



# Guide to Welsh Government Learning Grant Further Education **2017/18**

This guide will tell you what  
you need to know.

[www.studentfinancewales.co.uk/wglgfe](http://www.studentfinancewales.co.uk/wglgfe)

sound advice on

**STUDENT FINANCE**

## What is the Welsh Government Learning Grant Further Education?

It provides funding to help with the costs of your education if you're aged 19 or over. If you're studying full-time you could get payments of up to £1,500 a year or, if studying part-time, you could get up to £750 a year.

## Who can get it?

You need to meet the following requirements to get the grant:

### Age

To get this grant you must be aged 19 or over, so for academic year 2017/18 you must be 19 or older on 1st September 2017.

### Course

You must be studying an eligible course. Eligible courses include:

- GCSE
- 'A' or 'AS' levels
- BTEC, GNVQ, NVQ
- Basic Skills courses

Your school or college can tell you if your course is eligible.

### Nationality and Residency

If you are a UK citizen living in Wales, you should be eligible for Welsh Government Learning Grant Further Education.

If you're not a UK citizen you may still be eligible. Go to:

[www.studentfinancewales.co.uk/wglgfe](http://www.studentfinancewales.co.uk/wglgfe) for more information.

## Your household income

Your household income must be £18,370 or less in order to get this grant.

If you live with your parent(s) this is based on their (combined) income.

If you don't live with your parent(s) this is based on your income (and the income of your partner, if you live with them).

### Getting benefits?

If you, your partner or your parent(s) get any benefits this grant **won't** affect them.

### How much could I get?

The table below shows how much you could get based on your household income and the number of hours you will be studying.

Household Income	Entitlement	
	Studying part-time (between 275 and 499 hours)	Studying full-time (500 or more hours)
£0 - £6,120	£750	£1,500
£6,121 - £12,235	£450	£750
£12,236 - £18,370	£300	£450
£18,371 and above	£0	£0

If your household income is £18,371 or more, or you're studying less than 275 hours, you won't be able to get this grant.

## 3 easy steps to get your grant

### 1

#### You complete and return your application.

Remember to pay the correct postage and get proof of postage.

#### We'll assess your application and send you a Provisional Award letter.

If your application is successful this shows how much you could get.

### 2

#### You sign a Learning Grant Agreement.

Once you receive your Provisional Award letter, you need to sign a Learning Grant Agreement at your school or college.

#### We'll send you a Final Award letter.

When your school or college tells us your Learning Grant Agreement has been signed, this confirms how much you'll get.

### 3

#### You attend your course and get paid.

### Do you already get the Welsh Government Learning Grant Further Education?

You don't need to do anything. We'll contact you in the Spring about your grant for 2017/18.

## Step 1 – Applying

### When do I apply?

You'll be able to apply in Spring 2017, keep an eye on the website for more information closer to the time. You should return your completed application as soon as you can and as far in advance of your course start date as possible.

### How do I apply?

You need to complete an application form. Forms will be available from your school or college or online at: [www.studentfinancewales.co.uk/wglgfe](http://www.studentfinancewales.co.uk/wglgfe)

### Final deadline

We must have received your completed application within 9 months of your course start date.

### Will I need to send anything with my application?

As part of your application you'll need to send us:

- Proof of your identity
- Proof of your address

Depending on your personal situation, you might also have to send additional documents but the application form will tell you exactly what to send.

### Can I apply if I don't have these documents?

Yes. You can send us your application without these documents. By doing this we can make a start on your application earlier, but we won't be able to pay you. We'll contact you to get the documents we need after you've applied.

## Step 2 – Your Learning Grant Agreement

This is an agreement between you and your school or college. It details the attendance requirements and learning objectives you'll need to meet during your course to get your grant each term.

Your Learning Grant Agreement is unique to you so once you've applied and got your Provisional Award letter from us you should speak to your school or college to get your agreement arranged and signed.

## Step 3 – Getting paid

If you attend as agreed you'll be paid once each term, directly into your bank or building society account. You'll need to make sure we always have your most up to date account details or we won't be able to pay you.

## What if my circumstances change?

You need to tell us straight away if any of your details change, including:

- If your bank details change
- If your contact details change
- If your household income changes
- If you change school or college

### How do I contact you?

You can call us on **0300 200 4050** or contact us by Minicom on **0300 100 1693**.

### Alternative format

You can get copies of our forms or guides in Braille, large print format or audio. You can request these by emailing your name, address and details of the format you need to: **[brailleandlargefonts@slc.co.uk](mailto:brailleandlargefonts@slc.co.uk)** or call **0141 243 3686**.

# Notes



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For all the latest information and updates about the Welsh Government Learning Grant Further Education go to our website: [www.studentfinancewales.co.uk/wglgfe](http://www.studentfinancewales.co.uk/wglgfe)