Year



The relevant person(s) you indicated in section 11 must complete section 12 as well as the declaration(s) on page 50.

Please pass this form to them now.

If you are a single independent student, please turn to page 53 to finalise your application.

Section 12 - financial details for tax year 2022-23 for parents and partners

How to complete this section

If you are a single parent of the student

Enter your information as Person 1, leave Person 2 blank.

If there are two parents in the student's household

Complete this section with information for both Person 1 and Person 2.

If you are the partner of an independent student

Enter your information as Person 1, leave Person 2 blank.

Use the supporting notes to prevent any delays to the application



Where you see this icon it means there's additional information in the Supporting Notes which will help you complete your supporting application.

This could be information about how to complete a question or section or an instruction to send specific supporting documents.

Read the notes – if you don't answer a question or section correctly or you don't include the documents we need this will delay the students application.

What details do I need to provide?

You need to provide:

- your personal details, such as your name and address;
- your National Insurance (NI) number (if you have one);
- details of any income from the UK or overseas for tax year 2022-23 that HM Revenue and Customs (HMRC) doesn't know about;
- details of any pension payments you made for the tax year 2022-23; and
- details of any other dependants.

Why do I need to tell you my income from the 2022-23 tax year?

We use figures from this tax year because it is the most up-to-date information that HMRC holds for you.

You must tell us your 2022-23 income details as we cannot accept amounts from any other tax year.

This ensures the student(s) you're supporting receives everything they're entitled to.

What happens if my household income has dropped since tax year 2022-23?

If your household income is expected to or has dropped by at least 15% since tax year 2022-23, you can apply for a current year income assessment. This means we'd assess the student for funding based on your estimated income for tax year 2024-25.

You must still complete this form but can provide a more up to date income figure later to ensure the student gets paid the right amount. Read page 27 of the supporting notes for information on how to apply for a current year income assessment.

Additional information

To find out how we'll use the information you provide go to www.studentfinancewales.co.uk/privacynotice to read our Privacy Notice before completing this form.

If you have further questions you can:

- check out the supporting notes
- visit www.studentfinancewales.co.uk

Section 12 - financial details for tax year 2022-23 for parents and partners

Continued

Part A – Your personal details

Person 1

Your Customer Reference Number
(If you have one)

Relationship to the student

Title

Forename(s)

Surname


Any previous names you may be known by

Sex

Male Female

What is your current marital status?

Married/civil partnership

Divorced/dissolved civil partnership 

Living with a partner

Separated 

Widowed/surviving civil partner 

Single

Preferred correspondence language

Welsh English

Person 2

Your Customer Reference Number
(If you have one)

Relationship to the student

Title

Forename(s)

Surname

Any previous names you may be known by

Sex

Male Female


What is your current marital status?

Married/civil partnership

Divorced/dissolved civil partnership 

Living with a partner

Separated 

Widowed/surviving civil partner 

Single

Preferred correspondence language

Welsh English

Section 12 - financial details for tax year 2022-23 for parents and partners

Continued

Date of birth /

Place of birth

(name of town or village exactly as it appears
on your birth certificate or passport)

Contact address

Postcode

Contact telephone number

Email address

Date of birth /

Place of birth

(name of town or village exactly as it appears
on your birth certificate or passport)

Contact address

Postcode

Contact telephone number

Email address

You do not have to disclose your financial information to the student.

If you would like to provide it separately, you can download an Assessment of Financial Circumstances form (PFF2) 2024/25 from: **www.studentfinancewales.co.uk** and return it to us.

Alternatively, you can have the form sent to you by ticking this box:

Person 1

Send me a separate form

Person 2


Send me a separate form

Section 12 - financial details for tax year 2022-23 for parents and partners

Continued

Part B – Data sharing and you

If you have a National Insurance (NI) number you must provide it below. We will use your NI number to check your income for the 2022-23 tax year with HM Revenue & Customs. This allows us to gain the most accurate financial information.

If you do not have an NI number then we will need full evidence of your financial details for the 2022-23 tax year. 

Person 1

Q1 Do you have an NI number?

Yes **No - go to Q6**

Provide your NI number:

go to Q2

Person 2

Yes **No - go to Q6**

go to Q2

Q2 Did you complete a self assessment tax return in the UK for the tax year 2022-23?

Yes - go to Q3

No - go to Q5

Yes - go to Q3

No - go to Q5

Q3 Did you receive any UK income that was under a tax threshold?

Yes - go to part C

No - go to Q4

Yes - go to part C

No - go to Q4

Q4 Did you receive any income in tax year 2022-23 from overseas that **wasn't** declared to HMRC?

Yes - go to part D

No - go to part E

Yes - go to part D

No - go to part E

Q5 HMRC will tell us any income you received in the UK from employment, benefits and/or pensions. Did you receive any other income?

Yes - go to part C

No - go to part E

Yes - go to part C

No - go to part E

Q6 Did you have any income during the **2022-23** tax year?

