


EUPR1a_{Form}

Continuing Students

Application for
student finance
academic year 2020/21

Instructions

- This form **must** be completed in ink.
- Answer all the questions that apply to you on this form.
- Please refer to the 'Support notes' at the back of this form each time you see this icon. 

You **must** read and sign the Terms and Conditions on pages 7 and 8.



Please remember to pay the correct postage.



Application for student finance - academic year 2020/21

Did you start your course in or before 2009/10? (Or were you a gap year student who started your course in 2010/11?)

If yes, the tuition fee support you can get changes depending on where you will be studying:

- If you are studying at a university or college in **England** you can apply for a Tuition Fee Loan to cover the amount of tuition fees that your university or college will charge you, up to a maximum of £3,465.
- If you are studying at a university or college in **Northern Ireland** you can apply for a Tuition Fee Loan to cover the amount of tuition fees that your university or college will charge you, up to a maximum of £4,160.

Did you start your course in 2010/11 or 2011/12?

If yes, the tuition fee support you can get changes depending on where you will be studying:

- If you are studying at a university or college in **England** or **Wales** you can apply for a Tuition Fee Loan to cover the amount of tuition fees that your university or college will charge up to a maximum of £3,465. You will not be eligible to apply for a Welsh Tuition Fee Grant.
- If you are studying at a university or college in **Northern Ireland** you can apply for a Tuition Fee Loan to cover the amount of tuition fees that your university or college will charge you, up to a maximum of £4,160.

Did you start your course on or after 1st September 2012?

If yes, you can get a Tuition Fee Loan to cover tuition fees up to:

- £9,250 for full-time students, including full-time distance learning students
- £6,165 for full-time students studying an approved course at a private university or college

If you are studying at a university or college in **Wales** then the Tuition Fee Loan is capped at £4,450. If your tuition fee is more than £4,450 you'll be eligible for a Welsh Fee Grant of up to £4,800 to help fund the remaining fee amount.

If you are studying on an accelerated degree at a university or college in **England** then the Tuition Fee Loan is a maximum of £11,100.

Any tuition fee support you apply for will be paid directly to your university or college on your behalf.

Important information

If you are eligible to apply for a non-income assessed bursary from the National Health Service (NHS), Department of Health (DoH) or the Department of Health (Northern Ireland) (DoH (NI)) excluding the social work bursary, then you should not complete this form as you will not be eligible for financial support through Student Finance Services.

You may be eligible for a bursary or scholarship. In order for a university or college to determine and pay any bursary or scholarship to which you may be entitled, we will share some of your personal, financial and course details as well as information about your eligibility for student finance with them. For more information about this, read our Privacy Notice.

Please contact the university or college if you require further information about their bursaries and scholarships.

Customer Reference Number

a Please complete this section with the details exactly as stated on your birth certificate or passport.

Title Mr Mrs Miss Ms

Forename(s)

Surname(s)/family name

Sex Male Female

Date of birth

Day **Month** **Year**

Place of birth (name of town or village)

Country of birth

Nationality

b Contact details

Tell us your term-time correspondence address in the UK and your home address.

Term-time address

Town/City

Country

Postcode

Home address

Town/City

Country

Postcode

Mobile phone number

Email address

Section 2 - about your course

a University or college

Course

Campus

Course year

If any of the course details above have changed since your initial application, please tell us what has changed:

- I have changed (or will be changing) university or college.
- I have changed (or will be changing) my course but am staying at the same university or college.
- I am (or will be) repeating a study period.
- I am (or will be) leaving my course.
- I am (or will be) suspending my study.

Please give details of any changes you have indicated and the reasons for these in the space below.

We may send you another form asking for more details about these changes.

Changes

If the new course details you give us can't be confirmed yet, your student funding may be delayed. If you have indicated any changes above, please ensure that your university or college also notifies Student Finance Services of these changes.

Section 2 - about your course

Continued

- b** Give the full tuition fee amount that your university or college is charging for the course you will be studying in academic year 2020/21.

