



**After I have sent you my completed form, do I need to do anything else?**

Yes, but not just now. After tax year 2017-18 has ended, we will contact you and ask you to confirm, with evidence, your actual earnings for that tax year.

These evidence items will be the same documents that you send to, or receive from, HM Revenue & Customs. For example, a P60, SA200 or Self Assessed Tax Return.

If your actual income is different from your estimates we may adjust the amount of student finance awarded. If we have paid the student(s) too much we may have to recover student finance from them.

section

**tax credits and income support** **A**

**Q1** Does your tax year end on 5 April 2018?

**Person 1**  Yes  No

**Person 2**  Yes  No

If no, when does it end?

DAY MONTH YEAR DAY MONTH YEAR

/   /      /   /

**!** If your tax year ends on a date other than 5 April 2018, please provide us with information for your tax year that will end during the academic year 2017/18.

**Q2** Will or do you expect to receive Working Tax Credits or Child Tax Credits?

**Person 1**  Yes  No

**Person 2**  Yes  No

**Q3** Will you receive Income Support or Universal Credit?

**Person 1**  Yes  No

**Person 2**  Yes  No

section

**your financial information** **B**

**How to answer the questions in this section:**

- If you answer 'Yes' to any of these questions you will need to provide the **total** amount of gross income you expect to receive for that income type.
- The total amount should include all earnings for the full tax year. For example, if you were made redundant part-way through the year, you need to include earnings from 6 April 2017 up to the date of your redundancy and any income you expect to receive from then up to 5 April 2018.
- For pension payment questions, please tell us the amount of the pension you expect to receive from the first month you receive it until the end of the tax year.
- **If you answer 'No'** to any question, you are telling us that you do not expect to receive any income from that particular income type.

**Q1** Do you expect to receive any income from salary, wages, taxable state benefits or from occupational or private pensions?

**Person 1**  Yes  No

**Person 2**  Yes  No

**a** Total expected income from salary / wages

**b** Total expected income from taxable state benefits

**c** Total expected income from occupational pension(s)

**d** Total expected income from private pension(s)

£  £

£  £

£  £

£  £

**n** If you are in receipt of taxable state benefits, only include the following benefits in your total above:

- Bereavement Allowance
- Carer's Allowance
- Contribution based Employment and Support Allowance
- Graduated retirement benefit
- Industrial Death Benefit
- Incapacity Benefit (only include the amount received after 28 weeks of incapacity)
- Jobseekers Allowance
- Statutory Adoption Pay
- Statutory Maternity Pay
- Statutory Paternity Pay
- Statutory Sick Pay
- Widowed Parent's Allowance

Don't include income from any other benefits, including Universal Credit.

section

**B**

## your financial information – continued

**Q2** Do you expect to receive any income from a State Retirement Pension?

**Person 1**  
 Yes  No

**Person 2**  
 Yes  No

**a** Total expected non-lump sum amount

£

£

**b** Total expected lump sum amount

£

£

**Q3** Do you expect to receive any income from savings and investments?

Yes  No

Yes  No

**n** **a** Total expected UK interest from UK banks, building societies and unit trusts

£

£

**b** Total expected income from other savings and investments

£

£

**c** Total income from UK investments and dividends

£

£

**d** Total income from foreign investment and dividends

£

£

**n** Gross UK interest (before tax has been deducted)  
 You must include interest you receive on bank, building society and other savings accounts unless it is specifically non-taxable, for example, a non-taxable Individual Savings Account (ISA) etc.

**Q4** Do you expect to receive any income from taxable benefits in kind?

Yes  No

Yes  No

Total expected income from taxable benefits in kind

£

£

**n** Taxable benefits in kind are other benefits that you are entitled to, but do not form part of your salary.  
 For example, a fuel allowance or company car.

**Q5** Do you expect to receive any other income during the 2017-18 tax year that you **haven't** yet told us about?

Yes - Go to Section C  
 No - Go to Section D

Yes - Go to Section C  
 No - Go to Section D

# other income C

**Q1** Do you expect to receive any income from self-employment?

**Person 1**  
 Yes  No

**Person 2**  
 Yes  No

**a** Total adjusted profit from businesses

£

£

**b** Total adjusted profit from partnerships

£

£

**Q2** Do you expect to receive any income as a Minister of religion?


Yes  No

Yes  No

Total expected income amount (minus expenses that would not normally show on a P60 or P11D)

£

£

**Q3**  Do you expect to receive any income from lump sums or from other taxable income sources?


Yes  No

Yes  No

Total expected income from lump sums or other taxable income sources.

£

£

 For example, money received as compensation or from redundancy. You must include the full amount of your redundancy payment, even if you don't expect to pay tax on it.

**Q4** Do you expect to receive any income from property lettings?

Yes  No

Yes  No

Total expected income from property lettings

£

£

**Q5**  Do you expect to receive any income from UK trusts?


Yes  No

Yes  No

Total expected income from UK trusts.

£

£

 For example, payments from settlor-interested trusts and income from UK estates.

**Q6** Do you expect to receive any foreign income?

Yes  No

Yes  No

Total expected foreign income

£

£

**Q7** Do you expect to receive any income from an overseas pension?

Yes  No

Yes  No

Total expected income from an overseas pension

£

£

**Q8** Do you expect to receive any other overseas income and gains?

Yes  No

Yes  No

Total expected other overseas income and gains

£

£

# income deductions D

	Person 1	Person 2
<b>Q1</b> Do you expect to pay any private pension contributions?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Total expected private pension contributions	£ <input style="width: 100px;" type="text"/>	£ <input style="width: 100px;" type="text"/>
<b>Q2</b> Do you expect to pay any Additional Voluntary Contributions (AVCs)?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Total expected AVCs	£ <input style="width: 100px;" type="text"/>	£ <input style="width: 100px;" type="text"/>
<b>Q3</b> Do you expect to have any allowable expenses on which you will claim tax relief?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Total expected allowable expenses on which you will claim tax relief	£ <input style="width: 100px;" type="text"/>	£ <input style="width: 100px;" type="text"/>

## Declaration

**Make sure you sign the declaration in ink. Digital signatures won't be accepted.**

Our Data Protection Statement sets out who will use the information provided on this form and what they will use it for. Before signing this form please read our statement online at: [www.studentfinancewales.co.uk/dataprotection](http://www.studentfinancewales.co.uk/dataprotection).

If you cannot sign the form it must be signed on your behalf by your Power of Attorney. The Power of Attorney letter must be sent with the application before a signature from that Power of Attorney will be accepted.

**This application for financial support may be delayed unless you sign and date this declaration.**

- I confirm that to the best of my knowledge and belief, the information I have provided is true and complete. If it is not, I understand the student may not receive financial support, any support they have had may be withdrawn and I could be prosecuted.
- I agree to provide any further information in relation to the applicant's application for financial support as may reasonably be required, and I agree to provide immediate notice of, and details in relation to, any change in circumstances that might in any way affect this application for financial support.

**Person 1**

Your full name (in BLOCK CAPITALS)

Your signature

Date DAY   / MONTH   / YEAR

**Person 2**

Your full name (in BLOCK CAPITALS)

Your signature

Date DAY   / MONTH   / YEAR