Yes - go to part C

No - go to part E

Yes - go to part C

No - go to part E

Section 12 - financial details for tax year 2022-23 for parents and partners

Continued

Part C – Other income in the UK

Instructions

- Please give your financial details for the tax year from **6 April 2022** to **5 April 2023**.
- Answer 'Yes' or 'No' to question Q1, if you answer 'Yes' please provide the income amount.
- If you answer 'No' to question Q1, this means you are telling us that you **did not** receive any income from that particular income type in tax year 2022-23.



Although you may not have declared income to HMRC as it was below the taxable threshold, this needs to be declared and will be used when calculating the student's entitlement.

Financial details

Person 1

Person 2

Q1 Did you receive any income in the UK that HMRC doesn't know about?

Yes

**No -
go to Q2**

Yes

**No -
go to Q2**

a Total income from savings and investments
Only tell us about the amount of interest/income you gained from savings and investments during the 2022-23 tax year, not the actual amount of savings or invested sums you had.

£

£

b Total income from property lettings, land or rent
This includes the Rent a Room Scheme.

£

£

c Total income from casual/freelance earning(s)
This includes any supplementary sources of income.

£

£

Q2 Did you receive any income from overseas that you haven't already told HMRC about?

**Yes - go to
part D**

No - go to part E

**Yes - go to
part D**

No - go to part E

Section 12 - financial details for tax year 2022-23 for parents and partners

Continued

Part D – Overseas income for tax year 2022-23

Instructions

- Please give your financial details for the tax year from **6 April 2022** to **5 April 2023**.
- Please enter your income in the currency you were paid in, you don't need to convert it.



You will need to send us evidence of any income declared in this section as HMRC are unaware of it.

Financial details

Person 1

Person 2

Q1 Did you receive any income from overseas from the following sources: ☐ **Yes**

No - go to
part E

No - go to
part E

Yes

Yes

a Income from employment or self-employment

If you have already informed HMRC of this income, you should not state it here.

b Income from taxable state benefits

c Income from occupational, private pension(s)

If you received a lump sum pension, only declare the amount that you paid tax on.

d Any other income

Examples of this includes income from:

- savings and investments;
- property lettings, land or rent; or
- casual freelance earnings.

This is not an exhaustive list, you may have other income.

e Total overseas income that HMRC doesn't know about?

Please total the amounts declared in questions a to d to provide an overall amount.

Q2 If your income in Q1 was not paid in pounds sterling, what currency was this paid in?

Section 12 - financial details for tax year 2022-23 for parents and partners

Continued

Part E – Income deductions

Instructions

- Please give your financial details for the tax year from **6 April 2022** to **5 April 2023**.
- Answer 'Yes' or 'No' to questions Q1 and Q2, if you answer 'Yes' please provide the income amount.



Any deductions declared in section 5 will reduce your household income figure when calculating the student(s) entitlement (as long as evidence is provided).

	Person 1	Person 2
Q1 Did you pay any private pension contributions? <input type="checkbox"/>	Yes [] Total amount you paid £	No - go to Q2 [] Total amount you paid £
Q2 Did you pay any Additional Voluntary Contributions (AVCs)? <input type="checkbox"/>	Yes [] Total amount you paid £	No - go to part F [] Total amount you paid £

Part F – Your dependants – not in further or higher education

Identify any children who will be wholly or mainly financially dependent on you.

Q1 Child dependants not in further or higher education in academic year 2024/25 ☐

Do not include any dependants in further or higher education in Q1. Their details should be put into Q2.
Include unearned income for **all** dependants.

If you have more than 2 children and need more space use the additional notes section on page 52.

Full name

Full name

Date of birth (DDMMYYYY)

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Income for the year

Date of birth (DDMMYYYY)

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Income for the year

Section 12 - financial details for tax year 2022-23 for parents and partners

Continued

Q2 Child dependants in further or higher education in academic year 2024/25

Do **not** include the student when completing this question.

If the student is your partner, please include any children they named in their application for student finance if the children have applied for student finance.

If you have more than 2 children and need more space use the additional notes section on page 52.

Full name

Full name

Date of birth (DDMMYYYY)

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School, college or university

Date of birth (DDMMYYYY)

--	--	--	--	--	--	--	--

School, college or university

Course

Course

Are they receiving financial support? If so, from which authority or organisation?

Are they receiving financial support? If so, from which authority or organisation?


Do you want to support this student's application for student finance?

Yes No

Do you want to support this student's application for student finance?

Yes No

Declaration for parents and partners

Before signing, you should read the Privacy Notice in the notes that accompany this form. 

This application for financial support may be delayed unless you sign and date this declaration.

- I confirm that to the best of my knowledge and belief, the information I have provided is true and complete. If it is not I understand I might be prosecuted and financial support withdrawn. Any information provided which is found to be materially inaccurate may be regarded as evidence of an attempt to mislead SLC. In such circumstances, SLC may report the matter to the authorities and/or terminate the student's eligibility for student finance.
- I agree to supply any further information in relation to the applicant's application for financial support that SLC may ask for and agree to tell them immediately if my circumstances change in any way that might affect this application for financial support.