£

If you are unsure about the tuition fee amount you will be charged, please contact your university or college for clarification.

- c** Where will you spend most of your time in the academic year 2020/21?

You should only tick 'Work placement' if you will be on a work placement that is a part of your UK course. Do not count periods of teaching practice as a placement.

If you are studying an Initial Teacher Training (ITT) course, tick 'University or college'.

You should only tick 'Study abroad' if you will be studying **outside of the UK** as part of your UK course.

Term 1 University or college Study abroad Work placement

Term 2 University or college Study abroad Work placement

Term 3 University or college Study abroad Work placement

- d** Have you been accepted onto the ERASMUS exchange scheme? Yes No

If so, how long for? Full year Part year

- e1** If you will be on a placement, will your placement be based abroad or in the UK?

n Abroad UK Don't know

- e2** If you know where your placement will be, give the name, address and postcode of your placement.

 Postcode

Section 3 - other information

a Are you eligible to apply for any bursary or award, excluding a social work bursary, for the academic year 2020/21 from any of the following?

- National Health Service (NHS)
- Department of Health (DoH)
- Department of Health (Northern Ireland) Yes No

If 'Yes', is this bursary or award income assessed or non-income assessed?

Income assessed Non-income assessed

Section 4 - tuition fee loan request for academic year 2020/21

a Amount of Tuition Fee Loan you would like to apply for:

Maximum available to you tick

If you wish to apply for less than the maximum available to you, please state the amount.

£

For information on the amount of Tuition Fee Loan you can borrow, please see page 2.

 **Please read 'Support notes' to find out more about Tuition Fee Loan payments, interest and your liability.**

b Do you have a National Insurance number? Yes No

If so, please provide it here - -

We will share the National Insurance number you provide with the Department for Work and Pensions to confirm that it's valid, and with HM Revenue and Customs to allow us to collect your repayments.

 **Please make sure you have completed this form fully and have read, signed and dated the Terms and Conditions on pages 7 and 8.**

Terms and Conditions: for all students **n**



Please read the following terms and conditions and sign on page 8. We will not be able to process your application for student finance unless you do so.

These terms and conditions (“terms”) and applicable legislation apply to all of the student finance available to students for the academic year 2020/21.

Loan Contract

1. I confirm I have read and understood these terms and A Guide to Terms and Conditions available at:
 - a. if I am studying in England: **www.gov.uk/studentfinance**
 - b. if I am studying in Wales: **www.studentfinancewales.co.uk/terms-and-conditions**
 - c. if I am studying in Northern Ireland: **www.studentfinancenir.co.uk/terms-and-conditions**
2. I confirm that to the best of my knowledge and belief, the information I have provided is true and complete. If it is not, I understand that I may not receive student finance, any support I have had may be withdrawn and I could be prosecuted.
3. I understand that student finance is provided to me by the Lender:
 - a. **if I am studying in England**, the “Lender” means the Secretary of State for Education which includes any persons acting on his/her behalf and any replacement(s) under section 23(4) of the Teaching and Higher Education Act 1998 as amended or replaced from time to time (the “Act”);
 - b. **if I am studying in Wales**, the “Lender” means the Welsh Ministers which includes any persons acting on their behalf and any replacement(s) under section 23(4) of the Act; or
 - c. **if I am studying in Northern Ireland**, the “Lender” means the Department for the Economy which includes any persons acting on its behalf and any replacement(s) under Article 4(3) of the Education (Student Support) (Northern Ireland) Order 1998 as amended or replaced from time to time (the “Order”).
4. I understand:
 - a. **if I am studying in England**, these terms, the Act and the regulations made under section 22 of the Act will apply to any student finance provided to me by the Lender;
 - b. **if I am studying in Wales**, these terms, the Act and the regulations made under section 22 of the Act will apply to any student finance provided to me by the Lender; or
 - c. **if I am studying in Northern Ireland**, these terms, the Order and the regulations made under Article 3 of the Order will apply to any student finance provided to me by the Lender.
5. I understand that “student finance” in these terms means financial support by way of grant(s) and/or loan(s) made by the Lender under the applicable regulations.
6. I understand that the Student Loans Company Limited (“SLC”), and the Education Authority (“EA”) in Northern Ireland, carry out certain functions on behalf of the Lender.

