

## Education Maintenance Allowance (EMA) Third Party Evidence

You need to prove that you are legally able to act as a third party for the EMA applicant, use the information below to find out what you need to send.

You must send original evidence, if you send photocopies this will cause delays. All original evidence will be returned as soon as possible.

If you're:	You need to send:
<p><b>acting on behalf of a student who is not capable of:</b></p> <ul style="list-style-type: none"><li>• completing/signing the application form <b>and/or</b></li><li>• holding a bank or building society account in their own name</li></ul>	<ul style="list-style-type: none"><li>• documentation from a public body (for example your Local Authority) or a Power of Attorney confirming that you are authorised to act and/or accept payments on the student's behalf</li></ul> <p><b>Examples include:</b></p> <ul style="list-style-type: none"><li>• a statement of the student's special educational needs; <b>or</b></li><li>• a letter showing you receive Disability Living Allowance (DLA); <b>or</b></li><li>• a letter showing Personal Independence Payments (PIP) on behalf of the student</li></ul>