Person 1

Your full name (in BLOCK CAPITALS)

Your signature

✕

Today's date

Person 2

Your full name (in BLOCK CAPITALS)

Your signature

✕

Today's date

Deadline

To make sure the student receives their first payment at the start of term, this form must be returned with all of the evidence we need by **31 May 2024**.

We will do our best to process the application as soon as possible, however if the deadline date has passed, the first payment may not be ready for the start of term.



Now pass this form back to the student.

Voluntary questions

The following questions are voluntary – you do not have to answer them. Whether or not you answer will not affect our assessment of your entitlement to financial support. If you answer both questions a and b, the information will be used to help the Welsh Ministers develop their policies in the future.

- a** **Your parents' education** (this includes your natural parents, your adoptive parents, your step-parents, partners of your parents, and your guardians).

Do any of your parents (as defined above) have any higher education qualifications, for example degrees and diplomas or certificates of higher education?

Yes No

- b** How would you describe your ethnic origin?

White:

British (Welsh)	British (English)
British (Scottish)	British (Other)
Irish	Any other white background

Black or Black British:

African	Caribbean
Any other black background	

Mixed:

White and black African	White and black Caribbean
White and Asian	Any other mixed background

Chinese or other ethnic group:

Chinese	Any other
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Asian or Asian British:

Indian	Pakistani
Bangladeshi	Any other asian background

Additional notes

If you are providing extra information please clearly mark what section and question the information is about.

Checklist

Before returning this form, please make sure you have done the following:

Fully answered all questions that apply to you.

Enclosed all evidence items. 

Completed the Loan Request section if you are applying for a Maintenance Loan, Tuition Fee Loan or both.

Signed and dated the relevant Terms and Conditions.

Asked your parent(s) or partner to complete section 12 if you are applying for student finance based on your household income.

What happens next

It can take at least 6 weeks to assess your application and all the relevant evidence. We'll then send you a letter showing the amount of financial support you'll receive.



Please remember to pay the correct postage.

You must return your form to: Student Finance Wales
PO Box 211
Llandudno Junction
LL30 9FU

Give permission for someone to contact us on your behalf

If you'd like to give permission for a nominated person to talk to us about your account, you can use this form to set up Consent to Share (CTS) for them.

A nominated person could be:

- an individual person such as your parent, foster parent, sibling or partner; or
- a university/college advisor or a third party advisor. A third party advisor could be a social worker, personal advisor or charity advisor (from organisations such as WeBelong, Become or StandAlone).

What your nominated person needs to know

When they call us, they'll need to pass our security authentication using the details you provide on this form. They'll be able to discuss and ask for:

- any information about your account, except for your bank details
- the status of your application and any evidence that we need
- correspondence you've been sent or request forms for you

What do I need to do?

Section A - Complete this if you want to give permission to an individual person.

Section B - Complete this if you want to give permission to a university/college advisor or a third party advisor.

You can set up CTS for both an individual person and an advisor using the same access code.

If any of the details on this form are left out, we can't set up CTS.

Once you complete this form, please return it with your application form.

Is there a way to allow a third party to make updates to my account?

You can give Power of Attorney (PoA) to a third party. A PoA is an official document where you can appoint an attorney allowing them to release or update information relating to your account. A PoA must contain the specific period for which the third party can act as an attorney, and the specific tasks they can perform. You can still complete the sections of the form below and send us a copy of the PoA document. As above, the person holding PoA must pass our security authentication.

I've changed my mind and no longer wish to give permission. What should I do?

You can remove your permission at any time. To do this, call us on **0300 200 4050** or write to us at:

Student Loans Company Limited
10 Clyde Place
Glasgow
G5 8DF

Once you tell us that you want to remove your permission, your nominated person won't be able to access your account information.

Section A - Permission for an individual person

Provide the details of the individual person. When they call, they'll need to confirm your full name, customer reference number and these details that you're providing before accessing your account.

Forename

Surname

Date of birth (DDMMYYYY)

Relationship to you

Access code/Password
(this should be different from the password
you use to sign into your account)

Contact address

Postcode

Date you want permission to be active from

Date you want permission to end (this can be
updated/extended at any time).

//////

Section B - Permission for university or third party advisor

Provide the details of the university or third party advisor. When they call, they'll need to confirm your full name, customer reference number and these details that you're providing before accessing your account.

Advisor details

Advisor forename

Advisor surname

Organisation name

Department

Job title

Access details

Access code/Password

(this should be different from the password you use to sign into your account)

Date you want permission to be active from

Date you want permission to end (this can be updated/extended at any time).

<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Student Declaration

I agree that the Student Loans Company Limited can exchange information about my student finance account with the person named.

I confirm where I have provided any personal information in relation to a third party, I have informed them of this.

Your customer reference number

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Your full name (in BLOCK CAPITALS)

Your signature (in ink)

Today's date (DDMMYYYY)

X

<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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