My Obligations

7. I understand that if I have:
 - (i) reached the age of 18 years; and
 - (ii) have entered into agreement(s) for a loan under section 22 of the Act (or under the Order in Northern Ireland) before I reached the age of 18 years,I am agreeing to “ratify” any and all such student loans by signing these terms. This means that I confirm I entered into agreement(s) with the Lender and agree to the terms of any such previous agreement(s). If I have reached the age of 18 and refuse to “ratify” any previous agreement(s), I understand that I will not be eligible to get any further student finance under the regulations.
8. I agree to give SLC (and EA if I am studying in Northern Ireland) any information they need in support of this application for student finance and to seek repayment.
9. I agree to tell SLC (and EA if I am studying in Northern Ireland) immediately if my circumstances change in any way that might affect my entitlement to student finance. I understand that if I do not do this I may not get any further payments and I may have to repay the student finance I have already received. I agree that from the date I submit my student finance application until my loan(s), together with all and any interest, penalties and charges which apply, is fully repaid I must tell SLC (and EA if I am studying in Northern Ireland) about any changes in my personal details (including my National Insurance number) and contact details I have provided.

- 10. I agree that if I get an overpayment of student finance, I need to repay this in full and that any overpayment may be taken from any future entitlement to student finance.
- 11. I agree that I will repay the Lender any loan(s), together with all and any interest, penalties and charges which apply. I understand that this repayment will be due by me to the Lender as a debt. If I breach any of the terms of my loan, I agree to pay any charges and penalties which apply under the Act (or Order in Northern Ireland) and applicable regulations. I understand that I will repay my loan(s) through the United Kingdom ("UK") tax system and/or I may repay SLC directly. If I live abroad, I will repay my loan(s) to SLC directly.
- 12. I agree that any loan(s) made to me in accordance with the regulations once my application is accepted by the Lender is a/are contract(s) between me and the Lender. I understand that I am liable for my loan(s) and will be charged interest from the first payment of the loan advance by the Lender.
- 13. I agree to tell SLC if I leave the UK to live outside the UK or if for any other reason I am outside the UK tax system for more than three months.

Legal Action and Applicable Law

- 14. In the event of any legal action:
 - (i) if my home address is within UK, I agree that the laws of the place of my home address (as stated in my student finance application) will apply and that the courts of that part of the UK will hear any legal action;
 - (ii) if my address is outside the UK the laws of the part of the UK where my education provider is situated will apply and the courts of that part of the UK will hear any legal action.

I agree that the Lender has the right to take legal action against me in any other court with jurisdiction.

Sharing Information

- 15. If I am in breach of these terms and/or the regulations, I agree that the Lender may share information held about me and my account with third parties, including the government or a government agency of another country, who may help to locate me and/or help take action to recover any payments I owe.
- 16. I confirm where I have provided any personal information about any other person in my student finance application, I have done so with their consent.
- 17. I understand that SLC will process my personal data in line with the Privacy Notice, which may be updated from time to time, available at:
 - a. if I am studying in England: www.sfengland.slc.co.uk/privacy-notice
 - b. if I am studying in Wales: www.studentfinancewales.co.uk/privacy-notice
 - c. if I am studying in Northern Ireland: www.studentfinanceni.co.uk/privacy-notice

Customer Reference Number	<input type="text"/>											
Your signature	<input type="text" value="X"/>	Today's date	<input type="text" value="Day"/>	<input type="text" value="Month"/>	<input type="text" value="Year"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>



Privacy Notice

The Student Loans Company Ltd (SLC) and the Department for Education (if your place of study is in England), the Welsh Ministers (if your place of study is in Wales), or the Department for the Economy (if your place of study is in Northern Ireland) are joint Data Controllers under the Data Protection Legislation. We hold information for the purposes specified in our notification to the Information Commissioner including determining eligibility for student finance, assessing the maximum amount of financial support available, payment of student finance and the detection and prevention of fraud, and may use this information for any of these.

For further details about the way your information is used, who is responsible for it and the rights you have in connection with it, please refer to our full Privacy Notice available online:

- If you are studying in England go to **www.sfengland.slc.co.uk/privacy-notice**
- If you are studying in Wales go to **www.studentfinancewales.co.uk/privacynotice**
- If you are studying in Northern Ireland go to **www.studentfinancenir.co.uk/privacynotice**

If you don't have internet access, please call us and we can send a copy to you:

- If you are studying in England call **0300 100 0607**
- If you are studying in Wales call **0300 200 4050**
- If you are studying in Northern Ireland call **0300 100 0077**

Support notes

Section 2 - about your course

- e1** If you don't know where your placement will be yet you should let us know as soon as possible. The tuition fee amount you may be charged will vary depending on the type of placement and where in the UK the university or college you normally attend is located. If you're on a placement you should speak to your university or college to confirm what your tuition fee will be.

Section 3 - other information

- b** If you are eligible to apply for a bursary from the National Health Service Business Services Authority (NHSBSA) or Social Services Inspectorate you should answer 'No' to this question because this is a separate bursary to those offered by the NHS, DoH or DoH (NI).

If you are eligible to receive a non-income assessed bursary then you are not eligible for any other student finance unless you are a seconded student studying a health related course and you have been advised that you cannot apply for any bursary at all, either income or non-income assessed.

If you are unsure about your eligibility for a bursary, contact the National Health Service Business Services Authority on **0300 330 1345**.

Section 4 - tuition fee loan request for academic year 2020/21

- a** Your Tuition Fee Loan will be paid directly to your university or college in three instalments within the academic year. You will be liable for your Tuition Fee Loan from the first day of each term **not** the date when the instalment is paid to your university or college.

If you are unsure when your term starts please contact your university or college.

Liability date	% of the total Tuition Fee Loan that you will be liable for
First day of Term 1	25%
First day of Term 2	50%
First day of Term 3	100%

Each payment is made after we receive confirmation from your university or college that you are in attendance at the start of each term. Interest will be charged from the day we pay the Tuition Fee Loan to your university or college.



Please make sure you have completed this form fully and have read, signed and dated the Terms and Conditions on pages 7 and 8.

Change of circumstances

You must notify the Student Loans Company about any change in your circumstances, which may affect your entitlement to financial support. The most common change of circumstance for students would be if:

- you are absent from the course for more than 60 days because of illness;
- you are absent for any other reason;
- you leave, abandon or are expelled from the course;
- you stop attending the course and do not intend, or are not allowed, to return for the rest of the academic year;
- you transfer to a different course at the same, or a different, university or college;
- you transfer from a full-time to a part-time course;
- you repeat part or all of a year of your course; or
- the date of the start or end of your course changes.

Information about data sharing for bursary and scholarship purposes

Universities and colleges will be offering financial awards such as bursaries or scholarships to their students. To help them administer these awards (i.e. to determine eligibility and entitlement to, and if relevant pay, a bursary or scholarship - 'bursary administration purposes') they will ask the Secretary of State (if your place of study is in England), the Welsh Ministers (if your place of study is in Wales) and the Department for the Economy and the Education Authority (if your place of study is in Northern Ireland) and the Student Loans Company for access to information you provide in connection with this application for student finance (whether on this form or at a later date).

Returning your form



Please make sure you have completed this form fully and have read, signed and dated the Terms and Conditions on pages 7 and 8.

You must return your completed form to the address shown below. This form should be returned within 9 months of the start of the academic year, or you may lose your right to apply for student finance.

Student Finance Services
Student Loans Company
PO Box 89
Darlington
County Durham
England
United Kingdom
DL1 9AZ

For our use only